



Digitized by the Internet Archive
in 2012 with funding from
Federally funded with LSTA funds through the Massachusetts Board of Library Commissioners

BEEBE LIBRARY
345 MAIN STREET
WAKEFIELD, MA 01880

193rd ANNUAL REPORT



TOWN OF WAKEFIELD



2004

On the cover: The state-of-the-art Public Safety Building housing the police and fire departments, officially opened with dedication ceremonies on February 29, 2004. The top photo shows the front of the building from Union Street while the bottom photo shows the fire apparatus bays facing Crescent Street.

193rd annual report



OF THE TOWN OFFICERS OF

Wakefield Massachusetts

including the vital Statistics for the
year ending December thirty-first

2004

Town of Wakefield



Population, 2004 Census — 24,773

2000 Federal Census - 24,804

Congressman, 6th District - John F. Tierney of Salem

Councillor, 6th District - Michael J. Callahan of Medford

Senator, 3rd Middlesex District -

Richard R. Tisei of Wakefield

Town Officers

***Selectmen**

Stephen P. Maio, Chairman, 2005

Amoroso Cefalo, 2005
John M. Gallucci, 2006
Albert J. Turco, 2006

John F. Carney, 2007
John B. Encarnacao, 2007
James E. Good, 2007

***Town Clerk**

Mary K. Galvin, 2005

***Moderator**

William Harbison Carroll, 2005

***Treasurer**

John J. McCarthy, Jr., 2007

***Tax Collector**

Kathleen M. Kelly, 2006

****Town Administrator**

Thomas P. Butler, 2005

****Town Accountant**

Kevin M. Gill, 2005

****Town Counsel**

Thomas A. Mullen, Esq., 2006

Executive Secretary/Town Accountant

John J. McCarthy, Emeritus

January 26, 1991

Advisory Board of Public Works

Robert P. Curran	2004
George A. Snow	2005
James Lavery	2006

***School Committee**

William E. Chetwynd	2005
Janet E. Filoramo	2005
Robert P. Edson	2006
Cheryl A. Ford	2006
John Boghos	2007
Mary T. Tecce	2007
Carmen M. Urbonas	2007

***Northeast Metropolitan Regional Vocational
School Representative (4 years)**

Vincent J. Carisella	2008
----------------------	------

***Trustees, Lucius Beebe Memorial Library**

Kristina A. Carrick	2005
Nancy C. Delaney	2005
Harold D. Regan	2005
Elizabeth D. Cooper	2006
Cindy A. Schatz	2006
Peter J. Scott	2006
Donna West Conlon	2007
John Havelick, Jr.	2007
Timothy F. Healy	2007

****Town Planner**

Paul Reavis

***Town Planning Board**

Paul R. DiNocco	2005
Paul J. Semenza	2006
Michael A. Storella	2007
Frederick J. Emilianowicz, Jr.	2008
James Terrence French	2009
Sarah Madeleine Guerin, Associate Member	

***Board of Health**

Patricia A. Zingariello	2005
Anne Marie Mitchell	2006
Sam Stella	2007

***Assessors**

David A. Ledonne	2005
Linda S. Boucher	2006
Michael N. Alekshun	2007

***Municipal Gas and Light Commissioners**

James H. Murphy	2005
Kenneth J. Chase, Jr.	2006
Michael P. McCarthy	2006
Gilbert J. McCarthy	2007
Eugene J. Sullivan, Jr.	2007

***Wakefield Housing Authority**

Arthur J. Rotondi, Jr.	2005
Eugene N. Ruggiero	2006
Alfred S. Confalone	2007
Betsy Sheeran	2009
Mary S. Sweeney, State Appointee	2007

***Constables**

Kevin J. Lopes	2005
Gerard S. Alterio, Jr.	2007
Richard O. Bayrd	2007

****Registrars of Voters**

Lou Ann Bumstead	2005
Mary K. Galvin	2005
Albert R. McMenimen	2005
Jane Good	2006

****Finance Committee**

Joseph B. Bertrand	2004
Kathleen K. Cranley	2004
William F. Curry	2004
Royal Evans	2004
Muriel M. McConville	2004
Hugo Arloro	2005
Michelle L. Cresta	2005
Quirino M. Iannazzo	2005
Marc A. Luca	2005
Alfred A. Palmerino	2005
Kathleen M. Beaulieu	2006
James J. Callanan	2006
Dennis Hogan	2006
Philip F. McCarty	2006
J. Edward Surette, III	2006

****Historical Commission**

Nancy L. Bertrand	2005
Juliane M. Gerace	2005
Gene A. Moulton	2005
Marcia J. Phinney	2005

****Recreation Commission**

Susan Hickey	2004
Richard Stevens	2004

Daniel P. Crowley	2005
Augustus Dettorre	2005
Christine M. Gargano	2005
Cyril R. Bode	2006
Robert D. Romano	2006
Jeanne C. Sandstrum	2006
James Cronin, Associate Member	2004
Paul Dickey, Associate Member	2004
Michael L. Mercurio, Associate Member	2006

****Conservation Commission**

Matthew E. Robbins	2004
Jane Gehron	2005
Robert J. Romano	2005
John J. Ruehrwein, Jr.	2005
Sally T. Green	2006
Frank J. Luciani, Jr.	2006
David M. Sullivan	2006
David N. Peterson, Associate Member	2004
Frank Calandra, Associate Member	2006

****CATV Advisory Committee**

Amoroso Cefalo	2004
Laurel N. Hellerstein	2005
Daniel P. Lieber	2005
John Sullivan	2005
Steve Zolud	2005
Marion Schilling	2007

****Commission on Disability Issues**

Lois E. Jarema	2004
Warren W. Magoon	2005
James E. Caffrey	2006
Larry A. Hardacker	2006
Harry Kasbarian	2006
Marc A. Luca	2007

****Council on Aging**

Genevieve T. Howard	2004
Elaine M. Melanson	2005
Janet K. Miranda	2005
Harold F. Crouse	2006
Delia M. Giuffre	2006
Viola S. Simeola	2006
Robert F. Tierney	2006

****Fence Viewers**

Richard D. Cardillo	2004
Vincent J. Carisella	2004
Thomas E. Humphreys	2004

****Wakefield Cultural Council**

Nancy L. Bertrand	2005
Janice L. Harrington	2005
Jeanne Hudd	2005
Virginia E. McGrail	2005
Marcia J. Phinney	2005
Joy Schilling	2005
Jill Tapper	2005
Julia L. Thomson	2005

****Board of Appeals - Zoning**

Brian E. Falvey	2004
Charles L. Tarbell	2005
Richard O. Bayrd	2006
James H. McBain, AIA	2006
Michael L. Pierce	2006

****Sweetser Lecture Advisory Committee**

Jeanne Blumer	2004
Ellen Gallant	2004
Janice L. Harrington	2004
Richard A. Henshaw	2004
Susan K. Kilkelly	2004
Joyce Larosa	2004
Allan R. Larsen	2004
Dr. E. Turner Lewis	2004
Serena J. Murley	2004
Sara M. Murphy	2004
Celia McDonald Nuccio	2004
Helen Opaskar-Hincman	2004
Allen J. Reilly	2004
Yvonne Scott	2004
Joseph G. Spear	2004
James Weiner Wulff	2004

****Capital Planning Committee**

Howard Allen	Marc A. Luca
Robert P. Edson	Daniel W. Sherman
John B. Encarnacao	Mary T. Tecce
Phyllis Hull	

****Chief of Police**

Richard E. Smith

****Fire Chief**

David L. Parr

****Dog Officer/Animal Inspector**

Kenneth J. Stache

****Emergency Management**

David L. Parr, Chief

****Inspector of Buildings**

John Roberto, III

****Parking Clerk**

Michael J. Nasella

****Plumbing/Gas Inspector**

Robert Sheldon

****Wire Inspector**

Richard Catanzaro

****Sealer of Weights & Measures**

Robert Rose

****Veterans' Agent**

Joseph Saunders

*Elected

**Appointed

Wakefield Voters Elect:

Board of Selectmen
 Town Clerk
 Moderator
 Tax Collector
 Town Treasurer
 Board of Assessors
 Board of Health

Board of Library Trustees
 Town Planning Board
 Municipal Gas & Light Commissioners
 School Committee
 Wakefield Housing Authority
 Constables
 Northeast Metropolitan Regional
 Vocational School Representative

Board of Selectmen Appoints:

Town Administrator
 Town Accountant
 Town Counsel
 Town Planner
 Fire Chief
 Police Chief
 Inspector of Buildings
 Plumbing/Gas Inspector
 Wire Inspector
 Board of Appeals
 Board of Registrars
 Advisory Board of Public Works
 Capital Planning Committee
 Conservation Commission
 Various Special Committees

Commission on Disability Issues
 Election Officers
 Historical Commission
 Wakefield Cultural Council
 Council on Aging
 Director of Civil Defense
 Parking Clerk
 Dog Officer/Animal Inspector
 Veterans Service Agent
 Sealer of Weights & Measures
 Recreation Commission
 Cable TV Advisory Committee
 Fence Viewers
 Sweetser Lecture Advisory Committee

The Moderator and Board of Selectmen Appoint:

Finance Committee
 Various Special Committees

HOW IT'S DONE IN WAKEFIELD:

- VOTER REGISTRATION
- LOCAL ELECTIONS
- TOWN MEETING

Prepared by the Town Clerk and the League of Women Voters of Wakefield

TO REGISTER TO VOTE IN WAKEFIELD YOU MUST BE:

- an American citizen (native-born or naturalized)
- at least 18 years old on the date of the election
- a resident of Wakefield, Massachusetts

WHEN AND WHERE TO REGISTER:

- 8:30 am to 5 pm, Monday through Friday, and during any extra hours scheduled by the Board of Registrars (see local newspapers for times).
- Town Clerk's office, first floor, William J. Lee Memorial Hall, One Lafayette Street, OR in any other city or town in the Commonwealth of Massachusetts (your registration will be forwarded to Wakefield Town Clerk for inclusion on local voting list). You may also request a mail-in registration form.

DEADLINES FOR REGISTRATION:

- To vote in state or presidential primaries or state elections, you must register to vote at least 20 days before the election.
- To vote in local elections, or to vote at Annual Town Meeting, you must register to vote at least 20 days prior to the Town Meeting election.
- To vote at a Special Town Meeting, you must register at least 10 days prior to the meeting.

MORE ABOUT REGISTRATION

Registration is permanent unless a voter moves to a new city or town. However, failure to respond to the Annual Census may result in being dropped from the active list of Registered Voters. A voter, moving from one precinct to another within the town, should immediately notify the Registrars of the changes to assure being able to vote in the new precinct, otherwise he will have to vote at the precinct of his former address.

Registrations are administered by the Board of Registrars. The Board is composed of three citizens, appointed for three year terms by the Board of Selectmen, and the Town Clerk, who by virtue of her office, serves as clerk of the board.

POLLING PLACES

1. Precinct 1 — Masonic Building
2. Precinct 2 — Crystal Community Club
3. Precinct 3 — Franklin School
4. Precinct 4 — Most Blessed Sacrament Church Hall
5. Precinct 5 — West Side Social Club
6. Precinct 6 — West Side Social Club
7. Precinct 7 — Masonic Building

LOCAL ELECTIONS

Local elections are held annually on the fourth Tuesday in April and are non-partisan. Write-ins are permitted, and absentee voting is allowed.

TO BECOME A CANDIDATE FOR LOCAL OFFICE, A CITIZEN MUST:

- be a registered voter in Wakefield, Massachusetts.
- obtain nomination papers from the Town Clerk (one set of papers for each office sought in the election).
- obtain the signatures of 50 citizens who are registered to vote in Wakefield.
- submit nomination papers to the Board of Registrars 49 days prior to the town election for certification of the signatures.
- file nomination papers with the Town Clerk by 5 pm on the 35th day before the town election. This places the candidate's name officially on the ballot.

TO JOIN A POLITICAL PARTY

A citizen may choose to declare his/her choice of political affiliation when he/she registers to vote, or may declare his/her party choice when voting in primary elections. If a voter chooses not to declare his/her party, he/she will be listed as an "unenrolled voter" on voting lists.

TO CHANGE OR CANCEL PARTY ENROLLMENT/SERVE AS A DELEGATE

A voter may appear in person at the Town Clerk's office or use the postal system to change his/her party designation. This may be done at any time.

A party member is eligible to be a delegate to his/her party conventions; delegates are chosen every four years on the presidential primary ballot.

PROCEDURE AT TOWN MEETING IS SET FORTH IN THE TOWN CHARTER.**THE TOWN MEETING WARRANT**

The Town Meeting Warrant is a collection of articles presented by departments, committees and voters for consideration at an Annual or Special Town Meeting. The warrant is composed by the Selectmen, with articles being entered by request or petition. Individual voters may have an article inserted by petition. The selectmen receive all petitions for the warrant. Signatures of ten or more registered voters are required on articles for annual town meetings; 100 signatures are required for articles filed by citizens in warrants for special town meetings. Signatures on petitions must be substantially as the voters' names appear on the voting list. Voters may request the advise of the Town Counsel in drawing up an article. Customarily, public announcement is made of the opening and the closing dates of the warrant. Citizens, however, may take their petitions to the Selectmen at any Board meeting during the year and the Selectmen will hold such articles for insertion in the warrant for the next town meeting. Department heads enter their articles by the process of request.

THE ANNUAL REPORT

The Annual Report is comprised of reports from all Town departments, including operating expenses and statistical information. The Annual Report is compiled by the Selectmen's office, and copies are available free prior to the Annual Town Meeting.

General Government

Reports of

BOARD OF SELECTMEN

BOARD OF ASSESSORS

PLANNING BOARD

CONTRIBUTORY
RETIREMENT BOARD

Report of the Board of Selectmen

At the Board of Selectmen's reorganizational meeting on May 10, 2004 following the Town Election Sel. Stephen P. Maio was elected Chairman and Sel. Albert J. Turco was elected Secretary. The other members of the Board are Sel. Amoroso Cefalo, Sel. John B. Encarnacao, Sel. John M. Gallucci, Sel. James E. Good and newly elected Sel. John F. Carney.

The powers, duties and responsibilities of the Board of Selectmen are broadly diversified in hundreds of sections of law applying directly to Selectmen. The broadly diversified powers, duties and responsibilities of the Board of Selectmen affect the functioning of all Town departments and central coordination is essential to an effective and efficient municipal administration.

The Town of Wakefield is run under an Open Town Meeting – Board of Selectmen – Town Administrator Charter. The Charter established the Office of Town Administrator, with responsibility for daily management of the Town's business; provides for the election by the voters of a seven member Board of Selectmen, a Town Moderator, a seven member School Committee, a five member Planning Board and a Housing Authority. It also provides for a Department of Public Works with an Advisory Board of Public Works, provides flexibility to reorganize Town agencies in the future, and provides a referendum procedure by which Town Meeting votes on certain Warrant Articles may be reconsidered by voters in a referendum election.

The Board of Selectmen wishes to thank the many volunteers who work so attentively on a variety of Boards, Committees and Commissions to make Wakefield the Town that it is.

Report of Board of Assessors

A. Tax Rate Recapitulation FY2005

1. Total Amount to be Raised	\$66,462,947.67
2. Total Estimated Receipts and Revenue from Other Sources	27,170,695.45
3. Net Amount to be Raised by Taxation	39,292,252.22

CLASS	LEVY %	LEVY CLASS	VALUATION	RATES
Residential	70.8318	\$ 27,830,322.78	\$3,071,779,556	\$ 9.40
Commercial	22.6511	8,900,912.67	414,574,414	21.47
Industrial	4.7776	1,877,437.71	87,444,700	21.47
Personal Property	1.7395	683,579.06	31,838,801	21.47

4. Tax Rates Residential—\$ 9.40	Commercial—\$21.47
----------------------------------	--------------------

B. Betterments, Special Assessments and Liens

	I. Amount	II. Committed Interest	III. Total
1. Light Liens	\$ 40,994.26	\$	\$ 40,994.26
2. Sewer Liens	189,713.43		189,713.43
3. Water Liens	90,636.29		90,636.29
4. Title V Sewer Upgrade	10,014.21	3,844.74	13,858.95
5. Sewer Betterments	3,005.94	1,325.77	4,331.71
6. Street & Sidewalk	7,246.48	2,595.67	9,842.15
Betterments			
7. Water Betterments	81.19	16.30	97.49
8. Total Columns (I, II, III)			\$ 349,474.28
9. Total Taxes and Assessments			\$ 39,641,726.50
Committed to Collector of Taxes (A3 & 8)			

C. Motor Vehicles

1. Number of Motor Vehicles and Trailers in 2004	27,117
2. Motor Vehicle Excise Taxes Levied 2004	\$ 3,263,779.53

Respectfully Submitted,
Board of Assessors

Report of the Wakefield Planning Board

The Planning Board, as established under M.G.L. Chapter 41, §81A, consists of an elected five member body whose powers and duties are to carry out the provisions of the subdivision control laws in the Town of Wakefield. The Planning Board may also, in certain cases, act as the special permit granting authority as defined in the Town's bylaws. An appointed Associate Member to the Planning Board can be called upon when hearing special permit applications. The Planning Board is responsible for the preparing, adopting and issuing a Master Plan. The Board is also charged with making an annual report to Town meeting. The Planning Board normally holds regularly scheduled meetings and public hearings on the second and fourth Tuesday of each month.

In 2004, the Planning Board oversaw the completion of the Economic Development Component of the Master Plan. A televised public hearing was held on March 30, 2004, where the plan was adopted. The plan analyzed seven potential growth areas in the Town and proposed strategies to encourage new growth that is compatible with the town's character while expanding the town's tax base. Both the Economic Development and Housing components of the Master Plan were published on the Town's web site.

Working under a grant the Town Planner obtained from the Citizen Housing and Planning Association, the Planning Board appointed a citizen's committee to review draft bylaws to implement the Housing Component of the Master Plan. The text of four bylaws were drafted by Philip Herr and Associates, a consultant working for the Town. Following lengthy reviews and public hearings the bylaws were presented at the November Town Meeting and overwhelmingly approved. The zoning text is now being updated to include two new housing cluster bylaws, a bylaw that encourages the construction of housing units over retail on North Avenue and Main Street in the downtown and Greenwood and a bylaw that encourages moderate scale mixed use developments in and near the downtown. Developers are already utilizing the new bylaws. Three subdivisions were proposed in 2004. The Planning Board persuaded two developers to modify the plans or completely follow the new cluster bylaw that requires at least forty percent (40%) of the site be preserved as open space.

Throughout May and June of 2004, the Planning Board held a series of workshops for input on the Open Space Plan. Working with the Metropolitan Area Planning Council a complete revision of the Open Space plan was adopted on June 3, 2004.

In 2004, the Planning Board met twenty-one (21) times. Seven

Approval Not Required (ANR) Subdivisions were endorsed. Recommendations were provided to the Zoning Board of appeals regarding thirty-two (32) applications before the ZBA. The Planning Board held public hearings and adopted revisions to the Subdivision Rules and Regulations. The changes require developers to submit additional information regarding drainage, streetscape improvements and street acceptance plans when proposing new subdivisions. The Planning Board also adopted new requirements for site plan review and affordable housing projects.

The Planning Board wishes to express its thanks and appreciation to the following individuals: Town Planner, Paul Reavis, for his support and assistance to this Board; Town Counsel, Thomas Mullen, for his legal support and guidance throughout the year; Clerk, Linda Donaldson; Town Engineer, Michael Collins; Charlie Richter and Katie Ryan, from the Engineering Department; and all those who have assisted this Board throughout the year. The Planning Board also thanks Michael Storella, who resigned from the Planning Board on May 1, 2004, for his help as Chairman of the Economic Development Plan Committee.

Respectfully submitted,
Paul R. Di Nocco, Chairman
Paul Semenza
Fred Emilianowicz
J. Terrence French
Catherine Johnston
Sarah Guerin, Associate Member

Report of the Contributory Retirement Board

There were three hundred thirty-nine retirees or their beneficiaries receiving payments from the Contributory Retirement System during the year 2004. Forty-three retirees received disability benefits. Ten beneficiaries received accidental death benefits. Thirty-seven received survivor benefits and two hundred forty-nine received superannuation retirement benefits.

The total payments for calendar 2004 were \$5,348,102.31 of which \$4,656,885.37 was paid from the pension accumulation fund and \$691,216.94 from the annuity reserve fund.

WAKEFIELD CONTRIBUTORY RETIREMENT SYSTEM DECEMBER 31, 2004 INVESTMENT SCHEDULE

PRIT Cash Fund	\$150,547.06
PRIT Capital Fund	\$71,853,247.49
Cash-Checking Account	\$60,916.75
Accounts Receivable	\$0.00
TOTAL	\$72,064,711.30

Protection of Persons and Property

Reports of

POLICE DEPARTMENT

PARKING CLERK

FIRE DEPARTMENT

FIRE ALARM & TRAFFIC SIGNAL

EMERGENCY MANAGEMENT

BUILDING DEPARTMENT

Building Inspector

Gas Inspector

Wire Inspector

SEALER OF WEIGHTS & MEASURES

ANIMAL CONTROL OFFICER

Report of the Chief of Police

www.wakefieldpd.org

As Chief of the Wakefield Police Department, I am honored to present to you the Annual Report for the year 2004. 2004 was quite a year for the members of the Department with a number of significant events transpiring both within and outside of our agency.

Finally, after a long anticipated wait, the Department moved into the new public safety building at One Union Street. The move went smoothly with no service interruption. I credit the hard work and dedication of the officers and staff for making this a reality.

The following is a list of some of the significant events of the Department:

January 2004 was a brutally cold month. We experienced record cold weather for a record number of consecutive days. The Wakefield Police Department was very busy assisting motorists and the Fire Department with cold related incidents. Officers made a number of narcotics arrests, many for distribution of controlled substances. Officers contacted the Massachusetts State Police twice for canine support on these cases. Additionally, members of the Detective Bureau recovered a large amount of property that had been stolen in housebreaks during 2003.

In February we were awarded the Byrne Community Policing Grant from the Executive Office of Public Safety in the amount of \$38,400,00. These funds were directed towards our RAD program that teaches women how to defend themselves from personal attack. On February 27 the Town responded to a sizeable gasoline spill at Salem and Lowell Streets. The spill resulted in the closing of exit 42 northbound off ramp while the clean up was completed and until the Environmental Protection Agency rendered the area safe.

On Sunday March 7, Wakefield once again was the site of the Law Enforcement Memorial Road Race. This event draws almost 3000 runners from across New England and New York. As the primary fundraiser for the Law Enforcement Officer Memorial located on the west lawn of the Massachusetts State House, it has been an honor to host this event in Wakefield. It certainly shows the Town's commitment to our law enforcement officers across the Commonwealth. The race for 2005 is scheduled to take place in Boston near the State House. The Town of Wakefield should be honored that we had the opportunity to host this great event for the last three years.

Wakefield officers investigated a very serious sexual assault that apparently happened in Wakefield although most of the investigation was with another jurisdiction.

In April both the Police and Fire Departments moved into the new

Public Safety Complex on Union Street. The move went smoothly for both agencies. As a result of the move, we found a real problem in manning the front lobby area due to a staffing shortage. We made arrangements to place telephones in the lobby area and began to discuss more permanent plans for the lobby. Additionally, we applied for two grants from the Department of Justice to hire School Resource Officers for both Wakefield High School and the Northeast Vocational School.

May started with a large number of motor vehicle breaks around the lake area of Town. Wakefield officers, with intelligence from other agencies were able to identify a perpetrator that resulted in charges being filed. The breaks stopped immediately after that. Members of the command staff began to attend organizational meetings relative to the upcoming Democratic National Convention in July.

On the last day of school in June at the Vocational School, Wakefield PD responded to the Voke for a report of a youth threatening to bring a firearm to school. Officers, using predetermined protocols, responded and made the school secure. Since it was the last day of school, students were dismissed one hour early.

July brought a record crowd for the annual July 4th celebration. I am proud to report that we had very few problems during the event. The department also received its new Harley Davidson motorcycles. The bikes have proven to be a huge asset to the department and it's day-to-day operations. This was also the month of the Democratic National Convention. Wakefield officers performed admirably in anticipation for huge transportation problems. Thankfully, due to great planning by the Police, Fire and Department of Public Works, we had no problems in Town. This was a perfect example of multi-jurisdictional cooperation.

August brought a rash of suspicious fires in and around the Junction area of Town. A great cooperative effort by both the police and fire departments resulted in the arrest of one individual. That individual is currently awaiting trial. We also investigated two fatal accidents, one on Pleasant Street and the other on Route 95/128.

October was a time of great joy and sadness for the Department and the Town. The Red Sox won the World Series, which generated a flurry of game related activity. Sadly, the Wakefield Police Department buried one of our own. Sgt William McGarry, who had retired last December, passed away on October 24. On October 28 a full Department funeral was held to say good-bye. I would like to offer a special thanks to the Town for their support during this very trying time.

On Halloween students at Wakefield High held a scavenger hunt. A large amount of vandalism resulted which will not be tolerated next year. The Department held its first promotional exams since 1994 in October. Openings for Lieutenant and Sergeant were tested for and

well attended by our officers. We anxiously await the final marks with an eye on making promotions as soon as possible.

Vehicle breaks started up again in the Greenwood area. As a result of some very proactive and vigilant patrols, officers made an arrest on a snowy evening. An officer also located and identified an illegal immigrant who was also a registered sex offender using a false identity. As a result of this investigation the party was turned over to US Immigration to commence with deportation proceedings. Our lobby problems have been solved with the use of technology. We are currently installing video and remote access for those who enter the Public Safety Complex after business hours.

December was a very busy month with officers participating in an \$11,800.00 grant from the Governor's Highway Safety Bureau to ensure compliance with the state's seat belt law. Additionally, officers were sent on directed patrols to enforce drunken driving violations.

Officers continued an investigation into a large fight that occurred apparently after some problems at the Annual Thanksgiving football game with Melrose. As a result, eleven students from both schools were summonsed to court to answer a variety of charges.

Officers also responded to Lowell Street for a report of a car fire. Further investigation revealed a body burned beyond recognition in the back seat. The matter is still under investigation.

Requests for police services for the year are listed below:

CALLS FOR SERVICE		11797
A-Shift (11:30-7:30)	B-Shift (7:30-3:30)	C-Shift (3:30-11:30)
2120	4958	4719
PERSONS ARRESTED		511
Males 401	Females	110
Adults 456	Juveniles	55
MOTOR VEHICLE VIOLATIONS		1271
Most Frequent Violations Were:		
Speeding		366
Red Light Violation		120
Seat Belt Violation		94
Inspection Sticker Violation		37
Defective Equipment		49
Stop Sign		50
MOTOR VEHICLE ACCIDENTS		353
Accidents With Injury		112
Accidents Without Injury		240

Fatal Accidents

1

PROPERTY STOLEN/RECOVERED (VALUED) \$1,255,078**COMMUNITY POLICING**

The Police Department continued with its Community Policing Initiative in 2004 as it has done in the past years. The Town is awaiting the anticipated \$38,400 grant from the Executive Office of Public Safety to enhance our programs. The **Rape Aggression Defense (RAD)** Program continued with numerous classes. This program, which began in 2002, is very popular among residents and business owners. It is due to the commitment of the members of the police department that keeps this worthy program going.

Traffic issues have become one of the largest areas of neighborhood concern with Sergeant Mark Pherson chairing the Traffic Advisory Committee. Officers are deployed on directed patrols with the assistance of Community Policing funds to assist neighborhoods in managing these traffic-oriented issues. Additionally, our bicycle patrols have been deployed around the lake area to control some of the problems that have plagued that area.

This year the Town received a new grant for \$11,800.00 under the Governor's Highway Safety Bureau's ***Click It or Ticket Initiative***. Under this program, officers are deployed on directed patrols to check for compliance with the seat belt statute. Additionally, as part of this program, funds have been allocated for the ***You Drink, You Drive, You Lose*** program to deter driving under the influence. Officers were deployed throughout the holiday season under this section of the grant. The Wakefield Police Department is committed to reducing intoxicated and impaired driving within the Town.

INVESTIGATIONS

Over the course of the year, the department investigated four robberies, forty-three assaults and fifty-one burglaries. There were 223 larcenies and twenty-five narcotic investigations. There were also 69 additional Detective investigations. Below are listed a compilation of significant crimes committed and investigated during 2004:

Robbery	4
Missing Persons	50
Assault	43
Medical Assists	1415
Arson	1
Burglary	51
Larceny	223

Vehicle Theft	23
Drug/Narcotics	25
Sexual Nature	19
Weapons Violations	2
Mutual Aid	55

PERSONNEL

Chief Richard E. Smith was hired to begin work on January 5, 2004. Chief Smith formerly worked for the City of Melrose Police Department for twenty-four years.

Patrol Officer John Lingiewicz retired after 30 years of service on February 20, 2004.

Sergeant William McGarry, WPD (Ret) passed away on October 24, 2004, Sergeant McGarry had retired from WPD in December of 2003. The members of the Wakefield Police Department as well as the community will sorely miss him. May he rest in peace.

As I complete my first year as Chief of the Wakefield Police Department, I am proud to say that it has been a great year for me personally and for the department as a whole. I am honored to lead such a great group of dedicated professionals. The men and women of the Wakefield Police Department are proud to serve our community and provide professional and compassionate services to its citizens. We constantly strive to better ourselves in our mission to provide quality police services. We encourage citizen participation as we move forward into furthering our goal of service to the community. It is an honor to serve the Town of Wakefield.

Respectfully submitted,
RICHARD E. SMITH
Chief of Police

*Report of the
Parking Clerk
2004*

1. Tickets Issued	3098.00
2. Tickets Paid	2347.00
3. Tickets Unpaid	<u>751.00</u>
4. Surcharge Fees Collected (Leased Vehicles)	\$3,104.20
5. Fines Collected (Parking Tickets)	<u>\$45,004.25</u>
6. Fines Collected (Handicap Parking)	<u>\$410.00</u>
7. Fines Recovered (Court Action)	<u>\$2,060.00</u>
8. Total Amount Collected	\$48,108.45

Respectfully submitted,
Michael J. Nasella
Parking Clerk

Report of the Chief of the Fire Department

I am pleased to present the Annual Report of the Wakefield Fire Department for calendar year 2004.

NEW PUBLIC SAFETY BUILDING

The biggest news of 2004 was the completion of the new \$10.3 million Public Safety Building at One Union Street. On February 28, an open house was held for past and present members of the Police and Fire Departments, followed by a public open house and dedication ceremony on February 29. The fire department moved to the new facility on March 31, 2004. Starting at 8:00 AM, we staffed two dispatch locations, one at the new facility and another at the temporary quarters on North Avenue and began the move. By 10:30 AM dispatch operations had been fully transferred to the new facility at Union Street. By noon, all fire department operations had moved to the new building. All fire department administration and fire prevention operations had moved from the Montrose School to the new facility by 5:00 PM.

The last emergency call answered from the temporary facility on North Avenue was a medical emergency on Jackson Lane at 8:18 AM. The first emergency response from the new Public Safety Building was an alarm activation at a Lowell Street address at 1:17 PM. Overall, the transition to the new facility was a tremendous success, primarily due to the firefighters, contractors and other town department employees whose coordinated efforts made this difficult task seem easy.

As we enter 2005, both public safety departments continue to "settle-into" this new facility. We would take this opportunity to thank the members of the Public Safety Building Committee, the Selectmen, the Finance Committee and the townspeople for working to make this wonderful project a reality.

EMERGENCY INCIDENT RESPONSE

During 2004, the Wakefield Fire Department responded to 2,634 emergency incidents. Unfortunately, 2004 was the second consecutive year that we suffered a fatal fire in Wakefield. At 2:49 AM on December 28 the fire department responded to a seemingly routine car fire at a commercial building on Salem Street. While extinguishing the fire, firefighters discovered the body of a 45-year old female in the rear seat area. As of the writing of this report the incident remains under investigation by the Wakefield Police, State Police and State Fire Marshal.

During July and August of 2004, we experienced a rash of ten fires

deliberately set in rubbish, dumpsters and motor vehicles in the lower west side and the junction district. This situation culminated on the night of September 4 when patrolling police officers discovered a commercial building fire on Main Street in the junction district. This quick discovery, and a quick response by firefighters, allowed us to keep this fire from spreading to a residential section of the building. In the meantime, police officers were able to piece together a case and arrested a 41-year old male shortly thereafter. This case was an excellent example of co-operation between the public safety departments.

Other serious incidents during 2004 included house fires on Reynolds Road (May 31), Cedar Street (June 23) and on Broadway (June 25). A particular challenge for the department was a fire on Halloween night on the Sheraton Colonial Hotel exterior sign located 13 stories (150 feet) high on their building. The department also successfully contained a potentially dangerous gasoline spill at a Salem Street service station on the evening of February 28. Heavy rains April 1-4 kept the department very busy. Firefighters using the rescue boat rescued an overturned kayaker on Lake Quannapowitt on the evening of May 31, and the department's dive team was called out on October 8 to search a car that careened into Lake Quannapowitt off Church Street.

PERSONNEL

As of December 31, 2004, the Wakefield Fire Department comprised forty-six (46) uniformed personnel: the Fire Chief; five (5) captains, including the Fire Prevention Officer; four (4) lieutenants; thirty-six firefighters; and a civilian Administrative Secretary. There are four (4) firefighter positions vacant in the department, due to town fiscal constraints. Presently, these vacancies are being covered by firefighters working overtime shifts to ensure coverage at both of our fire stations.

Lieutenant James J. Smith retired from the Wakefield Fire Department on October 2 after serving the town and department for 34 years. Firefighter Thomas C. Ronan retired from the department on May 1 after 29 years of service, and Firefighter Robert L. Thompson retired on June 12 after 34 years of service. All of these individuals were dedicated and excellent firefighters, and we thank them for their service to the town and wish them all happy and healthy retirements.

Firefighter Robert P. Trant resigned from the Wakefield Fire Department effective on May 23, 2004 after 10 years service in order to accept a firefighter position with the Massport Fire Rescue Department at Logan International Airport in East Boston. We thank Bob for his service and wish him well in his new position.

To fill the vacancy created by Lieutenant Smith's retirement, Firefighter Steven P. Kessel was promoted to Fire Lieutenant on December 16. Gary W. Hill of 10 Turnbull Avenue was appointed a Permanent

Firefighter effective on June 11, 2004. Firefighter Hill is a four-year veteran of Needham Fire Department and comes to Wakefield as a transfer within the Massachusetts Civil Service system.

APPARATUS & EQUIPMENT

During 2004 we experienced an alarming increase in mechanical problems with our pumpers and aerial ladder truck, illustrating the need for the purchase of a new pumping engine in 2005. The problems stem mainly from the age of the equipment coupled with a very cold winter season in 2004.

On July 10 a new EZ Loader trailer was placed into service to transport the department's rescue boats. The new trailer replaced a 1970 Highlander trailer which was too small for our needs and which was transferred to the DPW Water Division for use with their small aluminum boat.

TRAINING

During 2004 the department conducted training sessions, including re-certifying of all firefighters in CPR and in the use of our cardiac defibrillators. Firefighters also attended a training session on electrical emergencies presented by the Municipal Gas & Light Department. The department also trained in vehicle extrication, large caliber master stream operations and search and rescue procedures. The department was able to utilize the vacant Robie Industrial Park buildings for many of these training sessions. Considerable training was devoted to the new dispatch equipment and other associated equipment at the new Public Safety Building.

Members of the Wakefield and Reading Fire Departments participated in the Massachusetts Firefighting Academy's Flashover Simulator training in November. The Dive Rescue Team completed a grueling 25-hour Ice Rescue Program, qualifying them to conduct rescue operations beneath ice-covered bodies of water. We are grateful to the Beal Corporation and the Wakefield Co-operative Bank for funding this training.

Fire Lieutenant Joseph G. Riley and Firefighter Eugene D. Doucette traveled to Reno, Nevada in October to participate in a Flammable Liquid and Gas Fire Training Program, presented at the University of Nevada Fire Training Center. The special training provided to our firefighters at this program will help us to prepare for a potential terrorist-related fuel tank truck fire, particularly on the busy section of Route 95/128 that passes through Wakefield. This weeklong program was offered free of charge to the Town of Wakefield thanks to a grant from the U.S. Department of Energy.

FIRE PREVENTION – FIRE SAFETY EDUCATION

All commercial and industrial properties in town were inspected at least once during the year; and all schools, nursing homes, and hotels/lodging houses were inspected quarterly. All inspections were conducted by the firefighting shift on-duty, on a ready-to respond basis. Several fire emergency evacuation drills were also conducted at each school facility.

In addition to his responsibilities for fire prevention code enforcement, Fire Prevention Officer Captain Michael J. Sullivan continues to present an excellent fire prevention and fire safety education program in Wakefield. The SAFE Program, funded by a donation from the Smurfit-Stone Paper Company, allows firefighters to reach every elementary student in the town's public and private schools. In addition to a classroom presentation on fire prevention and fire safety, students also visit the METROFIRE Fire Safety Trailer, a fire safety educational tool that allows students to practice what they learn in the classroom.

The fire department actively participated in a very successful "Common Ground" event held on the Wakefield Common on Sunday, August 27. This event, sponsored annually by the Wakefield-Lynnfield Elks Club, features the police, fire and public works departments displaying their equipment and meeting the community. The department also held an Open House at the new Public Safety Building on Saturday, October 16. This event gave the department an opportunity to show the community its new facilities and equipment after six months of use.

CONCLUSION

In conclusion, we are grateful to the community for providing us with a new facility from which to operate for many years to come. Nonetheless, we are very concerned with our ability to continue to provide basic fire and life-safety services from both of our fire stations given the town's current financial limitations. This clearly will be the challenge to the fire department and the Town of Wakefield as we enter 2005.

I would like to thank all the members of the Wakefield Fire Department, the Wakefield Auxiliary Fire Department, the Wakefield Police Department, all other town boards, committees and departments and the citizens of Wakefield for their continued support and assistance.

Respectfully submitted,
Chief David L. Parr
Wakefield Fire Department

STATISTICAL REPORT FOR 2004

BOX ALARMS = 464
STILL ALARMS = 2170
 TOTAL ALARMS = 2634

Medical emergency / motor vehicle accident responses	1,540
Alarm malfunctions / accidental alarms investigations	337
Public assistance / public service responses	130
Investigations of hazards, gas & smoke odors	118
Mutual aid responses to other communities	70
Water hazard emergency responses	102
Appliance fires / emergencies / food on stove	39
Heating system emergency responses	57
Electrical fires / emergency responses	43
Hazardous materials incident responses	44
Carbon Monoxide detector investigations	33
Structure / Building fires	25
Brush & grass fires	32
Motor vehicle fires	20
Rubbish & dumpster fires	25
Malicious false alarms	13
Rescue responses (water rescue, elevator rescue)	6
Incidences of mutual aid assistance received	28

EQUIPMENT USED

EQUIPMENT	USAGE
1 1/2" Hose	3,700 feet
1 3/4" Hose	3,800 feet
2 1/2" Hose	750 feet
4" Hose	800 feet
Ladders	1,260 feet
Air Masks Used	38 times
Salvage Covers Used	2 times
Smoke Ejectors Used	25 times
Fire Extinguishers Used	15 times

APPARATUS RESPONSES

UNIT	BOXES	STILLS	TOTAL
Engine 1 – 1996 Seagrave Pumper	386	1,381	1,767
Engine 2 – 2000 Seagrave Pumper	432	440	872
Engine 4 – 1986 Mack/Pirsch Pumper (Reserve)	2	2	4
Ladder 1 – 1995 Seagrave 100' Aerial	360	360	720
Car 6 – 1998 Chevrolet Utility Truck	27	206	233

ADDITIONAL APPARATUS

Car 1 – 2002 Chevrolet Tahoe 4WD Utility Vehicle - Assigned to the Fire Chief

Car 2 – 1999 Chevrolet Tahoe 4WD Utility Vehicle - Assigned to Fire Prevention Officer

Dive Rescue – 1994 Ford E-350 Van

Marine Unit(s) – 1980 13' Boston Whaler & 1995 10' Avon Rubber Rescue Boat

Marine Unit Trailer – 2004 EZ Loader Trailer

Technical Rescue Trailer – 2000 Car Mate 18' Cargo Trailer

Haz Mat Trailer – 2003 Car Mate 14' Cargo Trailer

FIRE PREVENTION REPORT

Smoke Detector Certificates Issued	478
Oil Burner Permits Issued	184
Oil Storage Permitted (Gallons)	53,225
Propane Gas Storage Permits Issued	25
Flammable Liquid Storage Permits Issued	2
Sprinkler System Inspection, Test, Service Permits Issued	100
Fire Alarm System Inspection, Test, Service Permits Issued	188
Blasting Permits Issued	5
Underground Fuel Tank Removal Permits Issued	50
Cutting / Welding / Torch Permits Issued	3
New Fire Protection System Installation Permits Issued	113
Open Air Burning Permits Issued (Jan. – May)	143
In-Service Fire Prevention Inspections Conducted	535
Quarterly Inspections Conducted	99
(Schools, Hotels/Lodging Houses, Nursing Homes)	

Annual Report of the Fire Alarm & Traffic Signal Department

During the year 2004 all fire alarm boxes in town were routinely tested and serviced. The Department is also continuing a project of refurbishing older fire alarm boxes through out the town that will continue into the next few years. 3 new fire alarm boxes were installed. There were numerous utility pole changes executed due to damage or planned replacement, 11 fire alarm boxes were either repaired or replaced due to automobile accidents and 5 fire alarm circuit problems were located and repaired. There were also numerous fire alarm box disconnects, reconnects and relocations.

The Fire Dept. moved into its new quarters on March 31st. Extensive training was conducted on the new state of the art dispatch, fire alarm and radio equipment. The switch over from the temporary quarters on North Ave. to the new building was done with minimal down time to the town wide fire alarm system as well as radio and telephone communication.

Regular preventive maintenance of the traffic signal equipment has been ongoing throughout the year as well. All pedestrian lights and activator buttons were tested and serviced prior to the beginning of the school year and routinely throughout the year. 12 traffic lights or control equipment were repaired including 2 traffic light poles that were repaired or replaced throughout the year due to automobile accidents. A new flashing light was installed at the intersection of Chestnut Street and Emerson Street per order of the Selectmen.

Respectfully submitted,
Russell C. Berube
Superintendent of
Fire Alarm & Traffic Signals

Report of the Emergency Management Director – 2004

The Emergency Management Agency prepares for natural and man-made disasters, serving as the local branch of the Massachusetts Emer-

gency Management Agency (MEMA) and of the Federal Emergency Management Agency (FEMA).

The Local Emergency Planning Committee (LEPC) met regularly during 2004. The committee, comprising the public safety/public service department heads and school officials, reviews the town's preparedness for emergencies. Wakefield has become very active in the Mystic Regional Emergency Planning Committee, which comprises officials from fifteen area communities including Wakefield, Lynnfield, Reading, North Reading, Woburn, Winchester, Melrose, Saugus, Stoneham, Malden, Medford, Everett, Chelsea, Revere and Winthrop. Regional emergency management is very important, since the Office of Domestic Preparedness has indicated that they will be distributing Homeland Security Funding on a regional basis.

The Democratic National Convention in late July was a cause for concern for Emergency Managers throughout the Boston area. Many months of planning went into preparing for a multitude of emergency possibilities, especially massive traffic disruptions created by road and bridge closures in and around Boston. We are happy to report that the weeklong event went off without incident.

Wakefield continues to subscribe to the Community Alert Network, a "reverse 9-1-1" telephone system that allows town officials to immediately notify residents and businesses via telephone of emergency situations and important community/school information.

The Wakefield Auxiliary Fire Department operates under the auspices of Emergency Management. During 2004, Auxiliary Captain Russell Barr, Auxiliary Lieutenant Richard Harrington, and Auxiliary Firefighters Al Catanzaro, Lori Cole, Matthew Harrington, Melissa Howard, Michael Parr, Robert Sartori, Paul Halfelder and Tyler Wallace attended weekly training sessions and responded to emergencies as necessary.

The Auxiliary Fire Department Squad Truck is a 1971 Mack chassis with a 1956 rescue-style body, which we use primarily as our lighting/emergency power unit. This vehicle is in poor condition and in need of replacement, which we hope to accomplish in 2005.

My sincere thanks to all department heads and their supervisors for their continued cooperation and assistance in serving on the Local Emergency Planning Committee, and to the volunteer members of the Auxiliary Fire Department for their service during 2004.

Respectfully submitted,
Chief David L. Parr
Emergency Management Director

Report of the Building Department

Report of all Divisions of the Building Department for the Year 2004
is as follows:

BUILDING DIVISION

Building Permits Granted	730
Building Inspections Made	1084
Inspections m/w State inspector	1
Inspections m/w Fire Prevention Officer	8
Inspection of Fire Jobs	2
Request for Zoning Interpretation	691
Complaints Investigated RE: Zoning Bylaw	171
Sign Permits Issued	23
Single Family Dwelling Permits Issued	15
Single Family Attached Dwelling Permits Issued	4
Multiple Family Dwelling Permits Issued	1
Two Family Dwellings	4
Buildings Razed	18
Swimming Pool Permits Issued	29
Wood/Coal Stove Permits Issued	11
Planning Board Meetings Attended	4
Board of Appeals Meetings Attended	1
Multiple Dwellings Inspected	51
Nursing Home Inspections	1
Lodging House Inspections	1
Hotel Inspections	2
Public School Inspections	12
Day Care Inspections	4
Certificate of Occupancy Permits Issued	24
Certificate of Inspection Permits Issued	134
Building Permit Fees Collected	\$307,572.00

Permit Valuations For Last Six Years

1999	\$19,966,200.00	2002	\$36,053,131.00
2000	\$29,902,321.00	2003	\$22,180,116.00
2001	\$43,390,645.00	2004	\$29,726,304.00

PLUMBING DIVISION

Plumbing Permits Granted	400
Inspections Made	647

Inspections Approved	608
Installations Not Passing Inspection	39
Installations Corrected and Passed	34
Meetings W/Pipe Fitters/Plumbers on Job	31
Complaints Investigated	4
Plumbing Permit Fees Collected	\$19,140.00

GAS DIVISION

Gas Permits Granted	294
Inspections Made	335
Inspections Approved	321
Installations Not Passing Inspections	14
Installations Corrected And Passed	13
Meetings W/Pipe Fitters or Plumbers On Job	25
Complaints Investigated	4
Gas Permit Fees Collected	\$8,305.00

WIRE DIVISION

Total Wire Permits Granted	744
Residential Wire Permits Granted	485
Commercial & Other Wire Permits Granted	260
Inspections Made	1139
Inspections Approved	1016
Installations Not Passing Inspection	123
Installations Corrected and Passed	123
Inspections m/w or Requested By WMGLD	21
Inspections m/w or Requested by Building Inspector	6
Inspections m/w or Requested By Fire Department	8
Inspections after Fire Damage	8
Job Meetings with Electricians	70
Inspections of Public Buildings	11
Inspections of Public Schools	3
Inspection of Hotels	2
Inspection of Lodging Houses	1
Temporary Service Permits	15
New Services – Residential	18
New Services – Commercial Or Other	24
Service Increases	91
Wire Permit Fees Collected	\$59,146.00

TOTAL PERMIT FEES COLLECTED **\$394,063.00**

Respectfully submitted,
 John Roberto
 Inspector of Buildings

Report of Sealer of Weights and Measures

Summary of activities for 2004

Prescription balances	5
Apothecary weight sets	5
Retail price computing scales	38
High capacity scales	28
Retail scan systems	2
Oil trucks	29
Gasoline dispensers – retail	174
Replace cut seals (oil trucks)	12
Investigate consumer complaints	18
Mass Weights & Measures Meetings	24 hours (required by State)

Respectfully submitted
Robert D. Rose
Sealer of Weights/Measures

Report of the Animal Control / Animal Inspector

Report for the Year 2004

Service Calls 3,423

Below are some examples of the calls and action taken by the Animal Control Officer:

Service Calls from Police	423
Calls Referred to other Animal Groups	199
Warnings & Violations Issued	100
Court Hearings Attended	22
Court Trials Attended	61
Cruelty Cases Investigated	8
Barking Dog Complaints	254
Dog Bite Cases	19
Cat Bite Cases	5
Dogs Boarded	9
Dogs Returned to Owners	9
Dogs Adopted	0
Injured Animals Rescued	895
Deceased Animals Removed	998
Humans Exposed to Rabid Animals	0
Animals Exposed to Rabid Animals	29

Suspected Rabid Animals by Species:

Raccoon	45
Skunk	299
Opossum	11
Woodchuck	25
Bat	9
Fox	1
Coyote	1
Squirrels	1

Health and Welfare

Reports of

HEALTH DEPARTMENT
HOUSING AUTHORITY
COUNCIL ON AGING

Report of the Board of Health – 2004

The following medical cases were reported during the year 2004:

Animal Bites	10
Campylobacter	5
E-Coli	2
Encephalitis (viral)	1
Flu	3
Giardia	4
Hep-A	4
Hep-B	5
Hep-C	15
Lyme Disease	3
Meningitis (viral)	1
Pertussis	9
Shigella	2
Salmonella	2
Strep (pneumonia)	4
TB	1

A list of permits and licenses issued for the year 2004 and the money received for them is as follows:

Animal	5	\$ 60.00
Bakery	5	\$ 220.00
Burial	204	\$1,505.00
Catering	7	\$ 195.00
Day Camp	3	\$ 110.00
Food Establishment	77	\$4,000.00
Funeral Director	4	\$ 100.00
Ice Cream/Frozen Dessert	5	\$ 200.00
Massage	33	\$2,010.00
Mobile Food	14	\$ 660.00
Offensive Trade	11	\$ 220.00
Registration	34	\$1,480.00
Rooming House	1	\$ 75.00
Swimming Pool	9	\$ 700.00
Tanning	5	\$ 800.00
Tobacco	27	\$1,450.00
Well	3	\$ 150.00
Xerox	1	\$ 17.00
TOTAL:		\$13,952.00

MISSION STATEMENT

The Board of Health is charged with the responsibility of protecting the health of the public by adopting health regulations pursuant to Massachusetts General Law. To fulfill its duties, it must assess the needs of the community and develop, plan and implement programs, which will prevent illness and promote wellness, while enforcing public health laws. This is achieved through community outreach with an emphasis on awareness and education. This goal can be accomplished through the Health Departments broad vision, implementation and evaluation of a comprehensive plan.

The Wakefield Board of Health, during the year 2004, has continued to focus on illness prevention through immunization/health programs for town citizens. The annual Flu Clinics were held on December 2nd and 9th at the Americal Civic Center and on January 5th at the Town Hall.

There were a total of 8,010 doses of vaccine, including flu and pneumonia vaccines, as well as other vaccines such as Polio, Measles, Mumps and Rubella, Diphtheria, DtaP, Hib, Tetanus, Pertussis, Hep-A and Hep-B administered to Wakefield residents during the year 2004.

The Board of Health continues to hold monthly blood Pressure Clinics for town employees.

Health and environmental issues continue to be important areas that the Board of Health addresses. With new and developing public health and safety concerns, communicable diseases and bio-terrorism, the Board of Health is active in participating in local, state and national coalitions to protect and inform the citizens of Wakefield should any emergency arise.

The Mosquito Program continues to be an active and important management program. In 2004, 3,600 catch basins in the town were treated for the prevention of West Nile Virus. While the West Nile Virus continues to be a threat in the state, the Mosquito Control Program remains a priority for the town.

The Board of Health also supports the articles for funding of EMARC and Riverside Outpatient Care, formerly East Middlesex Human Services.

Report of the Housing Authority

The Wakefield Housing Authority (WHA) was chartered in 1963 to provide housing for low income elders, families, and the disabled. All of its projected income and expenditures are approved by the Commonwealth of Massachusetts through the Department of Housing and Community Development (DHCD) or by the United States Department of Housing and Urban Development (HUD).

I. Description of current housing programs

Four developments are subsidized by the State Department of Housing and Community Development (DHCD): Hart's Hill (667-C) consists of 116 one-bedroom units built in 1965 and 1968 for elderly/disabled people; Lincoln School (667-3) opened in 1981 contains 10 elderly one-bedroom units and three units of congregate housing for 15 clients; 38 and 40 Hart's Hill Road (689-1) which opened in 1990 provides residential facilities for 8 Department of Mental Retardation clients; eight apartments of two bedrooms each for families (705) were acquired in 1981. A forty unit building for the elderly/disabled (Crystal View Apartments 74-1) was completed in 1981 using funds received from the Federal Department of Housing and Urban Development (HUD). Two programs of leased housing are provided: 331 Section 8 vouchers funded by HUD and a 13-unit State Rental Housing Voucher Program (MRVP).

The Section 8 program has grown to 331 vouchers. The Section 8 Family Self-Sufficiency Program (FSS) continues with 6 families enrolled in the program. Begun in 1993, the FSS program enables families to take advantage of a variety of options which are geared to having them achieve a goal of self-sufficiency within five years.

II. Eligibility criteria for each housing program

The eligibility criteria vary from program to program. They may be obtained by writing or calling the Housing Authority. At the present time, income-eligible people may apply for the State and Federal one-bedroom elderly/disabled complexes. They may also apply for Section 8 Vouchers through the Centralized Section 8 Waiting List of which the Wakefield Housing Authority is a member. As of November 14, 2003 the waiting list for the 705 Family Housing program closed. Applications are not being accepted for this program. Wakefield residents or

those who work in Wakefield are given a preference. Applicants are encouraged to apply by calling or coming to the WHA office located in the basement of the Lincoln School House at 26 Crescent Street (781) 245-7328.

III. Financial information

The most recent audit of the Authority's finances (FY '03) is available to the public for viewing at the Authority's offices at 26 Crescent Street. No audit findings of the Authority have been noted by the Office of the State Auditor for the last twelve years.

IV. Activities during the past year

In 2004 the Department of Housing and Urban Development (HUD) allocated \$49,636.00 to the Authority for the Capital Fund Program. This was the eleventh year that a grant was received from HUD to enable the Housing Authority to do capital improvement projects at Crystal View. These included funds to make the building (including elevators) more handicapped accessible; improve security; install a new roof; repave the parking lot; fencing, a new common community kitchen; increase air conditioning to community spaces; and address several structural problems. It should be noted that the housing authority is designated as a "high-performing" agency by the U. S. Department of Housing and Urban Development.

The Authority continues to work closely with the Wakefield Fire Department to increase tenants' awareness of fire hazards and fire prevention procedures. The Wakefield Police Department's Community Service Officer assists the Authority as asked and conducts security training sessions.

In the year 2003, the Wakefield Housing Authority and Mystic Valley Elder Services, Inc. received a grant of 2.6 million dollars under the federal 202 Supportive Service Housing Program to build a residence for the elderly on the site behind the Hart's Hill complex. The Wakefield Senior Housing Corporation, a non-profit which has been formed to be the owner corporation, consists of members from the Wakefield Housing Authority Board, Mystic Valley Elder Service Board and the community at large. The building will consist of 22 one-bedroom units and one two-bedroom unit. Mystic Valley Elder Services will provide the support services necessary to enable elderly tenants to remain in their units. The Wakefield Housing Authority will manage the property.

Administrative staff include Rita McNamara, Executive Director; Dorothy Indeck, Housing Manager; Mary Lou Roche, Finance Manag-

er; Frances Ales, Director, Leased Housing Administrator; Jessica Rivera, Leased Housing Specialist; Barbara Nygren, Administrative/Maintenance Assistant; Beth Greenberg, Tenant Services Coordinator and Family Self-Sufficiency Coordinator. David Perry, Michael Angeloni, Ron Martino and Richard Custodio maintain the properties.

Board meetings are held the fourth Wednesday of the month at 7:00 p.m. in the Lincoln School Conference Room at 26 Crescent Street

Respectfully submitted

		Term End
Betsy Sheeran 27 Spruce Street	<i>Chairman</i>	March, 2009
Eugene N. Ruggiero 26 Crescent Street	<i>Vice-Chairman</i>	March, 2006
Arthur J. Rotondi 4 Newell Road	<i>Treasurer</i>	March, 2005
Alfred Confalone 25 Walton Lane	<i>Assistant Treasurer</i>	March, 2007
Mary S. Sweeney 21 Salem Street	<i>Member</i> <i>(State Appointee)</i>	June, 2007

Report of the Council on Aging

The Wakefield Council on Aging provides information, services, and social activities to the citizens of the community 60 years of age and over.

The senior center is a vibrant social facility with different activities happening daily. Exercise programs offered provide different workout levels to increase strength and flexibility. Educational programs present the latest information on subjects ranging from legal and financial planning to health insurance advice. Entertainment and social functions promote socialization.

This past year over 24 bi-monthly blood pressure clinics were held by Hallmark Health and Middlesex East Visiting Nurse Association. They also provided general health information, and informational programs all free of charge.

Numerous social events were held this past year including our annual Christmas Party, Summer Barbeque, Ice Cream Social, Newcomers Tea, and finally and most importantly, a Red Sox World Series Celebration Party.

Travel was popular this year. Many enjoyed trips around New England. Activities at the center include classes in art, crafts, computer instruction, line dance, quilting, strength training, tai chi, woodcarving and yoga.

Requests for transportation to medical appointments and local shopping were up this past year. Over 600 rides were provided to area medical practices and over 500 rides for weekly food shopping.

Wakefield is part of the Mystic Valley Elder Services network. This non-profit organization is available to assist residents with aging information inquiries. They also oversee our nutrition program providing meals on wheels to housebound seniors and lunches at the center meal site Monday thru Friday. This year a choice program was instituted giving meal site participants a selection for lunch. Over 9000 meals were served this year.

Respectfully submitted,
Judy Luciano

Public Works

Reports of

DIRECTOR OF PUBLIC WORKS

Engineering Division

Garage Division

Buildings Division

Forestry and Park Division

Cemetery Division

Highway Division

Sewer Division

Water Division

Report of the Director of Public Works

The Public Works Department consists of ten (10) divisions and is responsible for maintaining the town's infrastructure and facilities consisting of Public Ways, Parks, Public Grounds, Town Cemeteries, Water Distribution System, Water Treatment, Sewer Collection System, Public Shade Trees, Town Buildings, Town Vehicles and Town Drainage System. Additionally, the Department provides services, such as; refuse collection and disposal, recycling and yard waste collection, street sweeping, snow & ice removal and support services to other Town Departments.

The goal of the Department is to provide efficient, effective and economical services to the citizens of Wakefield.

In 2004 the Department was very active in projects that were aimed at improving the quality of life in Wakefield. These projects include;

- The DPW continues to make improvements towards reducing our inflow/infiltration. During 2004 the DPW completed sub-area 6 investigation, which is located on the east side of Town. In 2005, the DPW will begin repairs to the areas identified with completion prior to the end of the year.
- In 2004 the DPW began coordinating the Town's Household Hazardous Waste Day. The DPW has developed a program that provides for two Household Hazardous Waste Days per year. The spring event will be held in Reading and the fall event will be held in Wakefield. The DPW and Board of Health work jointly in the setup and operation of the Town's fall collection day. The calendar year 2004 event was held on October 30th, 2004. The 2005 events will be held on May 21st, 2005 in Reading and on October 29th, 2005 in Wakefield.
- In the fall of 2004 the DPW completed traffic flow improvements to the intersection of Salem/New Salem Streets. Final paving of the area will be completed in 2005.
- In December of 2005 the DPW mailed all residents and businesses a "Snowplowing & Snow Removal Procedure" brochure. The brochure provides important information that will assist residents and businesses during the winter season. Additionally, the brochure describes the Town's snow plowing and snow removal program. Additional brochures are available at the Town Hall in the DPW office.
- The DPW continues to work with the Wakefield Center Neighborhood Association, Friends of Lake Quannapowitt, Pride in Wakefield and other Town groups to insure that Wakefield is a great community.

The DPW is grateful for the contributions of numerous groups that make Wakefield such a beautiful community. We would like to commend Pride in Wakefield, Wakefield Garden Club, Trees for Wakefield, Citizens Providing Plantings at Broadway, Friends of Lake Quannapowitt and Wakefield Center Neighborhood Association.

- In May of 2004 the DPW submitted its NPDES – National Pollutant Discharge Elimination System – Storm Water Phase II annual report. The program identifies appropriate Best Management Practices (BMP's) that will be instituted to comply with the 6 minimum control measures adopted by the Environmental Protection Agency (EPA). The program involves a number of Departments and Boards and will require funding to support a number of program items such as; printing and mailing of brochures, possible infrastructure improvements, labeling of catch basins, etc. The goal of the program is to improve water quality.

- The DPW continued to move forward with the Phase II/III Comprehensive Site Assessment of Lake Quannapowitt. The Phase II/III report was submitted in January 2004. The program is being conducted in accordance with the Massachusetts Contingency Plan.

- The DPW continues to move forward with the upgrade of the two intake lines located in Crystal Lake, which are used to feed the Broadway Water Treatment Plant. It is anticipated that the permitting will be completed in the spring of 2005 and construction will be completed by the end of 2005.

In looking forward to 2005 and beyond the Department will be involved in a number of major projects and more importantly, working to maintain core services and the Town's infrastructure.

- The DPW will continue coordinating the Town's NPDES – "National Pollutant Discharge Elimination System" – Storm Water Phase II Program. This Federal mandate is unfunded and will require a commitment of both funding and resources during the remaining 4 years.

- The Town's roadway paving program is undertaken using State funding – Chapter 90. Over the past several years the program has been reduced one-third requiring the Town to reduce its roadway improvement program by one-third. As a result the DPW has been unable to provide a capital Program that insures future maintenance needs are met on a timely basis. The DPW will be utilizing Chapter 90 funds to improve a number of roads during 2005. Some of the planned improvements include; Albion Street from Main Street to North Avenue, West Water Street, and Richardson Avenue.

- The DPW will continue reviewing available space at Forest Glade Cemetery. There are currently 4 small-undeveloped sections remaining.

- During the past two years, the DPW's staff has been reduced by 4.5

full time staff and 8 seasonal staff and it is anticipated that the Fiscal Year 2006 staffing level will be reduced. These reductions resulted in a decrease in the number of crews and the ability for DPW to insure that all demands and requests are addressed. This year's program will again look to maintain core services during these difficult financial times, however, a number of services currently provided will be reduced or eliminated. The program for 2005 will provide for the health and safety of our residents, the maintenance of our existing infrastructure, maintaining community programs and meeting our public safety responsibilities.

For more details of Department accomplishments, I refer you to the following reports. Also, I would like to thank the following supervisors for their support during the year and for their assistance in preparing this report.

Michael W. Martello, Business Manager

Michael P. Collins, P.E., Town Engineer

Tim Healy, Buildings Manager

Lou Perillo, Highway Supervisor

Dennis German, Fleet Maintenance Supervisor

Dennis P. Fazio, Forestry/Parks & Cemetery Supervisor

Steve Fitzpatrick, Water/Sewer Supervisor

During 2004 Brad Frautten, Parks Division retired after 35 years of dedicated service to the Town. From all of us in the DPW we want to wish Brad along with his family best wishes for a happy and healthy retirement.

In a sad note Michael T. Collins, former Town Engineer passed away. Mr. Collins retired in June of 1984. Mr. Collins was an extremely valuable Town employee and a tremendous asset to the Department of Public Works. His years of service are greatly appreciated by the Town and DPW. The DPW extends our deepest sympathy to Mr. Collins's family.

Finally, I would like to express my sincere appreciation and gratitude to the employees of the Department of Public Works who worked to insure that 2004 was a successful year.

Respectfully submitted,

Richard F. Stinson

Director of Public Works

FORESTRY & PARK DIVISION

The Forestry Division is responsible for the planting, pruning, spraying and removal of public shade trees on public property. Extensive work is done seasonally to and around Lake Quannapowitt.

The Park Division is responsible for the proper maintenance of the upper and lower commons, all parks, playgrounds, athletic fields, and many roadside areas, including twenty-two (22) islands. This division

maintains over one hundred (100) acres of parks and recreational land under the Public Works jurisdiction.

This division is responsible for all rubbish removal at all parks, school fields and the downtown area.

Major emphasis was placed on school athletic fields continuing an aggressive aeration and seeding program. This program has expanded throughout all fields and parks.

This division also inherits the duties of setting up and cleaning after all major festivals in the Town.

The Adopt-A-Site program flourished this past year. There were twenty-two (22) locations and thirty (30) flowering whiskey barrels within Wakefield. This required this Division to water new plants at 14 locations several times a week as needed.

The Park Division was responsible for the grounds maintenance for both T-ball and Fernald fields in a partnership with Wakefield Little League.

Forestry Division:

- 251 tree work request completed

- 41 shade trees removed

- 50 shade trees planted

- 4 shade trees donated by Trees for Wakefield

- 63 stumps ground

- * increased effort to increase plantings on main drag roads

Major Projects:

- Fourth year recipient for Tree City USA Award

- New landscaping/lawn at new safety building

- Sullivan Field project; completed with irrigation, new sod and fencing

- Doyle Field project; T-Ball Field was constructed with new clay, retaining wall and new fencing

- Landrigan Field project; completed with irrigation, re-grading and sod

- Pick-up and chip residents Christmas trees

Park Division:

- Winter sidewalk plowing

- Cleaning and refurbishing filter berm on Lake Quannapowitt

- Maintenance on all playgrounds

- Daily maintenance on all (17) Town ball fields

- Set up and cleanup for all major school athletic events

- Field line painting 578,560 lf/109.57 miles

- Seasonal roadside mowing

- Collected refuse from parks and schools 97.05 tons

- Seasonal painting of all park barrels

CEMETERY DIVISION

The Cemetery Division is responsible for the operation and maintenance of the Forest Glade Cemetery and the Old Church Street Cemetery. The seasonal tasks of lawn and tree trimming, as well as planting has grown each year.

Numbered and surveyed Section "N" for all new interments

Cemetery Revenue:

Eighty (80) foundations installed

Number of Interments	152
Income from sale of graves	\$22,150.00
Perpetual Care	\$19,050.00
Sales of Services Revenue	<u>\$73,410.00</u>
TOTAL REVENUE	\$114,610.00

FLEET MAINTENANCE DIVISION

The Fleet Maintenance Division is responsible for the repair and maintenance of all vehicles from the following divisions:

- 140 DPW pieces of equipment
- 16 Police Department vehicles
- 11 Fire Department vehicles
- 2 School Department vehicles
- 2 Council of Aging vans
- 1 Building Inspector's car
- 1 Animal Control Officer's car

- The division provides preventative maintenance on a scheduled daily basis
- All minor repairs and most major repairs are done in-house
- Fleet Maintenance participated in Wakefield's Commons Ground Day
- Fleet Maintenance Division is responsible for preparing specifications for the purchase of new vehicles
- Responsible for providing all Departments including the Gas & Light Department with both unleaded gasoline and diesel fuel
- Replaced the hand reader fuel management system, which was approximately ten years old. The new system is a Gasboy key fuel management system. This system monitors and records all fuel transactions for all Departments.

ENGINEERING DIVISION

The Engineering Division participates in and manages many Town infrastructure maintenance and improvement projects Engineering staff performed a full range of engineering tasks including evaluations,

survey, design and construction management. The Division procures and manages the services of engineering consultants on major projects where the level of effort exceeds Division staff availability, or where a particular expertise is required.

The Division provides engineering support to all Town Departments, Divisions and Boards and serves as a technical advisor/reviewer to the Planning Board, Conservation Commission and Zoning Board of Appeals, as well as citizens, developers and their consultants.

Engineering Division Projects:

The Division evaluated, designed, obtained permits, and provided construction management for the following projects, which were either funded by Town Meeting Articles or grants:

- **Adams Street and Cedar Place Betterments:** Construction of drainage system and roadway improvements was substantially completed in November 2004, and is scheduled for completion in the spring of 2005. Spring of 2005 work will include final pavement course and bituminous berm on the roadway with loaming and seeding areas adjacent to the roadways.
- **Frank Street Betterment:** Construction of roadway improvements was substantially completed in November 2004, and is scheduled to be completed in the spring of 2005. Spring of 2005 work will include final pavement course and berm on the roadway with loaming and seeding areas adjacent to the roadway.
- **Wave Terrace Betterment:** Construction of roadway improvements was completed in November 2004. Spring of 2005 work will include loaming and seeding areas adjacent to the roadway.
- **Elk Spring Drive Betterment:** Roadway improvements, including repaving the street, installation of granite control bounds and repairing sidewalks began in 2004, and are scheduled to be completed in 2005. As-built and street acceptance plans will also be completed in 2005.
- **Ditch Maintenance for Mosquito Control:** managed the work by the Eastern Middlesex Mosquito Control Project for cleaning and reshaping of drainage ditches to reduce the potential for mosquito populations. During 2004 this work was performed in the open drainage channels near the properties along Essex Street to Harrison Ave. continuing through the backyards near Maple Street to the Melrose townline. This work was also performed in a wetlands area adjacent to Parker Road at the Reading townline. A number of additional areas for this work were identified in late-2004 and work is anticipated for early-2005.
- **Salisbury Road Sewer Extension Betterment:** Final construction work including replacement of water services and addition of a

drainage system at the intersection of Salisbury and Cumberland Roads was completed in November 2004, with final roadway, sidewalk and bituminous berm paving to be performed by the developer for the Salisbury Road subdivision in 2005.

- **New Salem at Salem Street Intersection Improvements:** The intersection reconfiguration of New Salem Street and Salem Street was completed in 2004. The improvements included two raised islands, curbing, new sidewalks and striping.
- **Town Hall Parking Lot Improvement:** Final paving and striping of the parking lot and lighting were completed in October 2004. Final landscaping is anticipated for mid-year 2005.

External Professional Engineering Consultant Services Contract Management:

The Engineering Division procured the services of and / or managed external professional engineering consultants hired to undertake the following projects:

- **Sewer Subarea 6 Infiltration / Inflow Removal:** As a result of flow metering during the Spring of 2003 sewer manhole inspections and flow isolation and television inspection were performed during the spring 2004 in 3-metered sub-subareas (2, 4y and 5) of subarea 6, This work specifically located and characterized the sources of infiltration to these infiltration excessive areas. A report was received from our consultant Weston & Sampson Engineers of Peabody, MA in late-2004 presenting the results of these investigations and identifying the specific cost and value effective locations for rehabilitation construction. Design of this rehabilitation is expected to occur during early-2005 followed by construction during the summer of 2005. As a result of smoke testing, dye water flooding and television inspection a number of direct inflow sources were found and will be further evaluated and steps taken to remove these sources in 2004. Further detailed investigations are planned for the Audubon Road area to identify the sources of the high inflow and infiltration generated from that part of Town. For 2005, the Town will be repairing many of the defects discovered.
- **Farm Street Pump Station Rehabilitation:** Startup operation of the new equipment (including pumps and controllers) was completed in early 2003 and the station has been operating since without a problem. Some minor final ancillary work continued through 2004 and is anticipated to be completed in early-2005.
- **West Park Drive Sewage Pump Station Upgrade:** construction of the pump station improvements including new submersible pumps and pump chamber.

Infrastructure Management:

The Engineering Division is continuing to further develop a computer-based infrastructure management system for the Town of Wakefield, which will be used to provide a complete inventory of the Town's infrastructure, and will be utilized in future operation, maintenance and management of the infrastructure.

- **Digital Base Mapping of the Town:** Engineering Division staff continued mapping of the below-ground utilities during 2004. In the future, mapping updates for the assessors' mapping, roadway conditions inventory and street signs will be added, as well as developing a database GIS link for intelligent use of this information.
- **Sewer System Mapping:** subarea 6 sewer system (system tributary to Farm Street pump station) digital mapping was substantially completed in the summer of 2004 by Weston and Sampson Engineers of Peabody, MA. In 2005, the Engineering and Sewer Divisions will investigate some questionable system configurations discovered during the subarea 6 mapping work. This digital mapping of the sewer system will provide a clear picture of system for use in operation and maintenance activities; and will be used as the basis of future system hydraulic modeling and system optimization studies. Complete mapping of the remainder of Town is anticipated for substantial completion by the spring of 2005.
- **National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater Discharge Permit:** Engineering Division personnel continued to coordinate the Town NPDES Phase II Stormwater discharge permit. The first year's report of activities and accomplishments to the regulatory agencies was submitted by May 2004.
- **Street Opening & Utility Connection Permit:** Engineering Division staff completed updating the Street Opening & Utility Connection permit application and form to clarify and expedite this process in early 2004. This process ensures that work performed within roadways and connecting to, or changing, water, sewer or drain systems is done to Town standards.
- **Town Assessor Maps:** managed digital updating of the Town Assessor maps by Hayes and Associates of Woburn, MA. The assessor maps, last updated in 1999, were brought forward in 2004 to an approximate 99% accuracy rate. The Engineering Division, along with the Assessor Department, anticipate further update work to reach maximum accuracy (approximately 100%) in 2005.
- **Hazard Mitigation Plan:** prepared and submitted a Hazard Mitigation plan for the Town of Wakefield to the Massachusetts Emergency Management Agency (MEMA) in November 2004. This plan identifies the potential natural hazards (storms, floods, earthquakes,

etc.) that could occur in the Town and how they will be managed by Town work forces. The submission of this plan also enhances the Town's chances to receive natural disaster funding, should an event occur.

Subdivision and/or Major Private Commercial Enterprises Construction Management and Inspection:

The Engineering Division provided engineering review, conducted or managed construction inspections, and provided administrative support to the Planning Board, Zoning Board of Appeals and Conservation Commission for many projects including the following projects:

- Irving Oil Gas Station / Amato's Convenience Store (proposed) Montrose Avenue at Salem Street
- Dunkin Donuts (proposed) at 518 Salem Street
- Appleton Cliffs Apartments & Condos 135 Units (proposed) off Hopkins Street
- Harvard Mills 140 Units Lake Street at Albion Street (proposed)
- Gates of Greenwood Subdivision (proposed) off Green Street
- Wakefield Crossing Condominiums 137 Units at Ballister Street
- Shaw's Supermarket at 134 Water Street
- Bella Circle Subdivision (proposed) off Old Nahant Road
- Coolidge Park Condominium Development (proposed)
- Thayer Circle Subdivision off Montrose Avenue
- Upland Estates (Woods) Subdivision extension of Upland Road
- Sophia's Way Subdivision (proposed) off Montrose Avenue
- 276-280 Salem Street Subdivision
- Crystal Hill Estates Subdivision off Gladstone Street
- Hillview Estates Subdivision off Harrison Avenue
- Wicker Lane Subdivision off Montrose Avenue
- Dexter's Lane Subdivision off Lowell Street
- Fox Hill Subdivision off Nahant Street

The Engineering Division worked in great detail to support the Planning Board in updating the Subdivision Rules and Regulations. In 2004, the Planning Board conducted Public Hearings and adopted eight (8) amendments to the Subdivision Rules and Regulations. The Engineering Division drafted most of the modifications to the Subdivision Rules and Regulations for review by the Planning Board and use in the Public Hearings. Some of the Amendments included major modifications to criteria for design and submittals of preliminary and definitive subdivision plans.

HIGHWAY DIVISION

The Highway Division is responsible for maintenance and repair of 100 miles of roadway. Included with the maintenance of roadway are

the drainage systems, sidewalks, traffic and street signs, catch basin cleaning and repair, street sweeping, leave and brush pickup, rubbish, recycling, collection of CRT'S, white goods and propane gas tanks, maintenance of school parking lots, painting of crosswalks and center lines, the maintenance and operation of the Nahant Street Pit, weeding and brush cutting along roadways.

This Division is also responsible for snow removal and sanding/salt-ing of all town roadway, all public schools, public parking area, Public Safety Building, Town Hall, Senior Center, Public Works facilities and various other locations.

Traffic Lines

4" centerline	124,000 l.f.
4" double yellow centerline	27,000 l.f.
4" edge line	125,000 l.f.
12" stop line	2,000 l.f.
12" crosswalks	18,500 l.f.
Directional arrows	35
8' only	15
8' school	20
24" letters	90
4" parking lines	10,000 l.f.
6" traffic circle	9
Railroad crossing	7

Traffic & Street Signs

Traffic signs replaced	48
Poles	148
Street signs replaced	140

Roadways Hot-In-Place

Humphrey St., Charles St., Fosters Ln., Dell Ave.

Roadways Resurfaced (Bituminous Concrete)

Humphrey St.	Eaton St.	Pierce Ave.
Dell Ave.	Park St.	Fosters Ln.
Bryant St.	Elk Spring Dr.	Wave Terr.
Lafayette St.	Common St.	Thistledale Rd.
Charles St.	Babson St.	Forest St.

Catch Basin Cleaning

Cleaned 1,400

Crack Sealing

30 various streets

Refuse/Recycling

Refuse collected	10,499 tons
Recycling collected	1,653 tons
TVs/Computer Monitors	62.6 tons

Miscellaneous

Weeding along curbsides

Installing handicap sidewalk ramps

Approximately 30 trenches infrared completed

Waterways maintained

Business district sweeping and policed for trash and paper

Hazardous Waste Day in October

Improvements to Nahant Street Pit

Repairing of gas and water trenches

Nahant Street Pit—maintained area and manned for leaf and brush drop off

Repaired potholes year round

Assisting other divisions and departments

Over 1200 work orders from residents completed

Installing of traffic signs for Traffic Committee

Salem Street/New Salem Street intersection improvement project

Winter Program

Snow fences were installed on the common and at the head of the lake

Over 100 sand barrels are placed at hills and areas needed throughout the town

Town sanders and plows are maintained

Winter potholes and trenches are maintained

In Fiscal Year 2004 (July 2003 through June 2004) the town received 53.5 inches of snow and responded to 21 storm events.

On December 5th, 2003 the Town received 27 inches of snow, a major storm, which utilized all available resources. During 2004 we received \$146,042 in Federal disaster assistance for this storm event

BUILDING DIVISION

The Building Division is responsible for the maintenance of 39 buildings, which includes all town and school buildings. The inventory of buildings includes major facilities such as Wakefield High School, Town Hall, Public Safety Building and other minor facilities such as

toilet facilities at various town parks.

During 2004 the Town brought on-line a new Public Safety Building. The new facility is a 43,000 square foot state of the art building, which serves the needs of the Police and Fire Departments.

During the year work orders were processed through the division. Work orders constitute varying types of work which includes electrical repairs, HVAC repairs and maintenance, minor carpentry and plumbing repairs. Most of the work is accomplished with DPW forces and a smaller percentage is contracted out.

Some of the major projects that were under taken during the year are as follows:

1. Commissioning the new Public Safety Building
2. Greenwood School improvements – bathroom upgrades and sink installation
3. Walton School window replacement – Phase II
4. Wakefield High School partial door replacement
5. Water and Sewer masonry renovation
6. Demolition of buildings at Arundel Ave.
7. Handicapped accessible improvements at Galvin Middle School
8. Door installation at Nahant St. sand/salt buildings
9. Hurd School waterproofing
10. Franklin School oil burner replacement – fire damaged
11. Town Hall conference room improvements
12. Prepare Franklin School for occupancy – painting, electrical and life safety improvements
13. Fire alarm upgrade at Franklin School
14. Installation of new lighting at Dobbins Tennis Courts
15. Exterior painting DPW facilities
16. Various interior and exterior painting projects
17. Interior partitions at Walton and Greenwood Schools

WATER DEPARTMENT

The Town of Wakefield consumes over 780 million gallons of water annually. There are two sources of supply, namely the MWRA, which supplies approximately 85%, and Crystal Lake supplementing the remaining 15%. The Water Division is responsible for the operation and maintenance of the Crystal Lake Watershed, the Linden Street Pumping Station, and the Broadway Water Treatment Plant. The Division performs multiple contaminate and bacteriological testing throughout the year to ensure drinking water quality and compliance with State and Federal standards. The Division is also commissioned with the maintenance and repair of the entire distribution system consisting of approximately 100 miles of water main. Maintenance to the system includes; water main replacement, repairs, and main flushing.

Water service repairs and replacements, hydrant installation, and maintenance, mark outs, pipe locating and inspections for contractors and utilities, repairs to leaks and main breaks, leak detection, maintaining pressure reducing valves, blow off valves, and system gate valves. Inspection and maintenance of the Harts Hill Standpipe. Water meter reading, installations and replacements.

Cross Connection Control

The Department continually maintains an active Cross Connection Control Program. This program consists of regular testing of existing backflow devices to insure proper protection from backflow and back-siphonage of contaminants into the drinking water system. The program also conducts surveys of facilities throughout the Town in order to identify and protect against potential new sources of contamination.

Water Meters

The Department reads approximately 8,000 water meters per quarter (32,000 per year). Maintenance on water meters includes, replacing frozen meters, repairing leaks, repair or replacement to outside registers, replacements to upgrade old meters, additional reading during change of ownerships, installations of new meters for new accounts.

Water Main Replacement

The Department continued with its water main replacement program through 2004. This program replaces old unlined water mains with new ductile cement lined mains. Replacement mains increase water quality, and insure system dependability.

In House Replacement

Cedar Place	280'
Pierce Avenue	320'

Services

Repaired 21 water main breaks
Replaced 16 hydrants
Relayed water services 32

Sewer Department

The Sewer Division is responsible for the operation and maintenance of the entire wastewater collection system. The collection system is comprised of approximately 100 miles of sewer main. There are nine pumping/lift stations including the Farm Street pumping station, which has the ability to handle a capacity of 8 million gallons per day. The Department performs repairs on the entire infrastructure includ-

ing, main repairs, mark outs, inspections, repairs and maintenance of manhole structure and covers, scheduled maintenance on pumping stations; and response to station alarms. Preventative maintenance is constantly ongoing including sewer main line flushing to prevent main blockages and minimize service interruptions. The Department continues to provide homeowners with assistance in clearing service lines to their homes.

- Sewer connections 19
- Sewer stoppages 182

		2004		
	PUMPING RECORDS AND RAINFALL			
MONTH	CRYSTAL LAKE	M.W.R.A.	TOTAL QUANTITY PUMPED	RAINFALL
JANUARY	5,217,630	53,953,000	59,170,630	2.22
FEBRUARY	5,593,727	46,805,000	52,398,727	1.65
MARCH	2,084,417	58,854,000	60,938,417	1.45
APRIL	13,308,747	46,386,000	59,694,747	13.13
MAY	11,165,172	54,635,000	65,800,172	2.85
JUNE	13,461,299	63,085,000	76,546,299	2.21
JULY	13,856,021	58,674,000	72,530,021	7.77
AUGUST	16,534,896	59,147,000	75,681,896	5.16
SEPTEMBER	14,079,235	50,380,000	64,459,235	6.76
OCTOBER	12,053,150	49,759,000	61,812,150	1.92
NOVEMBER	7,606,444	49,446,000	57,052,444	.86
DECEMBER	1,328,847	57,387,000	58,715,847	5.73
TOTALS	116,289,585	648,511,000	764,800,585	51.71

TOTAL PUMPING: 764,800,585 Gallons

HIGH MONTH: June

AVERAGE DAILY: 2.09 MGD

AVERAGE DAILY PER CAPITA: 84.58 GPD
(for total Town wide consumption)

Education

Reports of

SCHOOL COMMITTEE

Chairman
School Superintendent

LUCIUS BEEBE
MEMORIAL LIBRARY

Library Trustees
Library Director

Report of the Wakefield School Committee and the Superintendent of Schools

Mary Tecce, Chairman
William Chetwynd, Vice-Chairman
John Boghos
Robert Edson
Janet Filoramo
Cheryl Ford
Carmen Urbonas

Dr. Maynard M. Suffredini, Jr. – Superintendent of Schools

Student Advisory Council Members

(appointed September 2004)

Amanda MacKay
Kendra Meadow
Amar Gupta
Paula Prowse
Courtney Foley

REPORT OF THE SCHOOL COMMITTEE

Veteran member of the School Committee Cy Bode who, after three terms on the School Committee, did not run for re-election in 2004. Mr. Bode was commended by the Committee for having given unstintingly of his time and abilities towards better education for the youth of Wakefield. Mary Tecce was reelected, and also became Chairman of the School Committee and William Chetwynd as Vice-Chairman. The committee congratulated newly appointed member Carmen Urbonas and welcomed back John Boghos for another three-year term.

The School Committee, after many months of negotiations, signed a one-year retroactive and a three year contract with all bargaining unions. The administration was pleased to report that all bargaining units would, by the end of the third year, pay 10% more towards their health insurance.

On a unanimous vote of the Woodville School Building Committee, the Woodville School was turned over to the School Committee for educational purposes. The School Committee praised the members for their long and arduous task. Wakefield is indeed fortunate to have such a continuing tradition of volunteerism in local government.

The Wakefield Educational Foundation awarded over \$10,501 in

grants to teachers in the Wakefield School Department. The School Department continues to be the recipient of grant monies from C.A.S.IT. an organization, which promotes the teaching of the Italian language to school age children.

The School Committee continued to work on their policy book. Several new policies were approved. Harassment & Discrimination policy and an updated Non-Represented Salary Policy. The Policy Book may be viewed at each of the main offices of the schools and at the Beebe Library.

The Massachusetts Association of School Committees presented their Recognition Awards to community members/organizations.

John Roberto	Outstanding School Partner Award
Citizens Scholarship Foundation	Outstanding School Partner Award
Winona Manley	Community Leader for Public Education
Robert Eldridge	Friend of Public Education

Mary Tecce
Chairman,
Wakefield School Committee

REPORT OF THE SUPERINTENDENT OF SCHOOLS

The Town Meeting voted to approve a School Department budget of \$24.2 million dollars for the FY'04-05. This essentially reflected a level funded budget. Following the contractual negotiations with seven School Department unions; the Town appropriated at a Special Town Meeting in October an additional \$500,000 for salaries. Since the total impact of negotiations represented one million dollars, the School Department absorbed \$500,000 of this \$1,000,000. Ultimately the total School Department budget for the School Year constituted \$24,700,000.

The School Department was notified by the Department of Education that Wakefield, because of a \$26 million dollar cut in federal funding for Title I to the State of Massachusetts, did not qualify for funding based on new census poverty data. This meant a loss to the School Department of \$217,869.

Based on the interest by parents in the lunch program and steps to pursue improvements, the School Committee formed a Food Advisory Committee. Jeanne Sheridan, Wakefield Public Schools Food Service Director, chairs the Committee.

The Wakefield School Department official website is up and running. The web site address is: www.wakefield.k12.ma.us. Links may be made to all schools within the district.

A reorganization plan for the Central Office was presented to the School Committee. The plan called for the elimination of the Personnel Director's position; the appointment of Peter DeRoeve currently School

Business Administrator as Assistant Superintendent of Personnel and Finance; Joan Landers currently K-12 SPED Director as Assistant Superintendent for Student Services District Wide and the appointment of Regina Cunningham SPED Facilitator. Also appointed to the administrative team was James Haynie new Technology Director.

The School Department saw sixteen teachers, three administrators, one secretary, one aide and one cafeteria worker retire. Judith Babb, Richard Burnham, Judy Bode, Yvonne Brisling, Sharon Cahill, Merle Gordon, Patricia Holloman, Geraldine Kelley, David Mayo, Nancy Minichiello, Judith Moynihan, John Mugavero, Marcia Nelson, Ellen Patterson, Virginia Brodeur, Robert Regan, Brad Simpson, Judy Simpson, Paula Smith, Lucy Surmach, Diane Swain and Sharon Zagaria. The year 2004 also saw the deaths of James Antonelli, custodian at Wakefield High School, Robert Fotino, Al Daly and Jeanne Willis, retired School Department personnel and former School Committee member Dr. Christine Bridges who worked tirelessly to better the community she lived in.

Two staff members were recognized by state and national organizations. Corinne Biscardi, Grade 7 teacher of math and social studies was chosen to participate in the Fulbright Memorial Fund Scholarship Partnership. Ms. Biscardi joined 200 teachers from the U. S. who spent three weeks in Japan. Maureen McKinnon, Galvin Middle School Special Education teacher chosen as Educator of the Year by EMARC.

The Capital Maintenance program completed the replacement of windows at the Walton School, door replacement at Wakefield High School and repairs at the Greenwood School. The Franklin School was rented to the SEEM Collaborative and the Doyle School continues to be rented to the Odyssey Day School.

Plans continue on building construction/renovation for the Greenwood School, high school and middle school. A contract was awarded to the Strekalovsky Hoit Raymond LLC of Hingham, MA to develop a feasibility study for the Greenwood School. In the meantime, the review of prior feasibility studies for the Middle and High School have been assessed to determine future needs for each of these two schools. Ultimately a plan will be developed to address the facility needs for the Greenwood, Middle and High School.

The 2004 Superintendent's Award of Excellence was presented to Jessica Means. The award is presented each year to a student who has distinguished him or herself in the pursuit of excellence during their high school career.

Three students were awarded the Achievement Awards in Writing sponsored by the National Council of Teachers of English: Kara Farrington and Robert Thistle. Kate Goodwin, High School English teacher was also recognized for her work in supporting these fine writers.

Dr. Maynard M. Suffredini, Jr.
Superintendent of Schools

ENROLLMENTS

Pre K AM	20
Pre K PM	23
All Day Pre K	27
Kinder AM	92
Kinder PM	71
All Day Kinder	74
Grade 1	268
Grade 2	288
Grade 3	227
Grade 4	281
Galvin (5-8)	1108
High School (9-12)	<u>1015</u>
Total Enrollment	3494

CLASS OF 2004

Marissa Fernandes Abreu	Cori Elizabeth Butler
*Arin Marie Ales	Brendan Byrne
Kenneth Robert Alexander	Amanda Rose Campbell
Thomas L. Alfieri	*Kaitlyn Carbone
Jason Emmanuel Anamateros	*Krista Lee Caruso
Christy Lee Andrade	Claudia Casamassima
Daniel Scott Azer	Alison Lee Caton
Jacquelyn Michelle Ballou	Glen M. Caton
Knstina Rae Barrett	*Joseph John Cersosimo
Jeffrey D. Barton	Patrick David Cheever
Charles A. Benedetto	Samantha Layne Chertok
Stephanie Joy Bernier	Rachelle Lynn Cioffi
*Rebecca Joan Bertrand	*Brendan Matthew Clegg
*Casey Ann Blair	Kimberly Michelle Conroy
Stefan Thomas Bodnaruk	Daniel Patrick Conway
Vivian Esther Bomatay	Roseliene Marie Conway
Alison Michelle Bomba	*Kristen Marie Coraccio
Zachary Fraser Bridges	Sara Elizabeth Cotty
*Maria Christen Brown	Franklin S. Cresta
Amanda Nicole Bruno	Lauren Crispo
Eric Severyn Bruyn	Tyler J. Crocker
Erika Nicole Bruzzese	Steven J. Cucurullo
*Laurie Ann Buckley	Danielle Colleen Curley
*Shannon Letizia Burchill	Nikki D'Addario
Sheena Lee Burley	Kathryn Laura Davidson

*Andrew Alan DeBenedictis
 Elizabeth Marie DeFelice
 Bryan Joseph DeGuglielmo
 *Rachel Alisa DeIeso
 Kimberly E. DeSisto
 Jessica Lynne Devine
 Edward C. Devlin
 Steven Vito DiBenedetto
 Allison Gayle DiNitto
 Ronald Anthony DiPerri II
 Melissa Lee DiStaula
 *Christopher Ryan DiTonno
 Allison Michelle Dodge
 Amy Doherty
 *Laura Faith Donigian
 Daniel E. Drane
 Tiya LaShonda Duncan
 Katharine Duratti
 Meghan E. Eccles
 *Thomas Alan Edson
 Robert John Egan
 Corey G. Erwin
 *Michelle Ann Eston
 Matthew Robert Evangelista
 Stephanie Diane Falite
 *Lina Luise Faller
 Salvatore P. Falzone III
 Katy Elizabeth Farrell
 Megan Christine Farrell
 Joshua Mark Fee
 *Wei Yan Feng
 Christopher Fiore
 Caleigh Fitzpatrick
 Felicia Rose Fiumara
 *Lindsay Kathryn Foley
 *Jordan David Forester
 Andrew Timothy Foss
 Mark Steven Fowler
 Ashley Marie Fox
 *Peter Speros Frangules
 George Brenden Freeman
 Jennifer Anne Frotten
 *Jaclyn Anne Giambarresi
 Brandon Gonzalez

Veronica Hannah Gorlovsky
 Clinton Huntley Graves
 *Alicia Wickham Green
 Nathan James Harkins
 Christine Patricia Healey
 Katelyn Mary Healy
 Peter Heitz
 Adam C. Hembrough
 James Wayne Hodges
 Kristen Michelle Hogan
 *Kathryn Anne Holland
 John Michael Holleran
 *Jamie Carol Howes
 Heidi Jane Howland
 Alex Knutson Hughes
 Amy Elizabeth Hunt
 David S. Hunt
 Jessica Lynn Hussey
 Julianne Iacopucci
 Lauren A. Ibsen
 John Michael Irvin
 Brett Richard Jackson
 Stephen Matthew James
 Krista Lee Johnston
 *Angela Marie Joly
 *Leah Kathleen Jones
 Vicken Paul Kachadorian
 Thomas Anthony Kelley
 Jamilee Kelly
 Kristen Jennifer Kershaw
 Joleen Lin Knox
 *Nicholas Kookan
 Nicole Lee Kozachuk
 Jacqueline K. Kuks
 *Rodwitt Hansin Lai
 Craig Anthony Lanzillotti
 Jennifer Lee Lawrence
 Caitlin Joy Leahy
 Christopher John Leahy
 *Erica Michelle Lee
 *Tiffany Marie Lee
 Angelyn Lorraine LeFave
 Kristen Marie Lomartire
 *Amanda Ellen Looney

Shannon Rose Lord
Heather Ann Luciani
Daniel Mark Luongo
Christine Marie Lyons
James Michael MacKay
Shannon Maher
Nicole Marie Marino
Dean Michael Marsinelli
Stephen Robert McCarthy
Andrew Ellis McDonald
Kristine McDonough
*Kaitlyn Sheelagh McGavin
Allyson Marie McLennan
Sean J. McNulty
Nicolette Meinert
Anthony R. Merlino
*Celia Ruth Merullo
Emily Ellen Meuse
Robert S. Meuse
*Lee Jeannine Mirasolo
*Sara Marie Mitchell
Shaun Berkley Moore
George Douglas Moores
Lauren Mary Moscato
Meredith Jean Munroe
Katelyn Elizabeth Murphy
*Kera Kristina Murphy
Edward Fitzpatrick Navarro
*Brooke Elaine Naylor
*Michaela Boulanger O'Brien
Brittany Lynne O'Farrell
Kathleen Patricia O'Keefe
*Katherine Ann Odachowski
Christopher David Palmerino
Nicholas John Parisi
Sora Park
Jonathan A. Pebley
Nicole Kristine Perol
David John Petralia
Robin C. Philbrook
Stephen William Pirrello
James A. Plunkett
*Megan Elizabeth Quinn
John W. Rankin

Patrick G. Reardon
William Richard Recko
Matthew James Roberto
Matthew Joseph Roberto
Joshua John Roberts
Nicole E. Robertshaw
Jennifer Marie Rowe
*Samantha Catherine Rush
Mathew Richard Russo
Jaclyn Marie Saletnik
*Eric David Sanderson
Matthew Joseph Sasso
Jacklyn Joyce Sauca
Jason Matthew Scalfani
Holly Marie Seabury
Andrew Mark Siepka
Christopher Michael Siepka
Kathleen Marie Silva
Ian Douglas Simcox-Heath
Stephanie Erica Simons
Alexandra L. Slazar
Peter James Smith
Jeffrey Gray Somers
Alex Joseph Sopper
Anthony E. Sorrentino
Marie Jean Spang
Melissa Anne Spencer
Jennifer Catherine Sprague
Darren Ryan Stead
David Anthony Stead
Adam William Sugar
Stephanie Nicole Sullivan
Thomas Devon Sullivan
Zachary Michael Surette
Joseph A. Teixeira
Brendan Patrick Thistle
Steven Joseph Tine
*Alex B. Tolleson
Thomas Charles Treacy
Robert Matthew Trepsas
Lauren Elizabeth Tringale
Alexander Vince Tripodi
*Amy Louise von Holten
Erin Mary Vozzella

Jillian Anastasia Walsh	John Louis Whaley
Tyler L. Wallace	Mtichael J. White
Rachel Lee Weldy	*Marianne Elizabeth Wood
*David Scott Wetmore	*NATIONAL HONOR SOCIETY

Student Post-Graduate Plans

Class of 2004 (235 Students)

Four year college	73 %
Two year college	18 %
Work	1 %
Military	1 %
Other	7 %

Advanced Placement Scores (2004)

Number of students		117
Number of exams		164
Academic areas		10
Grade	Number	%
5	16	10
4	35	21
3	47	29
2	52	32
1	14	9

Sixty percent scored a 3 or above

SAT I Class of 2004

(154 Students)

Verbal	523
Math	518

SAT II (Mean Scores)

Biology (M)	631
Biology (E)	646
English Writing	627
Math II	646
Math I	602
Chemistry	568
American History	608
Physics	642

ENROLLMENT

Class of	2005	233
	2006	236
	2007	278
	2008	268

MCAS Tests of Spring 2004
Percentage of Students at Each Performance Level

	Advanced	Proficient	Needs Improvement	Warning/ Failing (Tested)	Warning/ Failing (Absent)	Proficiency Index	Number of Students Included*
ALL STUDENTS							
Grade 3 Reading		70	28	2		90.3	273
Grade 4 English Language Arts Mathematics	17 14	48 33	33 49	3 4		87.2 80.0	280 280
Grade 5 Science and Technology/Engineering	17	49	31	3		85.9	259
Grade 6 Mathematics	21	32	37	10		78.7	259
Grade 7 English Language Arts	9	70	18	4		93.2	287
Grade 8 Mathematics	17	34	35	14		77.0	283
Grade 9 Science and Technology/Engineering	9	35	39	17		73.7	282
Grade 10 English Language Arts Mathematics	29 39	48 31	20 25	3 5		92.0 87.2	234 236
REGULAR EDUCATION STUDENTS							
Grade 3 Reading		74	26			92.0	223
Grade 4 English Language Arts Mathematics	19 16	53 36	26 45	2 2		90.3 83.8	231 231
Grade 5 Science and Technology/Engineering	18	53	27	2		88.7	222
Grade 6 Mathematics	25	35	35	5		82.6	203
Grade 7 English Language Arts	11	79	10			97.0	228
Grade 8 Mathematics	20	40	32	7		82.6	230
Grade 9 Science and Technology/Engineering	11	41	41	7		79.0	230
Grade 10 English Language Arts Mathematics	34 46	52 33	14 20	1		96.0 92.2	200 201

STUDENTS WITH DISABILITIES						
Grade 3 Reading		53	40	6	83.2	47
Grade 4 English Language Arts Mathematics	6	23 15	64 70	6 15	72.9 61.2	47 47
Grade 5 Science and Technology/Engineering	11	24	51	14	68.9	37
Grade 6 Mathematics	2	25	45	28	62.3	53
Grade 7 English Language Arts	2	32	47	19	76.9	59
Grade 8 Mathematics		8	47	45	48.2	49
Grade 9 Science and Technology/Engineering		10	29	60	45.6	48
Grade 10 English Language Arts Mathematics	3	30 13	50 50	20 33	67.9 55.4	30 30
LIMITED ENGLISH PROFICIENT STUDENTS						
Grade 3 Reading						3
Grade 4 English Language Arts Mathematics						2 2
Grade 5 Science and Technology/Engineering						
Grade 6 Mathematics						3
Grade 7 English Language Arts						
Grade 8 Mathematics						4 4
Grade 9 Science and Technology/Engineering						
Grade 10 English Language Arts Mathematics						4 5

* This column indicates the number of students that are included in the determination of performance level results. The number includes students who participated in the MCAS Alternate Assessment and students in out-of-district placements. The Proficiency Index is based on students attending schools within the district who completed MCAS tests. Refer to the Introduction to this Report for additional details.

GRANTS AND GIFTS RECEIVED 2004

Federal Grants	Expenses
Drug-Free Schools-03	\$ 6,254.92
Drug-Free Schools-04	7,465.74
Early Childhood IEP-03	2,484.05
Early Childhood Mental Health-03	5,400.00
Early Childhood-03	2,673.57
Early Childhood-04	37,016.76
Educate Technology-03	5,182.60
Educate Technology-04	1,236.42
Improve Educator Quality-03	11,049.49
Improve Educator Quality-04	35,271.15
Improving Direct Services-02	4,285.18
Improving Direct Services-03	9,284.50
Improving Direct Services-04	552,631.19
Increase Services-03	2,610.00
SPED Program Improvement-02	312.50
SPED Program Improvement-03	7,864.57
SPED Program Improvement-04	21,770.60
Title I-02	4,590.85
Title I-03	29,616.87
Title I-04	183,475.96
Title V-03	3,884.99
Title V-04	8,473.01
TOTAL	\$ 942,834.92

State Grants	Expenses
Academic Support Summer-04	\$ 14,050.00
Academic Support-03	3,097.91
Academic Support-04	10,289.56
Community Partnership-03	1,222.60
Community Partnership-04	309,292.05
Early Intervention-04	40,000.00
Health Protection-02	1,598.87
METCO Sped-03	2,368.08
METCO-02	4,515.24
METCO-03	4,823.61
METCO-04	126,059.24
TOTAL	\$ 517,317.16

Other Grants	Expenses
Employment Resources	\$ 19,575.00
TOTAL	\$ 19,575.00

Gifts	Expenses
Garrant Foundation	\$ 1,763.01
Italian Culture	51,829.96
Miscellaneous Gifts	1,100.00
Supplement Coach	2,300.00
The Savings Bank	1,339.00
IV Educational Access Equip.	62,512.46
IV Educational Access Operations	24,524.50
WHS Gifts	1,350.00
TOTAL	\$ 146,718.93

Revolving Accounts	Expenses
Athletics	\$ 160,400.39
Building Rentals	240,884.40
Community Education	77,608.45
Culinary Arts	11,695.84
Extended School Services	379,215.60
Replace Supplies	8,483.36
School Lunch	760,482.44
Summer School	92,621.28
TOTAL	\$1,731,391.28

Capital Outlay	Expenses
Doyle Roof	\$ 5,715.00
Greenwood Electrical	73,241.97
Greenwood HVAC	6,150.00
Greenwood Intercom	1,407.25
Greenwood Lavatory Repairs	9,420.00
Greenwood Roof Repairs	2,690.00
Walton Window Design	5,756.00
WHS Door Replacement Design	6,630.00
TOTAL	\$ 111,010.22

2004 FINANCIAL REPORT

Description	Total	Elementary	Middle	High School	Other
<u>Administration</u>					
School Committee					
Salary-Clerk	\$ 5,417				\$ 5,417
Other Expense	\$ 14,491				\$ 14,491
<u>Superintendent's Office</u>					
Salary	\$ 704,641				\$ 704,641
Other Expense	\$ 82,994				\$ 82,994
<u>Instruction</u>					
Supervisor's Salaries	\$ 302,503				\$ 302,503
Other Expense	\$ 71,851				\$ 71,851
Principal's Salaries	\$ 1,184,136	\$ 359,814	\$ 448,750	\$ 375,572	
Other Expense	\$ 38,147	\$ 5,823	\$ 8,832	\$ 23,492	
Teaching Salaries	\$ 14,354,313	\$ 5,526,276	\$ 4,684,821	\$ 4,143,216	
Other Expense	\$ 209,526	\$ 66,790	\$ 53,020	\$ 81,216	\$ 8,500
Prof. Development Salaries	\$ 27,515	\$ 13,946	\$ 6,070	\$ 4,885	\$ 2,614
Other Expense	\$ 56,708	\$ 18,808	\$ 18,644	\$ 10,540	\$ 8,716
<u>Textbooks</u>					
Other Expense	\$ 180,625	\$ 87,612	\$ 29,291	\$ 63,722	
<u>Instructional Technology</u>					
Other Expense	\$ 39,447	\$ 543	\$ 1,151		\$ 37,753
<u>Library Services</u>					
Salaries	\$ 307,822	\$ 177,679	\$ 62,518	\$ 67,625	
Other Expense	\$ 42,535	\$ 15,268	\$ 13,308	\$ 13,959	
<u>Guidance Services</u>					
Salaries	\$ 485,221		\$ 59,251	\$ 425,970	
Other Expense	\$ 9,805	\$ 1,707	\$ 3,766	\$ 4,332	
<u>Psychological Services</u>					
Salaries	\$ 325,574	\$ 94,802	\$ 145,411	\$ 85,361	
Other Expense	\$ 96,406				\$ 96,406
<u>School Lunch</u>					
Salaries	\$ -				
Other Expense	\$ -				
<u>Athletics / Student Activities</u>					
Salaries	\$ 391,236		\$ 8,366	\$ 382,870	
Other Expense	\$ 94,606			\$ 94,606	
<u>Other School Services</u>					
Health Salaries	\$ 250,078	\$ 121,101	\$ 44,521	\$ 43,881	\$ 40,575
Other Expense	\$ 5,190	\$ 2,007	\$ 335	\$ 1,667	\$ 1,181
<u>Traffic Supervisors</u>					
Salaries	\$ 149,160				\$ 149,160
Other Expense	\$ 7,066				\$ 7,066
<u>Pupil Transportation</u>					
Salaries	\$ 148,140				\$ 148,140
Other Expense	\$ 442,346				\$ 442,346
<u>Operation & Maintenance</u>					
Operation of Plant:					
Custodial Salaries	\$ 1,092,935	\$ 324,331	\$ 279,628	\$ 351,387	\$ 137,589
Other Expense	\$ 37,230	\$ 13,073	\$ 13,266	\$ 10,891	
Heating of Buildings	\$ 207,955	\$ 69,339	\$ 79,675	\$ 58,941	
Utility Services	\$ 524,717	\$ 182,277	\$ 108,488	\$ 209,675	\$ 24,277
Maintenance of Plant:					
Other Expense	\$ 205,905	\$ 35,791	\$ 32,738	\$ 52,298	\$ 85,078
Maintenance/Equipment	\$ 133,266	\$ 11,053	\$ 8,450	\$ 17,307	\$ 96,456
<u>Civic Activities</u>					
	\$ -				
<u>SPED Tuitions</u>					
	\$ 1,520,762				\$ 1,520,762
<u>Early Retirement Program</u>					
	\$ 70,433				\$ 70,433
<u>Capital Maintenance Program</u>					
	\$ 328,710	\$ 217,475		\$ 111,235	
TOTALS	\$ 24,149,412	\$ 7,345,515	\$ 6,110,300	\$ 6,634,648	\$ 4,058,949

Report of the Board of Trustees Lucius Beebe Memorial Library

2004 was again a year of tight fiscal constraint compounded by significant change in the library staff. In spite of this, the library remains an important cultural and educational resource to the Wakefield community. In a time when local libraries are losing their certification and reducing hours, Beebe Library maintains its service levels and collection through staff sacrifice, Selectman and community support, and continued crucial assistance from the Friends of the Library.

It is painful to begin this report with the financial situation of the library. Nonetheless, three years of budget cuts inevitability make inroads into the most carefully managed organization. The book budget for the library has been continuously cut since 2003. If it were not for state aid, gifts, and rentals, the library, like some in this region, would not meet the state's certification requirements. As is, the amount spent on books diminishes each year as other expenses increase. The budget was balanced in the last two years by voluntary employee furloughs. Library staff are not highly paid. These voluntary furloughs are an example of the staffs dedication to providing service to the community even at a personal cost. Thanks to a positive decision at Town Meeting this year, enough funding was restored to the library budget to prevent a reduction in daily hours. The Trustees are grateful to the community for this support and endorsement of the library's value to the Town. The Trustees do not, however, feel comfortable with balancing the library budget indefinitely by the financial sacrifice of its employees.

2004 was also a year of significant staff change. Over the summer, three employees resigned. Jessica Connelly, the Young Adults' Librarian, moved to a position closer to her family home. Megan Frazer, a part-time Children's Librarian, left to take a full-time position. Nanci Hill, the Assistant Director, relocated to San Diego. These changes, all coming during the late spring and summer, had an impact on the library's ability to execute its plans for summer programming. Fortunately, all positions have been refilled. New to Youth Services are Steve Conner, Young Adults' Librarian, and Stephanie Tournas, part-time Children's Librarian. Elisabeth Doucett has joined the staff as Assistant Director. The Trustees are pleased with these new hires and look forward to working with them in the coming years.

Donna Conlon, Jack Havelick, and Tim Healy were reelected to full terms on the Board in 2004.

The library maintains its present state due to the continuing efforts of the library staff and the support of the Wakefield community and the Friends. For library patrons, it remains a place to pick up the

newest best-seller, re-read an old favorite, examine reference material, peruse the latest magazines, scan historical records, receive an answer to the most esoteric research question, hear a story, attend a summer program, participate in a book discussion, research and print information on the library computers, play at the children's room train table, attend a community meeting. It remains a valuable resource for all in the Wakefield community. The Trustees thank Director Sharon Gilley and the entire staff for their continuing dedication and commitment to the enrichment of the Town.

Respectfully submitted,
Elizabeth Cooper, Secretary
Cindy Schatz, Chair
Donna Conlon, Vice Chair
Kristina Carrick
Nancy Delaney
Jack Havelick
Tim Healy
Harold Regan
Peter Scott

Report of the Library Staff

Library Director

The mother of a toddler confided to me that she had two serious failings as a parent; she was not providing religious instruction, and she was not reading to her child. Which did I think more damaging? No contest. This woman was asking a librarian.

In the last few years, the research on early childhood brain development has supported what generations of parents have known in their bones – that it is important to read to their children. More than important, we now know it to be *urgent*. . . a critical period to lay the foundation of brain architecture for lifelong language skills – speaking, reading, and writing.

The Public Library Association and the Association for Library Service to Children have launched a joint campaign to make common knowledge of the research-based findings on brain development. Parents of newborns are highly motivated to give their children the best possible start in life. They need to know – like the mother who approached me – that the environments they create during the early years will forever change the anatomy of their children's brains. And if they know, they will read to their children.

My introduction to this information came at a Boston midwinter conference of the American Library Association. The session *Every Child Ready to Read* addressed early literacy initiatives appropriate for public libraries. The aspect that most intrigued me – what I subsequently

tried to master well enough to explain, in turn, to you – I gleaned from two resources on the class bibliography. For an easy introduction to brain development and literacy, I recommend www.zerotothree.org/brain-wonders/EarlyLiteracy/html. When I opened Rima Shore's *Rethinking the Brain: New Insights into Early Development* (Families and Work Institute, NY, 1997), I realized I held an authoritative source that I have heard cited by early childhood advocates in other contexts.

About three quarters of brain development occurs after birth, and it occurs *in relation to the environment*. Much of it happens in the first two years of life. Babies are born with billions of neurons (brain cells). In fact, you had more brain cells as a baby than you have today. What you didn't have was much infrastructure between them – the cell fibers that send electrical charges on their way (the dendrites), the cell fibers that catch the incoming signals (the axons), and the junctions where the (chemical!) transmission happens (the synapses). You also didn't have the insulating myelin sheath around your axons that speeds up the electrical transmissions and reduces interference. Building this infrastructure is baby's work.

Here's how it's done. Some sensory input from the environment – perhaps mother's voice – fires an electrical signal that travels the pathway from one neuron's dendrite, creates a synapse and travels up the axon to the next neuron, and so forth, completing a neural circuit. If mother speaks again, the circuit runs faster and it is reinforced. Cells that fire together, wire together. Over time, neural circuits that are reinforced become permanent, while neural circuits that are neglected are pruned. And that is pretty much what learning is about, at the cellular level. Practice makes perfect. Brain development is a use-it-or-lose-it proposition.

The first few years of life are a critical period for developing the neural circuits that give a baby mastery of his body, his senses, his emotions, and his native language. Your two-year-old brain was as active as your adult brain is now. Your three-year-old brain had twice as much synaptic density, and that continued to be the case until puberty, when your sex hormones arrived, and your synapses were thinned by about half.

We refer to early childhood as “formative years,” and we have ever more reason to invest that term with deeper meaning. Brain research reveals that certain life skills are best acquired during specific windows of opportunity. Early childhood is the prime time for learning language skills. This comes as no surprise. It's common wisdom that every young child learns to speak her native language, even multiple languages, without a trace of accent, while anyone past puberty struggles and seldom learns to speak without an accent. It should come as no surprise, then, that at a very early age baby's brain is programmed to

tune in to the distinctive sounds of her native tongue and the particular word order of its grammatical structure. Although she is capable of babbling in every sound of all the earth's languages, baby is listening for the sounds of her own language to practice. If she has a talkative mother, her environment will provide her with plentiful cues to fire the neural pathways to create the synapses to build her brain density. Furthermore, as a child with a lot of language interaction, she will enter school with a higher vocabulary than the offspring of quiet mothers, an advantage that actually expands during early elementary years.

Whereas we once thought that talking, reading, and writing were sequentially learned, it now seems that they are all predicated on the earliest language skill of being able to discriminate the smallest unique sounds of one's own language, and that the skills for talking, reading, and writing evolve simultaneously.

A remedial reading teacher told me that some teaching materials are based on nursery rhymes because elementary school-aged children are assumed to be familiar with them, but her experience is that poor readers often don't know them. Nursery rhymes are actually good tools for language instruction. Their rhythm breaks words into syllables, making a young child pay attention to the separate sounds of his spoken language. Often, they really do rhyme, making it important to pay attention to the tiny differences in the beginning sounds of words. They tell a silly little story, which introduces a child to the idea of narrative. And they are full of words we don't use every day, which builds vocabulary!

Babies and children need to hear live language. They need to hear monologue, dialogue, singing, chanting, reading. They need to handle books. They need to turn pages from right to left. They need to point to pictures, to name things, to identify colors, shapes, and letters. They need to know stories, and to be asked questions about stories. They need to learn that the same story resides in a book every time it is read; that the pictures relate to the story; that the lines of text carry the story; that they are scanned from left to right. They need to predict what happens next. They need to be participants in the reading experience long before they themselves are readers. Reading must be more than being read to; it must be interactive. All of this activity builds brain connectivity.

Research tells us that a child entering kindergarten who does not know her letters will be a poor reader in high school. Research tells us that a poor reader will be a poor student. So much rides on early literacy. The failure does not arise simply because Jane can't distinguish *a* from *b*; Jane's ignorance is symptomatic of the underlying lack of brain development that will hobble her future learning efforts.

Unfortunately, the language heard on television does not contribute

to brain development. On the contrary, this past year brought more bad news about the effects of television on young minds. On April 7, *Boston Globe* reporter Derrick Z. Jackson covered a study in the journal *Pediatrics* in which lead author Dimitri Christakis “. . . added inattention to the previously studied deleterious consequences of excessive television viewing, including violent behavior and obesity.” Children aged one to three who watched even one hour of television daily exhibited ten percent more attention problems by age seven. The American Academy of Pediatrics recommends no television at all for children two and under. Evidently, the flickering images are rewiring the brains of our offspring.

We all agree that our children come into a challenging world. As a community, we are concerned about the cost of education, about class size, about special education, about standardized test scores, about dropout rates. The years before children enter public school are significant for determining their success. We can probably have greater success at less cost by concentrating on getting it right from birth to age five than by remediation thereafter. Or shall we just rely on the emerging research to reveal how to optimally remediate our damage?

So, if you're a parent asking this librarian about the most important thing you can do for your youngster, it's not flash cards or Mozart or play groups or even Sunday school; in my book, the most important thing for a very young child is your lap and a good read.

Respectfully submitted,

Sharon A. Gilley

Library Director

Assistant Director and Head of Public Service

2004 saw the advent of an event that created immediate and loud “buzz” in the library world. On December 14, Google, the Internet search engine, announced that it will be working with five major research libraries at the University of Michigan, Harvard University, Stanford University, Oxford University, and the New York Public Library to scan and digitize books in their collections. The announcement received tremendous coverage in the press. One stated implication was that this move represented the eventual decline of libraries because it forecast the time when all information would be available for free on the Internet. If one listened to these predictions, it would be reasonable to walk away assuming the end of the traditional library is now imminent.

But is it? Those making these predictions might want to temper their enthusiasm with a careful review of the facts. To begin with, the libraries participating in this project are doing so at greatly differing levels of involvement. The Universities of Michigan and Stanford have

agreed to have their entire collections scanned, representing a total of approximately fifteen million books that will indeed be an enormous addition to the Internet. However, the NYPL is only allowing the scanning of a collection of rare and public domain books (generally, books are only in the public domain when they were published before 1923). Oxford and Harvard's involvement will be limited to small pilot projects. Thus, *all* books and *all* information are not being put on the Internet.

Secondly, the actual number of books available for "free" will be limited, based on the book's copyright status. Those scanned books in the public domain will be available for free browsing. However, an initial estimate indicates that generally only about 1% of a library's collection is in the public domain (or out of copyright) - and those books are not usually books that are circulated on a regular basis. So, while there will indeed be free books available through Google's project, they may not be books of interest either to the casual reader or the in-depth researcher. For books still under copyright, only bibliographic information and a small sample of the book will be provided for free. Links will be provided to libraries and booksellers offering the volume still under copyright; that should actually help move users from their computers to the nearest library to find the book in question.

Finally, projects of this nature (although at a smaller and less publicized level) have been taking place for years and have not resulted in wholesale movement away from traditional books to ebooks. Some of the projects include Project Gutenberg, the Electronic Text Center, and the Internet Archive - all highly reputable, well-regarded organizations.

Thus, it appears that the death of the conventional library is somewhat less certain than originally anticipated. However, there is one major issue to consider if one is a lover of libraries and is concerned about the long-term ramifications of this project on the time-honored library. That issue is *perception* - the perception (not reality) that all information can be found on the Internet - so why go to the library? Librarians hear this more and more as they deal with younger generations of Americans who have grown up with the Internet and are used to "Googling" to find a quick answer to any of their questions. To address this issue, libraries are now testing and experimenting with multiple options.

Among the most effective tools being used by libraries today are "library literacy" classes. Students are taught how to evaluate the quality of the information they get from the Internet and are exposed to a complete spectrum of available information resources, including books, reference resources, electronic databases and the Internet. The benefit for the student is that researching and writing papers becomes much

easier, and the results are more accurate and of higher quality. The benefit for the library is that an informed student understands that not all information is available for free on the Internet and that the library provides unique and valuable resources that help in educational pursuits.

Another important tool for libraries is marketing. This is not marketing in the sense of selling a box of cereal to a consumer. Rather, it is about developing an ongoing dialog between the library and its patrons. In this dialog the library asks patrons (via marketing research tools such as questionnaires) what library resources (books, programs, computers, databases, etc.) have value to the patrons. This in turn helps the library determine which of these services it will offer to its community. After choosing the resources to be offered, the library then communicates this information to its patrons. The result of this ongoing loop of communication is a clear definition and articulation by the library as to the one-of-a-kind values it provides to a community (such as *purchased* electronic databases) and a comprehension on the part of library patrons as to the unique utility that the library provides.

A third tool that libraries are using in this effort to change the "Internet has everything" perception is expertise. Like any other tool, the Internet is useful only in the hands of those who understand how to use it effectively and who recognize what it can and cannot do for the user. Librarians, having seen the potential of the electronic world years ago, jumped into it with gusto and became masters. As such, they are probably the best possible guides through the Internet's intricacies, understanding all of the potential of what it provides – and the areas where other resources can provide more. Thus, patron interaction with a knowledgeable librarian has become one of the best ways that a library can educate a patron about what is on the Internet – and what is not.

Libraries and librarians recognized the power and the potential of the Internet early in its inception. However, they also understood that the Internet represents one tool in the search for information – not the entire tool-belt. Understanding the power of popular perceptions about the Internet, librarians are working to ensure that the next generation of "information-seekers" knows how to use the Internet, understands its strengths and weaknesses, and recognizes how to address those weaknesses via critical evaluation and the use of other information sources.

Respectfully submitted,
Elisabeth Doucett
Assistant Director

Readers' and Information Services

In 2004, Beebe reference librarians answered 6,076 basic or directional questions, and 31,647 more in-depth research questions, for a total of 37,723 questions overall – a 5% increase over the previous year. The library answered 330 requests by e-mail. The library's notaries public notarized 662 documents during the year, a huge 60% increase over 2003. The department handles requests by phone, fax, or in person, and also by electronic mail at *email@wakefieldlibrary.org*.

The library's weekly online newsletter of events continues to attract more subscribers. There are now 313 patrons receiving the latest news about library events and programs via a weekly e-mail. You can subscribe and unsubscribe at your convenience by visiting the library's web site at *www.wakefieldlibrary.org*.

Our online research databases continued to be one of the most popular services offered by libraries. Wakefield is fortunate to benefit from state and regional funding for online databases. Unfortunately, due to reduced local and regional funding, the ReferenceUSA business database and the LearnATest online test prep service had to be discontinued. Other indexes, such as EBSCO, Infotrac, and newspaper and magazine databases were still available and continued to be very popular. All available online databases can be found at Beebe Library's web site, or the regional library system's web site for patrons at *www.nmrls.org/answers*.

Beebe Library's web site continued to serve as a popular way for people to find information about library programs and services. During 2004, the Beebe site was visited 171,780 times, up 21% from the previous year. Visit the library online at *www.wakefieldlibrary.org*.

During the year, twenty-eight attendees came to the department's small-group sessions on how to use the Internet and online databases for research. In 2004, librarians taught twenty-two such sessions.

Reference librarians again coordinated with school personnel to promote summer reading to students in Wakefield schools. In addition to the popular annual display of books, librarians made thirty-eight class visits to talk about books to more than 730 students.

The library's French Club, coordinated by Reference Librarian Jeff Klapes and generously funded by the Friends of Beebe Library, met forty-three times during the year and attracted 288 people. The group is an informal weekly conversational gathering for anyone interested in practicing or improving his French language skills. All skill levels are welcome.

An increasing number of local history images were made available on the Internet through the NOBLE online catalog. A selection can be viewed on the library's web site at: *www.wakefieldlibrary.org/wakhistorypix.htm*.

Senior Services Librarian Beth Radcliffe continued to coordinate our Homebound Delivery program, which uses a generous group of volunteers to bring library materials to those residents who are unable to come to the Library because of illness or disability. There are currently twenty people served by this program, with volunteer drivers from the community generously donating more than fifty-five hours of their time to make 109 deliveries.

Additional projects this year included a complete inventory of the reference collections, a major weeding of all adult collections, and the installation of a special catalog computer in the audiovisual area for looking up the increasingly popular audio and video materials. Wakefield was also the beneficiary of the settlement of the well-publicized court case on CD price-fixing, from which the library received approximately 500 music CDs to add to its collections. Because many were duplicates or otherwise not needed, NOBLE sponsored a CD swap, allowing area libraries to share and trade the gift CDs so as to get the titles they wanted.

In addition to regular library programs, members of the reference staff were active this year in professional activities, serving on the Northeast Massachusetts Regional Library System board and committees, the Massachusetts Library Association conference committee, the judging panel of the Massachusetts Book Awards, and conducting workshops on reference topics, readers' advisory techniques, and technology instruction.

Respectfully submitted,
Jeffrey M. Klapes
Readers' and Information
Services Coordinator

Youth Services

The Youth Services Department strives to encourage reading as a lifelong habit among Wakefield's youth. Towards this goal, the Youth Room staff purchases library materials and designs an array of activities directed at children from birth through middle school, extending to parents, families, and professionals working with children.

In 2004, the Youth Services staff delivered 320 library programs to 9,317 students, preschoolers, teachers and adults. These programs include story times, craft programs, services to schools, live performances, book discussion groups, and programs for middle school students.

Patrons borrowed 115,516 books, movies, magazines, and music recordings from the Youth Room in 2004, generating nearly 40% of the overall library circulation. This past year, the Youth Room expanded the breadth of its collection to include a DVD collection.

Young Adults' Librarian Jessica Connelly and part-time Children's Librarian Megan Frazer resigned. The creative gap left in the wake of these two talented professionals leaves a seemingly insuperable void. The library hired Steve Conner as our Young Adults' Librarian and Stephanie Tournas as our part-time Children's Librarian. We look forward to the contributions Steve and Stephanie bring to the Youth Services program.

Summer Reading Program

In collaboration with the Massachusetts Regional Library Systems, Beebe Library launched the summer reading program, *Explore Other Worlds@Beebe Library*. Some children learned about the world around us. Others explored space, stars and planets. Others created their own worlds and shared them with us.

Children ages three to five explored the vast domain of the animal kingdom. They learned about countries, continents, and languages as well as the many exotic and fascinating animals that inhabit the earth. They received an explorer's guide with activity sheets, quests, and a map of the world. The grand prize was admittance to a special program hosted by the Stone Zoo where children got to see and pet live animals.

Stars, planets, and mythology formed the backdrop for the program for the Trading Card Club, which served the elementary school set. Each week, children earned trading cards for reading, computer literacy, and attending library programs. Children who spent time reading were rewarded with a small prize. For this audience's grand prize, Boston's Museum of Science generously donated tickets for four people to the museum and planetarium.

Young Adults in grades five and up had the opportunity to build their own worlds. Eight booklets gave pre-teens and teens the chance to draw, write, and design a world based on a variety of themes such as Fantasy World, Horror World, Sports World, and Real World. They could choose more than one theme and create as many worlds as their imaginations inspired. The work they did in the booklet supplemented their reading program. The combined number of points earned through reading hours and creating translated into raffle tickets for prizes such as lava lamps, calligraphy kits, a back-to-school makeover, and the grand prize, the library sleepover.

Wakefield children read 16,501 hours during the summer of 2004, an increase of 6% over last year. Wakefield children borrowed 2,400 more books, 10.6% more than they did in record-setting 2003. During the summer, forty-two programs took place that attracted 1,504 audience members to the library facility.

The Summer Reading Program was funded by the Liz Claiborne Foundation, the Friends of the Beebe Library, and the Massachusetts Regional Library Systems.

Youth Programs

3,854 people attended 183 preschool story times. Attendance per program increased slightly, from 20.7% to 21%. From September through mid-April, the library runs twenty-four weeks of story times. Very young children from six months through two years enjoy a story time that encourages language development, listening skills, and gross motor skills. At two years of age, children take part in a more traditional story time that works toward enhancing the attention span while incorporating literacy-building activities such as songs, nursery rhymes, and finger plays. Three-year-old story times build on the child's developmental desire to predict and tell stories, shifting from books with sparse plots to more complicated stories. Story times for children over four years of age focus on even more complex plots and craft activities that help develop fine motor skills.

This year, patrons are able to register online for story times using their home computers. The service was so well received, the library now uses this method for other programs.

Aside from story times, the list of library activities in 2004 included puppet shows, interactive theater performances, craft programs, library tours, catalog lessons, research workshops, book discussions, Young Adult planning meetings, a literary magazine for pre-teens and teens, scavenger hunts, an original play and performance, live animal demonstrations, science demonstrations, author visits, a novel-writing group, *Wakefield Reads Sea Room* programs, and magic shows. These seventy-six programs served 1,168 people.

Information Services

The Youth Room web site targets patrons who want information while enjoying the comfort of their own home. The two major areas of web site development were the Homework Help and Parents and Teacher pages, which were in the preliminary stages in 2003.

The Homework Help section strives to make homework faster and easier with two new features, Book Report Help and Homework Links. Book Report Help is organized by genre and provides students with a list of book plots. Users can click on the summary to find title and availability information. Patrons having PIN numbers for their cards are able to reserve materials online. Homework Links provides pre-fabricated catalog searches and topical web sites for school assignments, taking much of the footwork out of research.

Homework Help also includes access to an online encyclopedia, the Boston Globe Online, indexes to full-text magazine articles, web site access by subject, search engines, and even a remote reference service where patrons can use online chat to ask reference questions.

The Parents and Teachers section sports two new pages. News and Information for Parents and a New Parents Page. News and Informa-

tion for Parents provides links to keep adults current on traffic, weather, transportation, news and Wakefield Public School information, book lists to help kids, hotlines and professional resources to help families.

The New Parents Page provides links to daycare providers and local agencies supporting families as well as library programs.

Patrons can access these services as well as library program information on the Youth Services page at <http://www.wakefieldlibrary.org/YRHP.htm>.

School-Library Cooperation

Beebe librarians made guest appearances in classrooms throughout the public school system, taking part in celebrity reading hours, Diversity Week and literacy celebrations throughout 2004.

Youth Room staff also presented a workshop to Wakefield High School's Early Childhood class on selecting and using books and activities to share with preschool classes and daycare children,

The Young Adults' Librarian once again worked with teachers at the Galvin Middle School to create a book list to stimulate recreational reading over the summer months. Galvin students continue to enjoy the oversized book list format with plot descriptions to aid selection. Reading list books circulate intensely during the summer months. This summer, 1,962 books circulated to middle school students. Throughout the school year, this list continues to call attention to the titles included on it, generating an additional 1,057 checkouts. These 166 titles went home with patrons 2,967 times in 2004, an average of eighteen times each.

Youth Services librarians and elementary school reading specialists committed to a major book list revision for elementary school students every two years beginning in 2005. Reading list books for grades one through four are based on the Curriculum Frameworks and refer to the entire body of work of an author rather than individual titles.

In November, the library hosted an orientation for new teachers and their mentors. Nearly sixty teachers toured the library, met the library staff, and were presented valuable information about the public library and the services available to teachers.

Respectfully submitted,

Nancy Sheehan

Head of Youth Services

Technical Services Department

One of the Technical Services department's key services is to acquire new books and new media, and then to make these materials available to the public in a timely manner. To coordinate this process, the library uses acquisitions software that streamlines the ordering and receiving of library materials. For the library user, the most visible feature of the acquisitions software is a message in the library's online catalog indi-

cating that a title is on order. The Technical Services department serves as a liaison to all librarians to help order and track materials. One new service the department now provides is a regularly scheduled report of orders that have not yet been received, allowing librarians to re-submit or cancel titles.

Another key service of the Technical Services department is to oversee the library's computer network. As most home computer users know, the prevalence of viruses and worms as well as spyware and adware threaten the usefulness of home and business computers. The department is vigilant about keeping up-to-date with the latest Microsoft updates and security patches, and the latest anti-virus files. In addition, the library uses anti-spyware and anti-adware software on all library computers.

This past year, the library added a new computer service for library users looking for the latest media materials: a new catalog computer located next to the media area. This computer guides users to the latest books on tape, compact discs, DVDs, and videos. It also provides links to comprehensive lists of all the media materials owned by the library.

The Technical Services department also manages the gift magazine program. Now entering its fifteenth year, generous Wakefield citizens and community organizations donate the cost of magazine subscriptions. This past year, nearly thirty organizations and individuals participated, donating over \$1,200 for thirty-seven subscriptions.

Respectfully submitted,
Becky Rohr
Head of Technical Services

Library Statistics

Resources

Hardback Volumes	101,576
Paperback Volumes	8,783
Periodical Titles	211
Audiocassettes	1,241
Books on Compact Discs	310
Music Compact Discs	2,532
Videocassettes	3,196
Video Discs (DVD)	1,055
Media Kits and Filmstrips	638
Microfilm Reels	1,215
Museum Memberships	11
Software	193

Circulation

Books	219,184
-------	---------

Periodicals	6,513
Media	65,372
Museum Passes	940
Total	292,009
Daily Average	970

Patron Traffic	314,328
Daily Average	1,044

Meeting Room Bookings	620
------------------------------	-----

Reference

Directional Questions	6,076
Reference Questions	31,647
Total	37,723
Interlibrary Loans to Wakefield	16,254
Interlibrary Loans from Wakefield	17,026

Program Participation

Adult Services

Book Discussions	27
Book Discussion Participants	339
Programs	51
Program Participants	497
Online Catalog and Internet Tutorials	24
Tutorial Participants	27

Children's Services

Story Hours	183
Story Hour Participants	3,854
Children's Programs	25
Children's Program Participants	604
Summer Reading Program Participants	776
Summer Programs	44
Summer Program Participants	1,638
Young Adult Programs	51
Young Adult Program Participants	564
Class Visits to the Library	5
Classes visited by Librarians	12

Volunteers

Homebound Deliveries	109
Homebound Volunteers	20
General Library Volunteers	24

Municipal Gas & Light Department

Report of

MUNICIPAL GAS &
LIGHT DEPARTMENT

Report of the Municipal Gas and Light Department

To the Citizens of the Town of Wakefield:

Our One Hundred Eleventh Annual Report of the Municipal Gas and Light Department covers the fiscal period July 1, 2003 to June 30, 2004.

The total electric sales of the Department were approximately 1.0% greater than the previous fiscal year. This increase was due in part to continued growth of the commercial sector. The Department has continued to upgrade the circuit switches in its substation. We have completely refurbished the Burns Substation located in the west side of Town with new vacuum switches. These new switches will make it much safer for the Departments personnel to operate. The replacement project should be completed within the next year. The Department also continues to upgrade its electrical distribution system with larger more reliable overhead wires and to strengthen its ties with other circuits.

The gas sales of the Department decreased from the previous fiscal year by approximately 6% due to a heating season that was a little warmer than the previous year. Despite the rising cost of gas; the Department continues to see an increase in the number of customers heating with gas. The Department continues in its quest to gain a direct connection to the TENNECO Transmission line. The Department has connected to the gas transmission line and is in the process of negotiating a firm transmission rate. The sub-transmission loop that is needed prior to the connection to the Tennessee Gas Transmission line is essentially complete. The Department continues to replace old steel and cast iron gas mains with modern plastic gas mains, which will ensure a safe and reliable gas distribution system.

The Department's energy conservation program that combines energy audits with rebates for the installation of weatherization material and the purchase of energy efficient appliances continues to be popular. One hundred sixty-four customers received \$5,710 in rebates and \$14,239 in conservation incentives. This program will help our customers reduce their gas and electricity use.

Respectfully submitted,
Wakefield Municipal
Gas & Light Department

**TOWN OF WAKEFIELD MASSACHUSETTS
MUNICIPAL GAS AND LIGHT DEPARTMENT**

**STATEMENT OF NET ASSETS
June 30, 2004**

ASSETS

Current:

Unrestricted cash	\$ 699,026
Restricted cash	7,382,309
Accounts receivable net of allowance of \$140,000	3,105,495
Prepaid expenses	746,159
Inventory	519,440

Non Current:

Investment in New England Hydro-Transmission	123,703
Capital assets, net of accumulated depreciation	<u>10,294,953</u>

TOTAL ASSETS **\$22,871,085**

LIABILITIES

Current:

Accounts payable	\$ 2,123,623
Customer deposits	775,403
Accrued Liabilities	48,103

Noncurrent:

Accrued Liabilities	<u>478,949</u>
---------------------	----------------

TOTAL LIABILITIES **3,426,078**

NET ASSETS

Invested is capital assets, net of related debt	10,294,953
Unrestricted	<u>9,150,054</u>
TOTAL NET ASSETS	\$19,445,007

**MUNICIPAL GAS AND LIGHT DEPARTMENT
STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN FUND NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2004**

Operating revenues:

Electric	\$19,919,057
Gas	<u>7,343,375</u>
Total Operating Revenues	\$27,262,432

Operating expenses:

Purchase Power	\$14,807,333
Gas Purchased	5,252,818
Distribution	3,278,512
General and administrative	1,302,852
Other	291,509
Depreciation	<u>949,484</u>
Total Operating Expenses	\$25,882,508

Operating Income (Loss)	\$ 1,379.924
-------------------------	--------------

Nonoperating Revenues (Expenses):

Payment in lieu of taxes	\$ (675,000)
Other income	26.297
Interest income	129.684
Interest expense	(46,551)
Retirement expense	(515.096)
Lost on disposal of fixed assets	(115,322)

Total Nonoperating Revenues (Expenses), Net	\$(<u>1,195,988</u>)
---	------------------------

Change in Net Assets	183,936
----------------------	---------

Net Assets at Beginning of Year, as Restated	<u>\$19,261,071</u>
--	---------------------

Net Assets at End of Year	<u><u>\$19,445,007</u></u>
---------------------------	----------------------------

**MUNICIPAL GAS AND LIGHT DEPARTMENT
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2004**

Cash Flows From Operating Activities:	
Receipts from customers and users	\$25,752,743
Payments to vendors and employees	<u>(26,136,750)</u>
Net Cash Provided By (Used For) Operating Activities	1,435,993
Cash Flows From Noncapital Financing Activities:	
Proceeds from customer deposits	<u>(2,071)</u>
Net Cash (Used For) Noncapital Financing Activities	(2,071)
Cash Flows From Capital and Related Financing Activities:	
Acquisition and construction of capital assets	(1,994,182)
Cost of fixed asset disposal	(89,949)
Interest Expense	<u>(46,551)</u>
Net Cash (Used For) Capital and Related Financing Activities	(2,130,682)
Cash Flows From Investing Activities:	
Investment Income	129,684
Transfer from Retirement Trust (restricted cash)	<u>1,111,425</u>
Net Cash (Used For) Investing Activities	<u>1,241,109</u>
Net Change in Cash and Short-Term Investments	544,349
Cash and Short Term Investments, Beginning of Year	154,677
Cash and Short Term Investments, End of Year	<u>\$ 699,026</u>
Reconciliation of Operation Income to Net Cash:	
Operating Income (Loss)	\$ 1,379,924
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	
Depreciation	949,484
Changes in assets and liabilities:	
Accounts receivable	284,014
Prepaid Expenses	84,246
Inventory	(128,276)
Accounts Payable	97,658
Accounts liabilities	(67,257)
Payment in lieu of taxes	(675,000)
Retirement expense	(515,096)
Other income	26,296
Net Cash Provided By (Used For) Operating Activities	<u>\$1,435,993</u>

Vital Statistics

Reports of

TOWN CLERK

Town Meetings

Voting Results

Births, Marriages, Deaths

and Report of

TOWN TREASURER

**Regular Town Meeting
First Session
November 1, 2004**

At 7:30 p.m., Moderator William Harbison Carroll opened the first session of the Regular Town Meeting by calling the meeting to order.

At 7:35 p.m., Selectman Maio motioned to postpone this session to Thursday, November 4, 2004 at 7:30 p.m. because of the Presidential Election tomorrow, seconded by Selectman Good and so voted.

A TRUE COPY

ATTEST:

**Mary K. Galvin
Town Clerk**

**REGULAR TOWN MEETING
ATTENDANCE
MONDAY, NOVEMBER 1, 2004**

PRECINCTS	7:30
1	4
2	2
3	1
4	5
5	2
6	4
7	2

**REGULAR TOWN MEETING
SECOND SESSION
NOVEMBER 4, 2004**

With 62 in attendance, Moderator William Harbison Carroll called the meeting to order at 7:30 p.m. in the Galvin Middle School Auditorium. Non-voters were introduced, and tellers were selected and duly sworn by the town clerk.

Finance Committee Chairman Marc Luca moved that the reading of the warrant, with the exception of the Constable's return, be dispensed with, which was seconded and voted. The return was read by the Moderator.

**REGULAR TOWN MEETING
ATTENDANCE
NOVEMBER 4, 2004**

Precincts	7:30	8:00	9:00	10:00
1	7	12	13	13
2	6	9	10	10
3	5	7	11	11
4	5	18	19	19
5	12	14	17	17
6	12	29	30	30
7	15	24	26	26
	<u>62</u>	<u>113</u>	<u>126</u>	<u>126</u>

ARTICLE 1**Presented by Town Administrator Thomas P. Butler**

To see if the Town will hear and accept a report on the fiscal year 2004 budget.

Town Administrator

On the motion by Mr. Butler, and Finance Committee recommendation of favorable action

VOTED: That the Town accept a report on the fiscal year 2004 budget.

ARTICLE 2**Presented by Town Administrator Thomas P. Butler**

To see if the Town will vote to implement Collective Bargaining Agreements between the Town of Wakefield and the Massachusetts Coalition of Police, Wakefield Division for the period July 1, 2002 to June 30, 2007 and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

Board of Selectmen

On the motion by Mr. Butler, and Finance Committee recommendation of favorable action

VOTED: That the Town implement Collective Bargaining Agreements between the Town of Wakefield and the Massachusetts Coalition of Police, Wakefield Division for the period of July 1, 2002 to June 30, 2007 and to provide therefor that the Town supplement the police personal services budget by the transfer from free cash of the sum of \$98,513.34 and by the transfer from the account created as a collective bargaining reserve by vote of the Town under Article 4 of the 2003 annual Town meeting, of the sum of \$197,819.69 and that the Town supplement the materials and supplies account by the transfer from free cash of the sum of \$6,975.00 for the period of July 1, 2002 to June 30, 2005.

ARTICLE 3**Presented by Town Administrator Thomas P. Butler**

To see if the Town will vote to implement Collective Bargaining Agreements between the Town of Wakefield and the Wakefield Police Superior Officers Association for the period July 1, 2002 to June 30, 2007 and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

Board of Selectmen

On the motion by Mr. Butler, and Finance Committee recommendation of favorable action

VOTED: That the Town implement Collective Bargaining Agreements between the Town of Wakefield and the Wakefield Police Superior Officers Association for the period of July 1, 2002 to June 30, 2007 and to provide therefor that the Town supplement the police personal services account by the transfer from free cash of the sum of \$140,748.86 and by supplementing the materials & supplies account by the transfer from free cash of the sum of \$2,475.00 for the

period of July 1, 2002 to June 30, 2005.

ARTICLE 4

Presented by Town Administrator Thomas P. Butler

To see if the Town will vote to implement Collective Bargaining Agreements between the Town of Wakefield and the Wakefield Firefighter's Union Local 1478 International Association of Firefighters, AFL-CIO for the period of July 1, 2002 to June 30, 2007 and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

Board of Selectmen

On the motion by Mr. Butler, and Finance Committee recommendation of favorable action

VOTED: That the Town implement Collective Bargaining Agreements between the Town of Wakefield and the Wakefield Firefighter's Union Local 1478 for the period of July 1, 2002 to June 30, 2007 and to provide therefor that the Town supplement the fire personal service budget by the transfer from free cash of the sum of \$424,232.95 for the period of July 1, 2002 to June 30, 2005.

ARTICLE 5

Presented by Town Administrator Thomas P. Butler

To see if the Town will vote to implement Collective Bargaining Agreements between the Town of Wakefield and the Wakefield Independent Employees Association for the period July 1, 2003 through June 30, 2007 and to provide therefor, that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

Board of Selectmen

On the motion by Mr. Butler, and Finance Committee recommendation of favorable action

VOTED: That the Town implement a Collective Bargaining Agreement between the Town of Wakefield and the Wakefield Independent Employees Association for the period of July 1, 2003 to June 30, 2007 and to provide therefor that the Town supplement various divisional budgets in DPW by the transfer from free cash of the sum of \$133,590.43 for the period of July 1, 2003 to June 30, 2005 to various divisional personal services accounts of the Department of Public Works as follows:

Building	\$27,181.43
Cemetery	10,360.62
Garage	11,167.35
Highway	49,177.80
Parks & Forestry	35,703.23

and that the Town supplement various divisional budgets in the Department of Public Works by the transfer from free cash of the sum of \$2,365.00 for the period of July 1, 2003 to June 30, 2005 to various divisional materials & supplies accounts as follows:

Building	\$440.00
----------	----------

Cemetery	220.00
Garage	275.00
Highway	770.00
Parks & Forestry	660.00

ARTICLE 6

Presented by Town Administrator Thomas P. Butler

To see if the Town will vote to implement Collective Bargaining Agreements between the Town of Wakefield and the Wakefield Clerical (Town Hall) AFSCME Council 93, Local 3117 for the period July 1, 2003 to June 30, 2007, and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

Board of Selectmen

On the motion by Mr. Butler, and Finance Committee recommendation of favorable action

VOTED: That the Town implement a Collective Bargaining Agreement between the Town of Wakefield and the Wakefield Clerical (Town Hall) AFSCME Council 93, Local 3117 for the period July 1, 2003 to June 30, 2007 and to provide therefor that the Town supplement various departmental budgets by the transfer from free cash of the sum of \$53,278.00 to various departmental personal services accounts of the town as follows:

Accounting	\$9,333.76
Building	2,452.74
Police Department	2,530.30
Fire Department	2,452.74
Council/Aging	4,091.49
Public Works	4,452.03
Human Services	2,705.00
Town Clerk	5,103.50
Treasurer	5,344.96
Assessors	5,125.22
Tax Collector	7,553.13
Board of Health	2,133.13

ARTICLE 7

Presented by Town Administrator Thomas P. Butler

To see if the Town will vote to implement Collective Bargaining Agreements between the Town of Wakefield and the Lucius Beebe Memorial Library Staff Association for the period of July 1, 2003 to June 30, 2007 and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

Board of Selectmen

On the motion by Mr. Butler, and Finance Committee recommendation of Favorable Action

VOTED: That the Town implement Collective Bargaining Agreements between the Town of Wakefield and the Lucius Beebe Memorial Library Staff

Association for the period of July 1, 2003 to June 30, 2007 and to provide therefor that the Town supplement the library personal services budget by the transfer from free cash of the sum of \$45,520.82 for the period of July 1, 2003 to June 30, 2005.

ARTICLE 8

Presented by Town Administrator Thomas P. Butler

To see if the Town will vote to implement Collective Bargaining Agreements between the Town of Wakefield and the Wakefield Municipal Administrative, Supervisory and Professional Employees' Association for the period July 1, 2003 to June 30, 2007, and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

Board of Selectmen

On motion by Mr. Butler, and Finance Committee Recommendation of favorable action

VOTED: That the Town implement a Collective Bargaining Agreement between the Town of Wakefield and the Wakefield Municipal Administrative, Supervisory and Professional Employees' Association for the period of July 1, 2003 to June 30, 2005 and to provide therefor that the Town supplement various departmental budgets by the transfer from free cash of the sum of \$63,976.87 to various departmental personal services accounts of the Town as follows:

Data Processing	\$4,802.86
Assessors	7,775.25
Building	8,861.51
Sealer	346.98
Animal Inspector	3,039.85
Council/Aging	3,501.99
Board of Health	4,461.38
Public Works	24,203.11
Library	6,983.94

ARTICLE 9

Presented by Town Administrator Thomas P. Butler

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sufficient sum of money to supplement the various departmental budgets for the period July 1, 2003 to June 30, 2005, and to provide wage and salary increases to Non-Represented Employees of the Town, or to see what the Town will do about it.

Board of Selectmen

On the motion of Mr. Butler, and Finance Committee recommendation of favorable action

VOTED: That the Town provide wage and salary increases to non-represented employees of the Town, and to provide therefor that the town transfer from free cash the sum of \$75,425.89 for the period of July 1, 2003 to June 30, 2005 to supplement various departmental personal services accounts of the Town as follows:

Selectmen	\$17,045.27
-----------	-------------

Accounting	5,774.62
Town Counsel	5,649.89
Parking Clerk	836.38
Police Department	9,066.27
Fire Department	7,286.49
Council/Aging	2,581.92
Public Works	14,726.64
Recreation	535.68
Human Services	4,034.76
Library	5,713.59
Conservation	2,174.38

ARTICLE 10

Presented by Town Administrator Thomas P. Butler

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to provide increases to the salaries of the Town Clerk, the Town Treasurer and Town Tax Collector for the period of July 1, 2003 to June 30, 2005, or to see what the Town will do about it.

Board of Selectmen

On the motion of Mr. Butler, and Finance Committee recommendation of favorable action. Voted Unanimously.

VOTED: That the Town increase the salaries of the Town Clerk, Town Treasurer and Town Tax Collector and to provide therefor that the Town transfer from free cash the sum of \$11,632.46 for the period of July 1, 2003 to June 2005 to supplement elected officials personal services accounts of the Town as follows:

Tax Collector	\$4,546.77
Town Clerk	3,837.09
Treasurer	3,248.60

ARTICLE 11

Presented by Supt. of Schools Dr. Maynard Suffredini

To see if the Town will vote to implement Collective Bargaining Agreements between the Wakefield School Committee and the Wakefield Teachers' Association (Unit A) for the period September 1, 2003 through August 31, 2007, and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

School Committee

On the motion of Supt. Suffredini and Finance Committee recommendation of favorable action. The vote was 97 yes and 1 no.

VOTED: That the Town implement a Collective Bargaining Agreement between the Wakefield School Committee and the Wakefield Teachers Association (Unit A) for the period September 1, 2003 to August 31, 2007 and to provide therefor that the Town supplement the School Department personal services budget by transfer from the stabilization fund of the sum of \$641,533.00 for the period of September 1, 2003 to August 31, 2005.

ARTICLE 12

On the motion of Supt. of Schools Dr. Maynard Suffredini

To see if the Town will vote to implement Collective Bargaining Agreements between the Wakefield School Committee and the Wakefield Teachers' Association (Unit B) for the period September 1, 2003 through August 31, 2007, and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

School Committee

On the motion of Supt. Suffredini, and Finance Committee recommendation of favorable action. The vote was 91 yes and 1 no.

VOTED: That the Town implement a Collective Bargaining Agreement between the Wakefield School Committee and the Wakefield Teachers' Association (Unit B) for the period September 1, 2003 through August 31, 2007, and to provide therefor that the Town supplement the school department personal services budget by transfer from the stabilization fund of the sum of \$13,910.00 for the period of September 1, 2003 to August 31, 2005.

ARTICLE 13**Presented by Supt. of Schools Dr. Maynard Suffredini**

To see if the Town will vote to implement Collective Bargaining Agreements between the Wakefield School Committee and the Wakefield Teachers' Association (Unit C) for the period September 1, 2003 through August 31, 2007, and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

School Committee

On the motion by Supt. Suffredini, and Finance Committee recommendation of favorable action. The vote was unanimous.

VOTED: That the Town implement a collective bargaining agreement between the Wakefield School Committee and the Wakefield Teachers Association (Unit C) for the period September 1, 2003, to August 31, 2007 and to provide therefor that the Town supplement the School Department personal services budget by transfer from the stabilization fund of the sum of \$30,284.00 for the period of September 1, 2003 to August 31, 2005.

ARTICLE 14**Presented by Supt. of Schools Dr. Maynard Suffredini**

To see if the Town will vote to implement Collective Bargaining Agreements between the Wakefield School Committee and the AFSCME, AFL-CIO State Council 93, Local 3117 (Clerical Personnel) for the period July 1, 2003 to June 30, 2007, and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

School Committee

On the motion by Supt. Suffredini, and Finance Committee recommendation of favorable action. The vote was unanimous.

VOTED: That the Town implement Collective Bargaining Agreements between the Wakefield School Committee and the AFSCME, AFL-CIO State

Council 93, Local 3117 (Clerical Personnel) for the period July 1, 2003 to June 30, 2007, and to provide therefor that the Town supplement the School Department personal services budget by transfer from the stabilization fund of the sum of \$39,219.00 for the period of September 1, 2003 to August 31, 2005.

ARTICLE 15

Presented by Supt. of Schools Dr. Maynard Suffredini

To see if the Town will vote to implement Collective Bargaining Agreements between the Wakefield School Committee and the AFSCME, AFL-CIO State Council 93, Local 3117 (Maintenance and Operations) for the period July 1, 2003 to June 30, 2007, and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

School Committee

Presented by Supt. Suffredini, and Finance Committee recommendation of favorable action. The vote was unanimous.

VOTED: That the Town implement a Collective Bargaining Agreement between the Wakefield School Committee and the AFSCME, AFL-CIO, State Council 93, Local 3117 (Maintenance and Operations) for the period July 1, 2003 to June 30, 2007 and to provide therefor that the Town supplement the School Department personal services budget by transfer from the stabilization fund of the sum of \$43,106.00 for the period of July 1, 2003 to June 30, 2005.

ARTICLE 16

Presented by Supt. of Schools Dr. Maynard Suffredini

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sufficient sum of money to supplement the School Department budget for the period July 1, 2004 to June 30, 2005, to provide wage and salary increases to Non-Represented Employees of the School Department, or to see what the Town will do about it.

School Committee

Presented by Supt. Suffredini, and Finance Committee recommendation of favorable action. Voted unanimously.

VOTED: That the Town transfer from the stabilization fund the sum of \$45,344.00 for the period of July 1, 2004 to June 30, 2005 to supplement the School Department personal services account for non-union personnel in the School Department.

ARTICLE 17

Presented by Supt. of Schools Dr. Maynard Suffredini

To see if the Town will vote to implement Collective Bargaining Agreements between the Wakefield School Committee and the Wakefield Traffic Supervisor's Association for the period July 1, 2003 to June 30, 2007, and to provide therefor, that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

School Committee

On the motion by Supt. Suffredini, and Finance Committee recom-

mendation of favorable action. Vote was unanimous.

VOTED: That the Town implement a Collective Bargaining Agreement between the Wakefield School Committee and the Wakefield Traffic Supervisors Association for the period July 1, 2003 to June 30, 2007 and to provide therefor that the Town supplement the School Department personal services budget by transfer from the stabilization fund of the sum of \$8,802.00 for the period of July 1, 2003 to June 30, 2005.

ARTICLE 18

Presented by Town Administrator Thomas P. Butler

To see if the Town will vote to reduce the amount appropriated from tax levy for the Group Insurance Budget under Article 1 of the Annual Town Meeting of 2004, or to see what the Town will do about it.

Board of Selectmen

On the motion by Mr. Butler, and Finance Committee recommendation of favorable action.

VOTED: That the Town reduce the sum of \$250,000.00 from the amount appropriated from tax levy for the Group Insurance Budget under Article 1 of the Annual Meeting of 2004.

ARTICLE 19

Presented by Town Administrator Thomas P. Butler

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to indemnify certain police officers & firefighters of the Town for medical, surgical and hospitalization expenses as a result of injuries received by such officers/firefighters in the performance of their duties, as provided for under Section 100, Chapter 41 of Massachusetts General Laws, in such amount and to such extent as may be recommended by the Board of Selectmen, or to see what the Town will do about it.

Board of Selectmen

On the motion by Mr. Butler, and Finance Committee recommendation of favorable action.

VOTED: That the Town transfer from the sum of \$3,607.31 to carry out the purpose of Article 19.

ARTICLE 20

Presented by Selectman John M. Gallucci

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase portable speed tables to be used on the public ways of the Town, or to see what the Town will do about it.

Sel. John M. Gallucci & Sel. John B. Encarnacao

On the motion of Selectman Gallucci, and Finance Committee recommendation of Indefinite Postponement. The vote was 38 yes and 36 no.

VOTED: That the Town transfer from free cash the sum of \$11,200.00 to carry out the purpose of Article 20.

ARTICLE 21

Presented by Town Administrator Thomas P. Butler

To see if the Town will vote to authorize the Board of Assessors to use such Free Cash as may be in the Treasury or any part thereof in computing the tax rate for the fiscal period ending June 30, 2005, or to see what the Town will do about it.

Board of Selectmen

On the motion of Mr. Butler, and Finance Committee recommendation of favorable action

VOTED: That the Town authorize the Board of Assessors to use up to \$100,000.00 in free cash in computing the tax rate for fiscal year 2005.

ARTICLE 22**Presented by Paul DiNocco, Chairman, Planning Board**

To see if the Town will vote to appropriate, and authorize the Planning Board to spend, the proceeds of security provided for the purpose of completing the construction of ways and the installation of utilities and related improvements as set forth in the definitive subdivision plan of the Woods Subdivision Plan approved by the Planning Board, or to take any other action in relation thereto.

Planning Board

On the motion of Paul DiNocco, Chairman, Planning Board

VOTED: That the Town appropriate and authorize the Planning Board to spend the sum of \$154,793.22 plus any interest thereon, being the proceeds of security provided for the purpose of completing the construction of ways and the installation of utilities and related improvements as set forth in the definitive subdivision plan of the Woods Subdivision Plan approved by the Planning Board.

ARTICLE 23**Presented by Paul DiNocco, Chairman, Planning Board**

To see if the Town will vote to accept the provisions of Chapter 245 of the Acts of 1988, codified as the next to last paragraph of G.L. c. 41, § 81U, which would allow the Planning Board, upon the approval of the Selectmen, to expend without Town Meeting appropriation the proceeds of bonds or other security (up to a limit of \$100,000) forfeited by developers, in order to fund the completion of subdivisions, or to take any other action in relation thereto.

Planning Board

On the motion of Paul DiNocco, Chairman, Planning Board

VOTED: That the Town accept the provisions of Chapter 245 of the Acts of 1988, codified as the next to last paragraph of G.L. c. 41, § 81U.

ARTICLE 24**Presented by Winona Manley, Chairperson,
Dolbeare School Building Committee**

To see if the Town will hear and accept the report of the Dolbeare School Building Committee as a final report, discharging the said committee, or to see what the Town will do about it.

Dolbeare School Building Committee

On the motion of Winona Manley, Chairperson, Dolbeare School Building Committee

VOTED: That the Town accept the report of the Dolbeare School Building Committee as a final report and discharge the committee.

ARTICLE 25

Presented by DPW Director Richard Stinson

To see if the Town will hear and act upon a report of the Board of Selectmen in laying out Town ways in substantially the same location as the private way described below, and to authorize the acquisition by purchase or eminent domain proceedings of rights and easements necessary in connection therewith for reconstruction and maintenance in accordance with applicable sections of the Massachusetts General Laws:

Crystal Street

Beginning at the northwesterly corner of the premises herein described at a stone bound on the easterly sideline of Crystal Street; thence running

Easterly along said sideline with a curve turning to the left with an arc length of 297.03 feet and a radius of 170.00 feet; thence running

Easterly along said sideline with a curve turning to the right with an arc length of 19.25 feet and a radius of 20.00 feet; thence running

Easterly along said sideline with a reverse curve turning to the left with an arc length of 253.33 feet and a radius of 50.00 feet; thence running

Easterly along said sideline with a reverse curve turning to the right with an arc length of 19.25 feet and a radius of 20.00 feet; thence running

Easterly along said sideline with a curve turning to the right with an arc length of 227.14 feet and a radius of 130.00 feet; thence running

S32°29'16"W along the northerly sideline of Crystal Street a distance 40.00 feet to the point of beginning, or to see what the Town will do about it.

Board of Selectmen

On the motion of DPW Director Richard Stinson, and notification from Paul DiNocco, Chairman, Planning Board, that they had voted to recommend acceptance. The vote was unanimous.

VOTED: That the Town accept Crystal Street as a public way as described in Article 25 of the warrant and authorize the Board of Selectmen to accept by grant or deed, or to take by eminent domain proceedings, rights and permanent easements necessary for the reconstruction and maintenance of Crystal Street as so described, and to provide therefor that the Town raise and appropriate from tax levy the sum of \$1.00.

ARTICLE 26**Presented by DPW Director Richard Stinson**

To see if the Town will hear and act upon a report of the Board of Selectmen in laying out Town ways in substantially the same location as the private way described below, and to authorize the acquisition by purchase or eminent domain proceedings of rights and easements necessary in connection therewith for reconstruction and maintenance in accordance with applicable sections of the Massachusetts General Laws:

Garden Lane

Beginning at the southwesterly corner of the premises herein described at a stone bound on the easterly sideline of Lowell Street; thence running

Northerly along said sideline with a curve turning to the right with an arc length of 51.96 feet and a radius of 25.00 feet; thence running

Easterly along said sideline with a curve turning to the right with an arc length of 37.90 feet and a radius of 75.00 feet; thence running

Easterly along said sideline with a reverse curve turning to the left with an arc length of 89.06 feet and a radius of 290.00 feet; thence running

Easterly along said sideline with a curve turning to the left with an arc length of 162.17 feet and a radius of 75.00 feet; thence running

Easterly along said sideline with a reverse curve turning to the right with an arc length of 172.30 feet and a radius of 75.00 feet; thence running

Southerly along said sideline with a curve turning to the right with an arc length of 135.03 feet and a radius of 510.00 feet; thence running

S26°15'57"E along the westerly sideline of Garden Lane a distance 96.07 feet; thence running

Southerly along said sideline with a curve to the right with an arc length of 21.03 feet and a radius of 25.00 feet; thence running

Southerly along said sideline with a reverse curve to the left with an arc length of 241.19 feet and a radius of 50.00 feet; thence running

Northerly along said sideline with a reverse curve to the right with an arc length of 21.03 feet and a radius of 25.00 feet; thence running

N26°15'57"W along said sideline of Garden Lane a distance of 96.07 feet; thence running

Northerly along said sideline with a curve to the left with an arc length of 148.26 feet and a radius of 560.00 feet; thence running

Westerly along said sideline with a curve to the left with an arc length of 287.17 feet and a radius of 125.00 feet; thence running

Westerly along said sideline with a reverse curve to the right with an arc length of 97.30 feet and a radius of 75.00 feet; thence running

Westerly along said sideline with a curve to the right with an arc length of 73.71 feet and a radius of 240.00 feet thence running

Westerly along said sideline with a reverse curve to the left with an arc length of 106.27 feet and a radius of 125.00 feet; thence running

Westerly along said sideline with a reverse curve to the right with an arc length of 35.20 feet and a radius of 25.00 feet; thence running

S49°10'00"E along the westerly sideline of Garden Lane a distance of 104.32 feet to the point of beginning, or to see what the Town will do about it.

Board of Selectmen

On the motion of DPW Director Richard Stinson, and notification from Paul DiNocco, Chairman, Planning Board, that they had voted to recommend acceptance. The vote was unanimous.

VOTED: That the Town accept Garden Lane as a public way as described in Article 26 of the warrant and authorize the Board of Selectmen to accept by grant or deed, or to take by eminent domain proceedings, rights and permanent easements necessary for the reconstruction and maintenance of Crystal Street as so described, and to provide therefor that the Town raise and appropriate from tax levy the sum of \$1.00.

ARTICLE 27

Presented by DPW Director Richard Stinson

To see if the Town will vote to raise and appropriate or transfer from available funds as certified by the Massachusetts Department of Revenue, a sum of money for highway purposes as authorized by Chapter 291 of the Acts of 2004, such sum to be reimbursed by the Commonwealth, or to see what the Town will do about it.

Board of Selectmen

On the motion of DPW Director Richard Stinson, and Finance Committee recommendation of favorable action

VOTED: That the Town vote to raise and appropriate from tax levy as certified by the Massachusetts Department of Revenue the sum of \$411,589 as authorized by Chapter 291 of the Acts 2004, such sum to be reimbursed by the Commonwealth to carry out the purpose of Article 27.

ARTICLE 28

Presented by DPW Director Richard Stinson

To see if the Town will vote to authorize the Board of Selectmen to apply for, receive and expend without further appropriation, a grant from the Massachusetts Water Resources Authority for the purpose of funding the Town's infiltration/Inflow Removal Program, and further that the Town appropriate a sum of money to fund its portion for the program and to determine whether this appropriation be raised by borrowing or otherwise, or to see what the Town will do about it.

Board of Selectmen

On the motion of DPW Director Richard Stinson, and Finance Committee recommendation of favorable action

VOTED: That the Town authorize the Board of Selectmen to apply for, receive and expend a grant/loan from the MWRA in the amount of \$532,000 of which 45% or \$239,400 represents the grant portion and 55% or \$292,600 represents the loan portion to the Town by the said MWRA; without interest, for use by the Town for the Town's infiltration/inflow removal program; and further, that the Town authorize the Town Treasurer, with approval of the Board of Selectmen, to issue bonds or notes of the Town, to the MWRA, payable over 5 years at no interest from the Sewer Enterprise Fund to carry out the purpose of Article 28.

ARTICLE 29

Presented by Stephen P. Maio, Chairman, Board of Selectmen

To see if the Town will vote to amend the General Bylaws of the Town of

Wakefield to add a new section to Chapter 154, PEACE AND GOOD ORDER, to be designated as § 154-5, and entitled **Door-to-Door Solicitors and Canvassers**, as follows:

§ 154-5. Door-to-Door Solicitors and Canvassers.

A. Definitions

As used in this section, the terms “solicit” and “canvas” shall mean and include any one or more of the following activities conducted at residences without the previous consent of the owner:

(1) Seeking to obtain the purchase, or orders for the purchase, of goods, wares, merchandise, foodstuffs or services of any kind, character or description whatever, for any kind of consideration whatever; or

(2) Seeking to obtain subscriptions to books, magazines, periodicals, newspapers and every other type or kind of publication.

The provisions of this section shall not apply to officers or employees of the town, county, state or federal government, or any subdivision thereof when on official business, or to neighborhood youth and students who solicit for the shoveling of snow or cutting of lawns or similar services to residents nor shall it be construed to prevent route salespersons or other persons having established customers to whom they make periodic deliveries from calling upon such customers.

If any solicitor or canvasser is under the age of eighteen years and is selling goods or periodicals for a commercial purpose, the provisions of M.G.L. c. 101, §34 shall apply.

The provisions of this section shall not apply to any person soliciting solely for religious, charitable or political purposes.

B. Registration Required.

It shall be unlawful for any person to solicit or canvas or engage in or conduct business as a canvasser or solicitor without first having obtained a certificate of registration from the chief of police as provided in this section.

C. Application for Certificate of Registration.

Application for a certificate of registration shall be made upon a form provided by the police department along with a non-refundable application fee of \$25.

An authorized representative of the sponsoring organization shall apply to the chief of police or his/her designee either in person or by mail. All statements on the application or connection therewith shall be under oath. The applicant shall provide all information requested on the application, including:

(1) Name, address and telephone number of the sponsoring organization, along with a listing of all officers and directors;

(2) State and/or federal tax identification number of the sponsoring organization;

(3) Name, residential and business address, length of residence at such residential address, telephone number, social security number and date of birth of each representative of the sponsoring organization who will be soliciting or canvassing in the town;

(4) Description sufficient for identification of the subject matter of the soliciting or canvassing in which the organization will engage;

(5) Period of time for which the certificate is applied (every certificate shall expire within one year of date of issue);

- (6) The date of the most recent previous application for certificate under this section;
- (7) Any previous revocation of a certificate of registration issued to the organization or to any officer, director or representative of the organization by any city or town and the reasons therefor;
- (8) Any convictions for a felony, either state or federal, within five years of the application, by the sponsoring organization, any of its officers or directors, or any representative who will be soliciting or canvassing in the town;
- (9) Names of the 3 communities where the organization has solicited or canvassed most recently;
- (10) Proposed dates, hours and method of operation in the town;
- (11) Signature of authorized representative of the sponsoring organization.

A photograph or an acceptable photocopy of a photograph of each representative of the sponsoring organization who will be soliciting or canvassing in the town shall be attached to the application.

No certificate of registration shall be issued to any person, or to any organization having an officer or director, who was convicted of commission of a felony, either state or federal, within five years of the date of the application, nor to any organization or person whose certificate of registration has previously been revoked as provided below.

Fully completed applications for certificates shall be acted upon within five business days of receipt. The chief of police shall cause to be kept in his office accurate records of every application received together with all other information and date pertinent thereto and of all certificates of registration issued under this section and of all denials.

Upon approval of an application, each solicitor or canvasser shall be issued a certificate of registration to carry upon his/her person at all times while soliciting or canvassing in the town and to display whenever asked by any police officer or any person solicited.

D. Revocation of Certificate

Any certificate of registration issued hereunder may be revoked by the chief of police for good cause, including conviction of the holder of the certificate of violation of any of the provisions of this section or a false material statement in the application. Immediately upon such revocation, the chief of police shall give written notice to the holder of the certificate in person or by certified mail addressed to his/her residence address set forth in the application.

Immediately upon the giving of such notice, the certificate of registration shall become null and void. In any event, every certificate of registration shall state its expiration date, which shall be no later than one year from date of issue.

E. Deceptive Practices.

No solicitor or canvasser registered or exempt from registering may use any plan, scheme, or ruse which misrepresents the true status or mission of any person concluding the solicitation or canvas in order to gain admission to the home, office or other establishment of any person in the town.

F. Duties of Solicitors and Canvassers.

It shall be the duty of every solicitor and canvasser going onto any premises in the town to first examine whether there is a notice posted stating that no

solicitors are welcome. If such notice is present, then the solicitor or canvasser shall immediately and peacefully depart from the premises.

Any solicitor or canvasser who has gained entrance to any residence, whether invited or not, shall immediately and peacefully depart from the premises when requested to do so by the occupant.

G. Lawful House to Conduct Solicitation or Canvas.

All canvassing or soliciting under this section shall be confined to the hours between 10:00 a.m. and 8 p.m. throughout the year.

H. Penalty for Violations

Any solicitor or canvasser who violates any provision of this section shall be punishable in accordance with §1-6 of Chapter 1, or, in certain cases, by arrest as provided in M.G.L. c. 101.

I. Severability.

If any term, condition or provision set forth in this section should be found by a court of competent jurisdiction to be illegal, invalid or unenforceable as applied under particular circumstances, such term, condition or provision shall not be deemed stricken from the section but rather shall be, to the greatest extent possible, deemed applicable only to such circumstances as will not support a finding of such illegality, invalidity or unenforceability. The illegality, invalidity or unenforceability of any term, condition or provision of this section shall not affect the legality, validity or enforceability of any other term, condition or provision of this section.

or to see what the Town will do about it.

Board of Selectmen

ARTICLE 29

On the motion of Stephen P. Maio, Chairman, Board of Selectmen

VOTED: That the Town vote to amend the General Bylaws of the Town of Wakefield to add a new section to Chapter 154, **"Peace and Good Order"**, to be designated as § 154-5, and entitled Door-to-Door Solicitors and Canvassers, as set forth in the warrant.

At 10:00 p.m., Paul DiNocco, Chairman, Planning Board, motioned to adjourn this second session of the Regular Town Meeting to November 8, 2004 at 7:30 p.m. at the Galvin Middle School, which was seconded and so voted.

A TRUE COPY
ATTEST:

MARY K. GALVIN
TOWN CLERK

**REGULAR TOWN MEETING
ATTENDANCE
NOVEMBER 8, 2004**

Precincts	7:30	8:00	9:00	10:00
1	5	10	10	10
2	9	9	9	9
3	3	3	4	5
4	8	12	12	12
5	7	6	11	11
6	5	10	12	12
7	9	14	17	16
	<u>46</u>	<u>64</u>	<u>73</u>	<u>75</u>

**REGULAR TOWN MEETING
THIRD SESSION
NOVEMBER 8, 2004**

At 7:30 p.m. with 46 people in attendance, Moderator William Harbison Carroll called the meeting to order in the Galvin Middle School auditorium.

ARTICLE 30

Presented by Paul DiNocco, Chairman, Planning Board

Mr. DiNocco motioned to allow Phillip Herr, Consultant, to address this town meeting, which was seconded, and so voted.

To see if the Town will vote to amend the Wakefield Zoning Bylaw as follows, or act in relation thereto.

STEP ONE. REVISE USE REGULATIONS

Amend § 190-23 Table of Use Regulations by referencing footnote² to the entries in the SSR and SR columns in the row headed “Single-family detached dwelling,” and adding a row below it to read as follows:

Principal Permitted Uses -	Zoning Districts								
	SSR	SR	GR	MR	NB	LB	B	LI	I
Single-family detached dwelling	Y ²	Y ²	Y	Y	Y	N	Y	N	N
Open Space Development (see § 190-93)	SP	SP	N	N	N	N	N	N	N

²Creation of more than four lots (unless restricted from residential use) or building permit issuance for more than four dwelling structures may be subject to a special permit granted pursuant to § 190-93 Open Space Development. See § 190-93 A

STEP TWO. REPLACE “SINGLE-FAMILY CLUSTER” WITH “OPEN SPACE DEVELOPMENT.”

Delete § 190-33 Single-Family Cluster Development, inserting “Deleted” in its place, and insert the following after Article XIV:

ARTICLE XV Residential Development

§ 190-93. Open Space Development (OSD).

A. Applicability

(1) In certain districts as specified in § 190-23 Table of Use Regulations, a special permit granted by the Planning Board pursuant to the following provisions is required for the creation of more than four lots (unless restricted from residential use) or for building permit issuance for more than four dwelling structures within any twenty-four month period created from or for development on a property or a set of contiguous properties in common ownership at the time of adoption of § 190-93 Open Space Development or subsequently, unless exempted by the provisions of Section 6 of Chapter 40A.

(2) Land parcels which are in separate ownerships and/or are non-contiguous may be incorporated into the same development application, with density and open space determinations made as if all of the land were contained in a single contiguous parcel provided that each owner involved is subject to agreements binding their participation in the development proposal.

(3) Applicants for a residential development for which special permit approval under § 190-93. Open Space Development is not required may choose to seek such special permit approval and thus to be governed by these requirements, provided that the type of Open Space Development that is sought is allowed at that location under § 190-23 Table of Use Regulations.

B. Open Space Development Purpose and Intent

(1) The Primary Purposes for Open Space Development provisions are the following:

- (a) To allow for flexibility and creativity in the design of residential developments;
- (b) To promote housing affordable to households as diverse as those which have traditionally resided in Wakefield.
- (c) To encourage the permanent preservation of open space, agricultural land, forestry land, wildlife habitat, other natural resources including aquifers, water bodies and wetlands, and historical and archeological resources in a manner that is consistent with the Wakefield Comprehensive Plan;
- (d) To encourage a less sprawling and more efficient form of development that consumes less open land and conforms to existing topography and natural features better than commonly occurs with a conventional or grid subdivision.
- (e) To minimize the total amount of disturbance on the site;
- (f) To further the goals and policies of the Wakefield Comprehensive and open space plans;
- (g) To facilitate the construction and maintenance of housing, streets, utilities, and public service in an economic and efficient manner.

(2) The Secondary Purposes for Open Space Development are the following:

- (a) To preserve and enhance the community character;
- (b) To preserve and protect agriculturally significant land;
- (c) To protect the value of real property;

- (d) To protect community water supplies;
- (e) To provide for a diversified housing stock;

C. Pre-Application for Open Space Development (OSD)

(1) Conference. Applicants for Open Space Development are very strongly encouraged to request a pre-application review at a regular business meeting of the Planning Board. If one is requested, the Planning Board shall invite the Conservation Commission, Board of Health, and any other interested Town agencies or officials to attend. The purpose of a pre-application review is to minimize the applicant's costs of engineering and other technical experts, and to commence dialogue with the Planning Board at the earliest possible stage in the development. At the pre-application review, the applicant may outline the proposed Concept plan and an alternative to it, if prepared, seeking preliminary feedback from the Planning Board and/or its technical experts, and setting a timetable for submittal of a formal application. At the request of the applicant, and at the expense of the applicant, the Planning Board may engage technical experts to review the informal plan of the applicant and to facilitate the applicant's submittal of a formal application for an Open Space Development special permit.

(2) The Planning Board shall adopt rules and regulations relative to the size, form, number and contents of the plans to be submitted for a pre-application review.

D. Procedures

(1) Application.

An application for a special permit under § 190-93 shall include a Yield Plan and one or two Concept Plans (see below). The Planning Board shall adopt rules and regulations relative to the size, form, number and contents of those plans.

(2) Yield Plan.

The Basic Maximum Number of dwelling units to be allowed shall be derived from a Yield Plan. The Yield Plan shall show the maximum number of dwelling units that could feasibly be placed upon the site under a subdivision in compliance with the normally applicable use, dimensional, and other requirements, without the provisions of § 190-93.F Reduction in Dimensional Requirements or § 190-93.G Open Space Requirements. The Yield Plan shall contain the same information as required for a Concept Plan as set forth below. The proponent shall have the burden of proof with regard to the Basic Maximum Number of dwelling units resulting from the design and engineering specifications shown on the Yield Plan.

(3) Concept Plan.

(a) The Concept Plan shall be prepared by a Registered Landscape Architect or by a multi-disciplinary team of which one member must be a Registered Landscape Architect. The Concept Plan shall address the general features of the land, give approximate configurations of the buildings, lots, open space, and roadways, and shall include the information listed under § 320-9.C of the *Subdivision Rules and Regulations* of the Wakefield Planning Board. In addition, it is strongly recommended that in order to avoid costly later alterations, the Concept Plan should also indicate wetlands. The Concept Plan shall have been

developed using the Four-Step Design Process outlined in § 190-93.E below, and the Design Standards outlined in § 190-93.H below.

(b) An "OSD Concept Plan" is one intended to comply with the provisions of § 190-93.F Reduction in Dimensional Requirements and § 190-93.G Open Space Requirements. A "Basic Concept Plan" is one not intended to do so. All provisions of § 190-93.D other than § 190-93.F Reduction in Dimensional Requirements and § 190-93.G Open Space Requirements shall apply to the Basic Concept Plan. An applicant proposing to develop based on a Basic Concept Plan must also submit an OSD Concept Plan as a basis for comparison. A Basic Concept Plan may serve as the required Yield Plan.

(4) Relationship Between the Special Permit Plan and Other Plan Requirements

(a) Review of a submittal for either a Preliminary or Definitive Plan approval under the Subdivision Control Law can normally take place concurrent with the § 190-93 special permit process, and approval may be granted concurrent with special permit approval.

(b) Neither the concept Plan nor development on lots created consistent with an approved § 190-93 special permit require site plan review under § 190-46 Site Plan Review.

(c) No development pursuant to an approved § 190-93 special permit shall take place prior to Planning Board approval of the related Definitive Subdivision Plan or endorsement of a land division plan not requiring such approval. Any § 190-93 special permit issued by the Planning Board shall specifically state that any subsequent plan based upon it and submitted for approval or endorsement under the Subdivision Control Law shall substantially comply with the Concept Plan as approved or approved with conditions.

(d) Any subsequent plan for the premises or portion thereof will be considered not to substantially comply with the § 190-93 special permit if the Planning Board determines that any of the following departures from that permit and its conditions exist, unless in its written determination the Planning Board (1) identifies where the plan substantially departs from the § 190-93 special permit; and (2) conditions that determination of compliance on conforming amendments to the § 190-93 special permit being applied for within a specific time period and subsequently approved by the Planning Board:

- (i) An increase in the number of building lots or dwelling units;
- (ii) A significant decrease in the open space acreage;
- (iii) A significant change in the lot layout;
- (iv) A significant change in the general development pattern which adversely affects natural landscape features and open space preservation;
- (v) Significant changes to the general storm water management approach; and/or,
- (vi) Significant changes in the methods for wastewater management.

(e) A public hearing on an application to amend the § 190-93 special permit pursuant to such a conditional determination may, at the applicant's request, be limited to the significant departures identified by the Planning Board in its determination cited at § 190-93.D(4)(d), in which case those identified departures are the only considerations that the Planning Board may take into account in deciding whether to amend the § 190-93 special permit.

(5) General Procedures.

Procedural matters including fees and distribution of application materials shall be as provided in **§ 190-73 Fees**.

(6) Site Visit.

Whether or not conducted during the pre-application stage, the Planning Board may conduct a site visit during the public hearing. At the site visit, the Planning Board and/or its agents shall be accompanied by the applicant and/or its agents.

(7) Other Information.

The submittals and permits of this section shall be in addition to any other requirements of the Subdivision Control Law or any other provisions of this Zoning Bylaw. To the extent permitted by law, the Planning Board shall coordinate the public hearing required for any application for a **§ 190-93** special permit with its action on a preliminary subdivision plan or the public hearing required for approval of a definitive subdivision plan.

E. Four Step Design Process

At the time of the application for a **§ 190-93** special permit applicants are required to demonstrate to the Planning Board that the following Design Process was performed with participation by a Registered Landscape Architect and was considered in determining the layout of proposed streets, dwellings, lots and open space.

(1) Step One: Identifying Conservation Areas. Identify preservation land by two steps. First, Primary Conservation Areas (such as wetlands, riverfront areas, and floodplains regulated by state or federal law) and Secondary Conservation Areas (including unprotected elements of the natural landscape such as steep slopes, mature woodlands, prime farmland, meadows, wildlife habitats and cultural features such as historic and archeological sites and scenic views) shall be identified and delineated. Second, the Potentially Developable Area shall be identified and delineated. To the maximum extent feasible, the Potentially Developable Area shall consist of land outside identified Primary and Secondary Conservation Areas.

(2) Step Two: Siting dwellings. Locate the approximate sites of individual dwelling structures within the Potentially Developable Area and include the delineation of the private yards and shared amenities, so as to reflect an integrated community, with emphasis on consistency with the Town's historical development patterns. The number of units enjoying the amenities of the development should be maximized.

(3) Step Three: Aligning the Streets and Walks. Align streets in order to access the dwellings. Additional, new walks or trails should be laid out where appropriate to create internal and external connections to existing and/or potential future streets, sidewalks, and trails.

(4) Step Four: Lot Lines. Draw in the lot lines.

F. Reduction of Dimensional Requirements

Lot area, lot frontage and width, and yard setback requirements of **Table 2 Table of Dimensional Regulations** (including footnotes 1 through 11) and the provisions of **§ 190-31** General Regulations subsections A, B, C, D and K shall not apply to individual lots within a development authorized under a **§ 190-93**

special permit as long as the resulting number of dwelling units within the development does not exceed the Basic Maximum determined by the Yield Plan, provided that the Planning Board has approved the proposed dimensional provisions, subject to the following limitations.

(1) Lots having primary frontage on a street other than a street created by the development shall not have reduced frontage unless the Planning Board determines that doing so improves consistency of building spacing and bulk with the character of the existing vicinity.

(2) At least 50% of the required frontage and yard setbacks for the district shall be maintained in the development unless a further reduction is authorized by the Planning Board reflecting special circumstances.

(3) Maximum building coverage and minimum open space requirements shall apply only in the aggregate to the total development, not to individual lots.

(4) The distance between buildings required in Table 2 Table of Dimensional Regulations shall apply only in relation to separation between buildings one of which is within the development and the other is located outside of it.

(5) Maximum number of stories and maximum height in feet shall be as provided in Table 2 Table of Dimensional Regulations.

G. Open Space Requirements

The following open space requirements must be met unless the Planning Board approves a Basic Concept Plan as provided at § 190-93.J. In all other cases, a minimum of forty percent (40%) of the land contained in the development plan shall be reserved as open space land, within which a minimum of ten percent (10%) of the tract shall be useable open space (see definitions § 190-4). Any proposed open space land, unless conveyed to the Town or its Conservation Commission, shall be subject to a recorded restriction and/or easement enforceable by the Town, in a form satisfactory to the Planning Board, providing that such land shall be perpetually kept in an open state, that it shall be preserved exclusively for the purposes set forth herein, and that it shall be maintained in a manner which will ensure its suitability for its intended purposes.

(1) The percentage of the open space that is wetlands shall not normally exceed the percentage of the tract that is wetlands; provided, however, that the applicant may include a greater percentage of wetlands in such open space upon a demonstration that such inclusion promotes the purposes of this bylaw.

(2) Designated open spaces shall be contiguous with each other in a continuous system except where separated by a roadway or an accessory amenity, and except where the Planning Board determines that allowing non-contiguous open space will promote the goals of this bylaw and/or protect identified primary and secondary conservation areas.

(3) The open space shall be used for wildlife habitat and conservation and the following additional purposes: historic preservation, education, outdoor education, recreation, park purposes, agriculture, horticulture, forestry, visual amenity, or a combination of these uses, and shall be served by suitable access for such purposes. The Planning Board may permit up to 10% of the open space to be paved or built upon for structures accessory to the dedicated use or uses of such open space (i.e., pedestrian walks and bike paths).

(4) Wastewater and stormwater management systems serving the development may be located within the open space. Surface systems, such as retention and detention ponds, shall not qualify towards the minimum open space required.

(5) Ownership of the Open Space. The designated usable open space shall, at the Planning Board's election, be conveyed to:

(a) The Town or its Conservation Commission; or

(b) A nonprofit organization, the principal purpose of which is the conservation of open space and any of the purposes for such open space set forth above; or

(c) A corporation or trust owned jointly or in common by the owners of lots or dwelling units within the development. If such corporation or trust is utilized, ownership thereof shall in perpetuity pass with conveyance of the lots or units. Maintenance of such open space and facilities shall be permanently guaranteed by such corporation or trust that shall provide for mandatory assessments for maintenance expenses to each lot or unit. Each such trust or corporation shall be deemed to have assented to allow the Town to perform maintenance of such open space and facilities, if the trust or corporation fails to (provide adequate maintenance, and shall grant the Town an easement for this purpose. In such event, the Town shall first provide fourteen (14) days written notice to the trust or corporation as to the inadequate maintenance, and, if the trust or corporation fails to) complete such maintenance, the Town may perform it. Each individual deed, and the deed or trust or articles of incorporation, shall include provisions designed to effect these provisions. Documents creating such trust or corporation shall be submitted to the Planning Board for approval, and shall thereafter be recorded.

Open space land other than usable open space shall, at the Planning Board's election, either be conveyed as above or remain as a designated portion of building lots or units, subject to a conservation restriction conveyed to the Conservation Commission, assuring perpetual maintenance for its intended purposes.

H. Design Standards

The following Generic and Site Specific Design Standards shall apply to all developments authorized under § 190-93 special permits and shall govern the development and design process:

(1) Generic Design Standards

(a) The landscape shall be preserved in its natural state, insofar as practicable, by minimizing tree and soil removal. Any grade changes shall be in keeping with the general appearance of the neighboring developed areas. The orientation of individual building sites shall be such as to maintain existing natural topography and cover. Topography, tree cover, and natural drainage ways shall be treated as fixed determinants of road, dwelling and lot configuration rather than as malleable elements that can be changed to follow a preferred development scheme.

(b) Streets shall be designed and located in such a manner as to maintain and preserve natural topography, significant landmarks, and trees; to minimize cut and fill; and to preserve and enhance views and vistas on or off the subject parcel.

(c) Development shall be related harmoniously to the terrain and the use, scale, and architecture of existing buildings in the vicinity that have functional or visual relationship to the proposed buildings. Proposed buildings shall be related to their surroundings.

(d) The removal or disruption of historic, traditional or significant uses, structures, or architectural elements shall be minimized insofar as practicable, whether these exist on the site or on adjacent properties.

(2) Site Specific Design Standards

(a) Setbacks, building orientation and alignment, preservation of site features, public spaces, streetscape, street layout, and driveways and parking shall be in substantial conformance with "6.0 Design Guidelines" in the Housing Component of the Wakefield Master Plan, May 20, 2003.

(b) Parking. Parking shall be provided as required at **§190-37**. Parking spaces in front of garages may count in this computation. All parking areas with more than three spaces shall be screened from view. Garage doors shall not be oriented to the street unless set back at least 10 feet behind the dwelling's front building line.

(c) Buffer Areas: A buffer area of not less than twenty (20) feet shall be provided around identified resource areas on or adjacent to the tract such as ponds, wetlands, streams and riverfront areas, rock outcrops, ledge, agricultural or recreational fields, and land held for conservation purposes. Driveways necessary for access and egress to and from the tract may cross such buffer areas. No vegetation in this buffer area shall be disturbed, destroyed or removed, except for normal maintenance of structures and landscapes approved as part of the project. The Planning Board may waive the buffer requirement in these locations when it determines that a smaller buffer (or no buffer) will suffice to accomplish the objects set forth herein.

(d) Drainage. Open (non-structural) stormwater management techniques (such as swales) and other drainage techniques that reduce impervious surface and enable infiltration should be used wherever appropriate. All structural surface stormwater management facilities shall be landscaped in accordance with a conceptual landscape plan.

(e) Common/Shared Driveways. Common or shared driveways are allowed in compliance with **§ 190-37.I**.

(f) On-site Pedestrian and Bicycle Circulation. Walkways and bicycle paths shall be provided to link residences with parking areas, recreation facilities (including parkland and open space) and adjacent land uses where appropriate.

(g) Disturbed Areas. At least 40% of the total tract area shall be retained essentially in its natural vegetated state.

I. Types of Dwelling Allowed

Only those types of dwelling which are allowed by right in the zoning district at that location (e.g. in SR district that includes single-family detached dwelling but not a two-family dwelling) are allowed as a principal use in a development authorized under a **§ 190-93 Special Permit**.

J. Decision of the Planning Board

(1) The Planning Board shall approve or approve with conditions a special permit for development under a proposed OSD Concept Plan if it determines that the proposal will meet the requirements of the Bylaw and will meet the guidance of **§ 190-93.B** Open Space Development Purpose and Intent better than would well-designed development under a Basic Concept Plan, if one has been submitted, or better than would development without reliance upon **§ 190-93.F** Reduction of Dimensional Requirements and **§ 190-93.G** Open Space Requirements if no Basic Concept Plan has been submitted.

(2) The Planning Board shall approve or approve with conditions a special permit for development under a proposed Basic Concept Plan if it determines that the proposal will meet the requirements of the Bylaw and will meet the guidance

of **§ 190-93.B Open Space Development Purpose and Intent** better than would well-designed development under an OSD Concept Plan.

(3) The Planning Board shall disapprove a special permit proposed under **§ 190-93** if it determines that a well-designed development meeting the requirements of the Bylaw without reliance upon **§ 190-93.F Reduction of Dimensional Requirements** and **§ 190-93.G Open Space Requirements** would better serve the Purpose and Intent stated at **§ 190-93.B Open Space Development Purpose and Intent** than would approval or approval with conditions for the plan or plans proposed.

(4) In the event of disapproval of a **§ 190-93** special permit or in the event that an appeal of the Planning Board's action on a **§ 190-93** special permit is filed under §17 of chapter 40A, MGL by any party other than the petitioner, a development plan for the same premises prepared without reliance upon **§ 190-93.F Reduction of Dimensional Requirements** and **§ 190-93.G Open Space Requirements** may be submitted under the Subdivision Control Law and shall be considered to be in compliance with the requirements of **§ 190-93 Open Space Development** without need for a special permit if submitted within 24 months of special permit disapproval by vote of the Planning Board or the filing of an appeal.

STEP THREE. PROVIDE FOR SHARED DRIVEWAYS

A. Amend **§ 190-31.C(1)** second sentence so that it reads as follows.

"A driveway in any residential district shall not serve more than one (1) lot except within an Open Space Development as provided at **§ 190-93**."

B. Amend **§ 190-31.I** by deleting its provisions and substituting "[Deleted]."

C. Amend **§ 190-37** by deleting subsection I and substituting the following.

"I. Driveways.

"(1) Driveways serving parking facilities shall not exceed thirty (30) feet in width at the street line and shall not be spaced closer than one hundred (100) feet to another driveway serving the same lot.

"(2) No driveway shall have an average gradient of more than 10% over the forty (40) feet thereof adjacent to the point where such driveway meets the street. See **§ 190-37 (3) (d)** below for common driveways.

"(3) Common driveways. Driveways serving required parking on more than one lot ('common driveways') are allowed only where specifically authorized in this Bylaw, such as for development under the provisions of **§ 190-93 Open Space Development**. Where allowed, they shall be subject to the following except as may be approved in unusual circumstances by the Planning Board in acting under **§ 190-93** or comparable provisions of other authorizing zoning sections.

"(a) Common driveways shall provide access to not more than four lots.

"(b) Common driveways shall be not less than sixteen (16) feet in width, with centerline and curb radii adequate for fire and other emergency vehicles.

"(c) The maximum length of a common driveway shall be four hundred (400) feet (measured along its centerline from its intersection with the sideline of a street to the most distant point on its turnaround).

"(d) The grade of any common driveway shall not exceed 10%, and shall not exceed 5% within forty (40) feet of its street intersection. With the approval of the Planning Board as specified above, short sections may exceed

10% but in no event shall any section exceed 13%.

“(e) Street addresses for all premises on a common driveway shall be posted in a manner sufficient for public safety purposes both at the intersection of the common driveway and the street and at the intersection of the common driveway and each individual driveway.

“(f) An agreement providing access over the common driveway to all lots and making all lots served by the common driveway jointly responsible for its maintenance and repair, including snowplowing, shall be recorded at the Middlesex County Registry of Deeds. Evidence of the recording shall be submitted to the Building Inspector prior to the issuance of a building permit for any lot served by the common driveway.

“(g) The Planning Board shall require engineered plans for the driveways and related drainage and also security for their completion unless it deems plans or security to be unnecessary in an unusual case. Design and construction shall be consistent with the requirements of the Subdivision Regulations of the Wakefield Planning Board, except as may otherwise be authorized by the Planning Board”.

STEP FOUR. PROVIDE FOR WELL-INTEGRATED LANDSCAPING

Amend § 190-37 by deleting subsection E (1) Required setbacks and substituting the following.

“(1) Required setbacks. The surfaced areas of off-street parking areas shall be set back a minimum of seven and five-tenths (7.5) feet from all buildings, except as may be approved by the Planning Board where specifically authorized in acting under § 190-93 **Open Space Community** or comparable provisions of other zoning provisions, upon its determination that the required amounts of open space will be provided, and that locating that open space as proposed better serves the objectives of the Zoning Bylaw. Open parking areas shall be separated from the street line by a landscaped strip not less than fifteen (15) feet in width, except at entrances and exits, at which locations the provisions of § 190-31.F **Traffic visibility** shall be observed.”

ARTICLE 30

On the motion of Paul DiNocco, Chairman, Planning Board which was seconded and so voted with a vote of 52 yes and 3 no.

VOTED: That the Town amend the Wakefield Zoning Bylaw as set forth in Article 30.

Springfield, Massachusetts

February 25, 2005

I return with the approval of this office the amendments to the Town Bylaws adopted under Article 30 of the warrant for the Wakefield Town Meeting that convened on November 1, 2004.

Thomas F. Reilly
Attorney General

ARTICLE 31

**Presented by Paul DiNocco, Chairman, Planning Board
Mr. Phillip Herr, Consultant, made a presentation.**

To see if the Town will vote to amend the Wakefield Zoning Bylaw as follows, or act in relation thereto.

STEP ONE. AMEND DEFINITION

Amend § 190-4 Definitions and Word Usage by amending the definition of “Multifamily Dwelling” by inserting “(other than an ‘attached dwelling’ as defined herein)” so that the definition begins:

“MULTIFAMILY DWELLING - a building (other than an ‘attached dwelling’ as defined herein) designed or intended to be used as the home of four (4) or more families . . . (remainder unchanged).

STEP TWO. ESTABLISH ATTACHED DWELLING OVERLAY DISTRICT

A. Amend Section 190-5 Establishment by adding the following at the end thereof:

“Attached Dwelling Overlay District.”

B. Amend Section 190-6 General Description by adding the following at the end thereof.

“(12) The Attached Dwelling Overlay District (ADOD) is a special overlay district to distinguish locations suitable for attached dwelling use and to regulate that use within them. Within such districts the provisions of the districts they overlay shall continue in full force except as provided at § 190-93.I Attached Dwelling Overlay District.”

STEP THREE. REVISE USE REGULATIONS

Amend § 190-23 Table of Use Regulations by deleting the row headed “Open Space Development” and inserting the following in its place:

Principal Permitted Uses	Zoning Districts								
	SSR	SR	GR	MR	NB	LB	B	LI	I
Open Space Development (see § 190-93)									
-Detached single family units only [D-1]	Y ²	Y ²	N	N	N	N	N	N	N
-Including attached dwellings [D-2]	SP ³	SP ³	N	N	N	N	N	N	N

²Creation of more than four lots (unless restricted from residential use) or building permit issuance for more than four dwelling structures may be subject to a special permit granted pursuant to § 190-93 Open Space Development. See § 190-93.A.

³“N” unless located within an Attached Dwelling Overlay District as provided at § 190-93.I.

STEP FOUR. INSERT ATTACHED DWELLING REQUIREMENTS

Delete § 190-93.I and insert the following in its place:

I. Attached Dwelling Overlay District

(1) Within an Attached Dwelling Overlay District all provisions of the underlying districts shall continue to apply, except that attached dwellings are allowed subject to the above provisions of § 190-93 and to the following, but are not subject to the provisions of § 190-92. Multifamily Dwellings.

(2) The intention of these provisions is for development character to be consistent with that of the neighborhood context as well as with the “6.0 Design Guidelines” in the Housing Component of the Wakefield Master Plan, May 20, 2003. At least five of the following means of achieving that must be met.

(a) Setbacks and building alignment should be reflective of that existing in the vicinity.

(b) Individual attached units should be distinguished from each other through building massing, such as through differences in facade setback, roof height, major unit or roof gable orientation, without reliance on surface decora-

tion or trim to distinguish them.

(c) Open space should be used to create positive spaces, such as courtyards, rather than simply being peripheral "left-overs."

(d) No more than six dwelling units should be attached together in a single structure.

(e) The scale of parking areas should be kept small through having no more than eight parking spaces within any parking area not separated from others by intensive landscaping and, if contained more than two spaces, being located somewhere other than within a front yard area.

(f) Garage doors should not be oriented to any existing street.

(g) Existing vegetation and other site features should be retained to the extent reasonably feasible.

(h) New plantings should be reflective of those common in the vicinity with regard to species, scale, and location, such as use to articulate the street line.

(3) **Affordability Requirement.** All Open Space Developments that potentially create six (6) or more housing units shall be subject to the affordability requirements of § 190-96.

(4) **Increases in Permissible Density.** The Planning Board may approve an Open Space Development containing more than the basic maximum number of dwelling units as determined under § 190-93.D)(2) Yield Plan upon the Board's determination that the proposed development, through the quality of its site selection, programming, and design, displays exceptional sensitivity to the objectives of this Bylaw. The increase over the basic maximum number of dwelling units otherwise allowed shall normally be equal to the following. However, in no event shall the number of "bonus" units allowed exceed fifty percent (50%) of the Basic Maximum Number. Calculations of each individual bonus shall be rounded to the next lower number.

(a) **Open Space.** A bonus of 1/2 percent (0.5%) of the Basic Maximum Number shall be awarded for each additional percent of the site over and above 40% that is set aside as open space, to a bonus limit of 10% of the Basic Maximum Number.

(b) **Housing design guidelines.** Where the Planning Board determines that the development goes beyond simply meeting five of the criteria in § 109-93.1(2) in achieving consistency with "6.0 Design Guidelines" in the Housing Component of the Wakefield Master Plan, May 20, 2003, a bonus of up to ten percent (10%) of the Basic Maximum Number may be awarded.

(c) **Affordability.** Dwelling units permanently restricted to occupancy by persons, families or households who qualify as low or moderate income, as those terms are defined for the area by the Commonwealth's Department of Housing and Community Development, may be added as a density bonus, up to a bonus limit of one-third (1/3) of the Basic Maximum Number.

(d) **Small lot/small house restriction.** One-half (1/2) dwelling unit may be added as a density bonus for each lot permanently restricted to development of a single-family dwelling with building coverage not to exceed the average existing on all developed lots abutting the development or, if smaller, twenty-five percent (25%), and with building height in stories not to exceed the average of existing dwellings on developed lots abutting the development or, if smaller, two stories.

STEP FIVE. SPECIFY AFFORDABILITY REQUIREMENTS

A. Amend **§ 190-4 Definitions and Word Usage** by inserting the following definition at its appropriate alphabetical location:

"AFFORDABLE DWELLING UNITS - dwelling units eligible to be counted toward the Town of Wakefield's total of 'Subsidized units' in the Massachusetts General Laws, Chapter 40B Subsidized Housing Inventory, as the same may be revised from time to time."

B. Insert a new **§ 190-96 Housing Affordability** to read as follows:

§ 190-96 Housing Affordability

A. The intent of **§ 190-96** is to increase the supply of housing in the Town of Wakefield that is permanently available to and affordable by low and moderate income households and to encourage a greater diversity of housing accommodations to meet the needs of families and other Wakefield residents; and developing and maintaining a satisfactory proportion of the Town's housing stock as affordable dwelling units. To that end, developments made subject to this Section by other provisions of this Bylaw shall assure that at least 18% of the total number of dwelling units in the development (rounded to the nearest whole number) will be affordable, as provided below.

B. The applicant shall submit to the Special Permit Granting Authority (SPGA) for the use involved a use restriction or regulatory agreement for the designated affordable dwelling units. That agreement shall establish an affordability restriction for the maximum period allowed by law. Together with the special permit application the applicant shall provide:

(1) A site approval letter from the either the subsidizing agency or other agency authorized by DHCD under Housing Appeals Committee regulations (CN4R 31.01(2)); and

(2) A complete draft regulatory agreement among the above agency, the developer, and the Selectmen.

C. Prior to obtaining any building permit for the project, the applicant shall submit proof to the Special Permit Granting Authority that the use restriction or regulatory agreement was recorded at the Registry of Deeds. The use restriction or regulatory agreement selected by the applicant shall be subject to the approval of the Special Permit Granting Authority using the Department of Housing and Community Development Guidelines. The use restriction or regulatory agreement shall include a right of first refusal for the Town of Wakefield upon the transfer of such restricted units.

D. The affordable dwelling units shall be integrated into the overall development or building in which they are situated so as to prevent the physical segregation of such units. Their exterior appearance shall be designed to be consistent with that of the market rate units in the same development or building, except for size;

E. At the time of application, the applicant shall identify the approximate floor areas of all units. The affordable dwelling units shall have the same number of bedrooms as the nonaffordable dwelling units on a proportionate or pro-rata basis or they may have a smaller number of bedrooms if agreed to by the Special Permit Granting Authority.

F. With the approval of the Special Permit Granting Authority, this affordable dwelling unit requirement may be met by placing some or all of the required affordable dwelling units on an alternative site or sites suitable for

housing as solely determined by the Special Permit Granting Authority. Offsite affordable dwelling units may be located in an existing structure, but they must be units which are not already counted in the Town of Wakefield's Massachusetts General Laws, Chapter 40B Subsidized Housing Inventory, as amended, at the time of the application. Off-site affordable dwelling units provided through this provision shall comply in all respects other than onsite location with the requirements or this **\$190-96**, with the following clarifications and modifications. Existing offsite units that are converted to affordable dwelling units shall not be counted in the total number of units for the purpose of determining the required number of affordable dwelling units. However, new offsite housing units created to satisfy the requirement for affordable dwelling units under this section shall be considered part of the total number of units for the purpose of determining the total required number of affordable dwelling units.

G. The following requirement shall be a condition of special permits which require affordable dwelling units in order to prevent a disproportionate number of non-affordable dwelling units being occupied prior to the completion and occupancy of the affordable dwelling units.

(1) No market rate units exceeding 25% of the total shall be occupied unless 25% of the affordable dwelling units have been completed and occupancy permits issued therefor.

(2) No market rate units exceeding 50% of the total shall be occupied unless 50% of the affordable dwelling units have been completed and occupancy permits issued therefor.

(3) No market rate units exceeding 75% of the total shall be occupied unless 75% of the affordable dwelling units have been completed and occupancy permits issued therefor,

(4) No market rate units exceeding 95% of the total shall be occupied unless 100% of the affordable dwelling units have been completed and occupancy permits issued therefor.

ARTICLE 31

On the motion of Moderator William Harbison Carroll, the vote was unanimous.

VOTED: That the Town amend the Wakefield Zoning Bylaw as set forth in Article 31.

Springfield, Massachusetts

February 25, 2005

I return with the approval of this office the amendments to the Town Bylaws adopted under Article 31 on the warrant for the Wakefield Town Meeting that convened November 1, 2004.

Thomas R. Reilly
Attorney General

ARTICLE 32

Paul DiNocco, Chairman, Planning Board, motioned to postpone this article until after Art. 33 & 34, which was seconded & voted unanimously.

Presented by Paul DiNocco, Chairman, Planning Board

To see if the Town will vote to amend the Wakefield Zoning Bylaw by amending the Zoning Map as follows, or act otherwise in relation thereto.

A. Amend the Zoning map by superimposing over the existing zoning districts an overlay district as shown on the map titled "Proposed: Downtown, D-3 Housing Overlay District," submitted July 28, 2004.

B. Amend the Zoning map by superimposing over the existing zoning districts an overlay district as shown on the map titled "Proposed: North Avenue, D-3 Housing Overlay District," submitted July 28, 2004.

C. Amend the Zoning map by superimposing over the existing zoning districts an overlay district as shown on the map titled "Proposed: Greenwood, D-3 Housing Overlay District," submitted July 28, 2004.

On the motion of Moderator William Harbison Carroll and voted unanimously

VOTED: That the Town amend the Wakefield Zoning Bylaw as set forth in Article 32.

Springfield, Massachusetts

February 25, 2005

I return with the approval of this office the amendments to the Town Bylaws adopted under Article 32 on the warrant for the Wakefield Town Meeting that convened on November 1, 2004.

Thomas F. Reilly
Attorney General

ARTICLE 33

Presented by Paul DiNocco, Chairman, Planning Board

Mr. Phillip Herr, Consultant, made a presentation.

To see if the Town will vote to amend the Wakefield Zoning Bylaw as follows, or act in relation thereto.

STEP ONE. ESTABLISH MIXED-USE OVERLAY DISTRICT

A. Amend Section 190-5 **Establishment** by adding the following at the end thereof: "Mixed Use Overlay District (MUOD)."

B. Amend Section 190-6 **General Description** by adding the following at the end thereof.

"(13) Mixed Use Overlay District (MUOD) is a special overlay district to distinguish locations suitable for mixed residential and business uses and to regulate such use mixtures within them. Within such a district the provisions of the districts it overlays shall continue in full force except as provided at **§ 190-94 Mixed Use Development.**"

STEP TWO. REVISE USE AND RELATED REGULATION

A. Revise **§ 190-13. Mixed Uses**, final sentence, so that it reads as follows:

"Proposed new buildings that mix residential and nonresidential uses require a special permit from the Planning Board under **§ 190-94** if within a Mixed Use Overlay District unless having been granted a special permit for mixed use prior to adoption of a Mixed Use Overlay District applicable to that location, and in all other cases require a special permit from the Board of Appeals."

B. Revise **§ 190-23 Table of Use Regulations** by inserting a new row directly above the row headed "Religious Purposes" and a new footnote, so that they read as follows:

Principal Permitted Uses	Zoning Districts									
	SSR	SR	GR	MR	NB	LB	B	LI	I	
Mixed Use Development (see § 190-94) [D-3]	N	N	N	SP ^a	N	N	SP ^a	SP ^a	SP ^a	

^a"SP" if located within a Mixed Use Overlay District as provided at § 190-94.

C. Revise § 190-32 Multifamily dwellings by inserting the following as the first paragraph thereof (above item A):

"The provisions of § 190-32 shall not apply to development proposed under the provisions of § 190-94 Mixed Use Development."

STEP THREE. INSERT NEW SECTION 190-94.

Insert a new Section 190-94 to read as follows: "

§ 190-94 Mixed Use Development

A. Applicability and Intent

The intent of § 190-94 Mixed Use Development is to provide for compact development of a mix of business and residential uses under careful provisions for design, open space, and parking accommodation to assure compatibility with the existing context. As provided in § 190-23 Table of Use Regulations these provisions apply only within Mixed Use Overlay Districts. Within a Mixed Use Overlay District all provisions of the underlying districts shall continue to apply, except that developments under special permit granted under § 190-94 Mixed Use Development are allowed subject to the following, and are not subject to the provisions of § 190-32. Multifamily Dwellings except as provided herein.

B. Procedures.

(1) The special permit granting authority for mixed use development under these provisions shall be the Planning Board, regardless of dwelling type or height, provisions of § 190-32.A notwithstanding. In order to grant a special permit for a mixed use development the Planning Board must find that the developer has met all of the general requirements for a special permit set forth in Article VII and, in addition, that each of the following requirements has been satisfied. The Planning Board shall adopt and revise from time to time rules and regulations relative to the size, form, number and contents of submittals required in seeking such special permit.

(2) Pre-application meeting. Applicants for Mixed Use Development are very strongly encouraged to request a pre-application review at a regular business meeting of the Planning Board. If one is requested, the Planning Board shall invite the Conservation Commission, Board of Health, and any other interested Town agencies or officials to attend. The purpose of a pre-application review is to minimize the applicant's costs of engineering and other technical experts, and to commence dialogue with the Planning Board at the earliest possible stage in the development. At the pre-application review, the applicant may outline the proposed Mixed Use plan seeking preliminary feedback from the Planning Board and/or its technical experts, and setting a timetable for submittal of a formal application. At the request of the applicant, and at the expense of the applicant, the Planning Board may engage technical experts to review the informal plans of the applicant and to facilitate submittal

of a formal application for an Open Space Development special permit.

(3) All applications for a special permit for Mixed Use Development shall be accompanied by the following.

(a) Residential uses proposed - tabulation of the number of dwelling units proposed, categorized by building type (multi-family, attached single-family, etc.), bedroom type (studio, one-bedroom, etc.), floor area in each type of dwelling unit, and sales or rental level, including affordability provisions.

(b) Open space proposed - tabulation of the extent of open space of various categories: land, landscaped, and usable.

(c) Non-residential uses proposed - tabulation of floor area by land use category.

(d) Visual representations of the development, indicating general scale, massing, materials, and arrangement within the site, at least in plan, elevation, and sectional views, preferably supplemented with perspective or axonometric views.

(e) A plan view context drawing, covering the premises and at least all parcels abutting and across the street, indicating street and property lines, building locations, and other features of relevance, such as important trees.

(f) Any special provisions proposed, including grants of benefits to the Town such as land for public purposes, construction of or contributions towards off-site improvements, or restrictions proposed such as view corridors or traffic management provisions.

(g) A traffic analysis indicating that full construction and occupancy as provided in the Concept Plan will not cause the peak hour traffic level of service to either be lower than reasonably expectable from development not relying upon these provisions or below level of service "D," as defined in current publications of the Highway Research Board.

(h) A verbal and graphic analysis documenting that the development is assured to be compatible with the character and scale of the immediately surrounding neighborhood.

(i) An assessment of the impacts of the development upon natural resources, Town utilities, schools, housing needs, taxes or other topics of salience in the particular case.

(4) Whenever an application for a Mixed Use special permit is filed with the Planning Board, the applicant shall also file, within five (5) working days of the filing of the completed application, copies of the application, accompanying plans, and other required documentation, to the Board of Health, Conservation Commission, Building Inspector, Department of Public Works, Police Chief, Fire Chief, and Town Engineer for their consideration, review, and report. The applicant shall furnish the copies necessary to fulfill this requirement. Reports from other boards and officials shall be submitted to the Planning Board within thirty-five (35) days of receipt of the reviewing party of all of the required materials. Failure of these reviewing parties to make recommendations after having received copies of all such required materials shall be deemed a lack of opposition thereto. In the event that the public hearing by the Planning Board is held prior to the expiration of the 35-day review period, the Planning Board shall continue the public hearing to permit the formal submission of reports and recommendations within that 35-day period.

(5) The Planning Board may require payment of reasonable fees for the engagement of architects, engineers, planners, lawyers, urban designers or other appropriate professionals to assist the Board in reviewing a project, using procedures, including any appeals of the selection of the consultant, consistent with Section 53G of Chapter 44, MGL.

(6) Site Visit.

Whether or not conducted during the pre-application stage, the Planning Board may conduct a site visit during the public hearing. At the site visit, the Planning Board and/or its agents shall be accompanied by the applicant and/or its agents.

C. Use and Dimensional Requirements

(1) The proposal shall include both residential and business uses, with the gross floor area of first floor business use(s) equal to not less than 20% of lot area.

(2) Any use allowed in at least one of the districts under a given Overlay District is allowed within a mixed use structure at any location throughout that Mixed Use Overlay District, including within underlying districts where such use is not otherwise allowed. Dwelling units are allowed within such structures without limitation on type or form of tenure.

(3) The following dimensional requirements shall apply, and those of **Table 2 Table of Dimensional Regulations** (including footnotes 1 through 11) and **§ 190-31** subsections A, B, C, D, G and K shall not apply for Mixed Use Development granted a special permit under § 190-94, except as provided below.

(a) Lot area shall equal not less than 2,000 square feet per dwelling unit, excluding those units which are "affordable" as defined at **§ 190-96**. There is no additional lot area requirement for other uses, except that the floor area ratio requirement for the underlying district must be met counting only floor area in non-residential uses. All Mixed Use Developments that create six (6) or more housing units shall be subject to the affordability requirements of **§ 190-96**.

(3) Usable Open Land

Usable Open Land shall cover at least fifteen percent (15%) of the site, preferably in the form of a courtyard or similar positive space given some sense of enclosure through its location relative to buildings and other structures, unless in acting on the special permit the Planning Board determines that peculiarities of the site make meeting this provision either infeasible or inappropriate.

(4) Contextual Relationship.

(a) Where reasonably feasible, ground level uses on-site shall abut similar uses off-site: business abutting business, residence abutting residence, parking abutting parking, open space abutting open space. In such cases, fencing or screening is neither required nor desirable. Where it is not, landscaped screening may be required to provide mitigation of visual, sonic, and lighting impacts.

(b) Pedestrian movement among the uses within the site and between them and abutting premises shall be strongly facilitated and given amenity to encourage its use.

(c) Buildings shall in their design be in scale and in proportion with adjacent existing structures, open space, and the natural and man-made environment. Height, materials, texture, color, street facades, roof types and slopes, fenestration, building details, landscaping, benches and other amenities are all means by which to reflect the intention of contributing to improvement in the quality of the environment.

(d) Site and building design shall be in substantial conformance with "6.0 Design Guidelines" in the Housing Component of the Wakefield Master Plan, May 20, 2003.

STEP FOUR. PROVIDE FOR SHARED DRIVEWAYS

A. Amend § 190-3 LC(1) second sentence so that it reads as follows.

"A driveway in any residential district shall not serve more than one (1) lot except within an Open Space Development as provided at **§ 190-93**."

B. Amend § 190-3 1.1 by deleting its provisions and substituting "[Deleted]."

C. Amend § 190-37 by deleting subsection I and substituting the following.

"I Driveways.

"(1) Driveways serving parking facilities shall not exceed thirty (30) feet in width at the street line and shall not be spaced closer than one hundred (100) feet to another driveway serving the same lot.

"(2) No driveway shall have an average gradient of more than 10% over the forty (40) feet thereof adjacent to the point where such driveway meets the street. See (3)(d) below for common driveways.

(3) Common driveways. Driveways serving required parking on more than one lot ('common driveways') are allowed only where specifically authorized in this Bylaw, such as for development under the provisions of § 190-93 Open Space Development. Where allowed, they shall be subject to the following except as may be approved in unusual circumstances by the Planning Board in acting under § 190-93 or comparable provisions of other authorizing zoning sections.

"(a) Common driveways shall provide access to not more than four lots.

"(b) Common driveways shall be not less than sixteen (16) feet in width, with centerline and curb radii adequate for fire and other emergency vehicles.

"(c) The maximum length of a common driveway shall be four hundred (400) feet (measured along its centerline from its intersection with the sideline of a street to the most distant point on its turnaround).

"(d) The grade of any common driveway shall not exceed 10%, and shall not exceed 5% within forty (40) feet of its street intersection. With the approval of the Planning Board as specified above, short sections may exceed 10% but in no event shall any section exceed 13%.

"(e) Street addresses for all premises on a common driveway shall be posted in a manner sufficient for public safety purposes both at the intersection of the common driveway and the street and at the intersection of the common driveway and each individual driveway.

"(f) An agreement providing access over the common driveway to all lots and making all lots served by the common driveway jointly responsible for its maintenance and repair, including snowplowing, shall be recorded at the Middlesex County Registry of Deeds. Evidence of the recording shall be submitted to the Building Inspector prior to the issuance of a building permit for any lot served by the common driveway.

"(g) The Planning Board shall require engineered plans for the driveways and related drainage and also security for their completion unless it deems plans or security to be unnecessary in an unusual case. Design and construction shall be consistent with the requirements of the **Subdivision Regulations** of the Wakefield Planning Board, except as may otherwise be authorized by the Planning Board."

STEP FIVE. PROVIDE FOR WELL-INTEGRATED LANDSCAPING

Amend § 190-37 by deleting subsection E (1) Required setbacks and substituting the following.

"(1) Required setbacks. The surfaced areas of off-street parking areas shall be set back a minimum of seven and five-tenths (7.5) feet from all buildings, except as may be approved by the Planning Board where specifically authorized in acting under **§ 190-93 Open Space Community** or comparable provisions of other zoning provisions, upon its determination that the required amounts of open space will be

provided., and that locating that open space as proposed better serves the objectives of the Zoning Bylaw. Open parking areas shall be separated from the street line by a landscaped strip not less than fifteen (15) feet in width, except at entrances and exits, at which locations the provisions of **§ 190-31.F Traffic visibility** shall be observed.”

STEP SIX. SPECIFY AFFORDABILITY REQUIREMENTS

A. Amend **§ 190-4, Definitions and Word Usage** by inserting the following definition at its appropriate alphabetical location:

“**AFFORDABLE DWELLING UNITS** - dwelling units eligible to be counted toward the Town of Wakefield’s total of ‘Subsidized units’ in the Massachusetts General Laws, Chapter 40B Subsidized Housing Inventory, as the same may be revised from time to time.”

B. Insert a new **§ 190-96 Housing Affordability** to read as follows:

§ 190-96 Housing Affordability

A. The intent of **§ 190-96** is to increase the supply of housing in the Town of Wakefield that is permanently available to and affordable by low and moderate income households and to encourage a greater diversity of housing accommodations to meet the needs of families and other Wakefield residents; and developing and maintaining a satisfactory proportion of the Town's housing stock as affordable dwelling units. To that end, developments made subject to this Section by other provisions of this Bylaw shall assure that at least 18% of the total number of dwelling units in the development (rounded to the nearest whole number) will be affordable, as provided below.

B. The applicant shall submit to the Special Permit Granting Authority (SPGA) for the use involved a use restriction or regulatory agreement for the designated affordable dwelling units, That agreement shall establish an affordability restriction for the maximum period allowed by law Together with the special permit application the applicant shall provide:

(1) A site approval letter from the either the subsidizing agency or other agency authorized by DHCD under Housing Appeals Committee regulations (CMR 31.01(2)); and

(2) A complete draft regulatory agreement among the above agency, the developer, and the Selectmen.

C. Prior to obtaining any building permit for the project, the applicant shall submit proof to the Special Permit Granting Authority that the use restriction or regulatory agreement was recorded at the Registry of Deeds. The use restriction or regulatory agreement selected by the applicant shall be subject to the approval of the Special Permit Granting Authority using the Department of Housing and Community Development Guidelines. The use restriction or regulatory agreement shall include a right of first refusal for the Town of Wakefield upon the transfer of such restricted units.

D. The affordable dwelling units shall be integrated into the overall development or building in which they are situated so as to prevent the physical segregation of such units. Their exterior appearance shall be designed to be consistent with that of the market rate units in the same development or building, except for size;

E. At the time of application, the applicant shall identify the approximate floor areas of all units. The affordable dwelling units shall have the same number of bedrooms as the nonaffordable dwelling units on a proportionate or pro-rata basis or

they may have a smaller number of bedrooms if agreed to by the Special Permit Granting Authority.

F. With the approval of the Special Permit Granting Authority, this affordable dwelling unit requirement may be met by placing some or all of the required affordable dwelling units on an alternative site or sites suitable for housing as solely determined by the Special Permit Granting Authority. Offsite affordable dwelling units may be located in an existing structure, but they must be units which are not already counted in the Town of Wakefield's Massachusetts General Laws, Chapter 40B Subsidized Housing Inventory, as amended, at the time of the application. Offsite affordable dwelling units provided through this provision shall comply in all respects other than onsite location with the requirements of this **§190-96**, with the following clarifications and modifications. Existing offsite units that are converted to affordable dwelling units shall not be counted in the total number of units for the purpose of determining the required number of affordable dwelling units. However, new offsite housing units created to satisfy the requirement for affordable dwelling units under this section shall be considered part of the total number of units for the purpose of determining the total required number of affordable dwelling units.

G. The following requirement shall be a condition of special permits which require affordable dwelling units in order to prevent a disproportionate number of non-affordable dwelling units being occupied prior to the completion and occupancy of the affordable dwelling units,

(1) No market rate units exceeding 25% of the total shall be occupied unless 25% of the affordable dwelling units have been completed and occupancy permits issued therefor.

(2) No market rate units exceeding 50% of the total shall be occupied unless 50% of the affordable dwelling units have been completed and occupancy permits issued therefor.

(3) No market rate units exceeding 75% of the total shall be occupied unless 75% of the affordable dwelling units have been completed and occupancy permits issued therefor.

(4) No market rate units exceeding 95% of the total shall be occupied unless 100% of the affordable dwelling units have been completed and occupancy permits issued therefor.

ARTICLE 33

On the motion of Moderator William Harbison Carroll, which was seconded, the vote was 53 yes and 3 no.

VOTED: That the Town amend the Wakefield Zoning Bylaw as set forth in Article 33.

Springfield, Massachusetts

February 25, 2005

I return with the approval of this office the amendments to the Town Bylaws adopted under Article 33 of the warrant for the Wakefield Town Meeting that convened on November 1, 2004.

Thomas R. Reilly
Attorney General

ARTICLE 34

Presented by Paul DiNocco, Chairman, Planning Board
Mr. Phillip Herr, Consultant, made a presentation.

To see if the Town will vote to amend the Wakefield Zoning Bylaws as follows, or act in relation thereto.

STEP ONE. ESTABLISH CREATIVE DEVELOPMENT OVERLAY DISTRICT

A. Amend Section 190-5 **Establishment** by adding the following at the end thereof:

“Creative Development Overlay District (CDOD).”

B. Amend Section 190-6 **General Description** by adding the following at the end thereof.

“(13) “Creative Development Overlay District (CDOD) is a special overlay district to allow creation of compact residential or mixed use development within a planned setting specifically approved by Town Meeting. Within such a district the provisions of the districts it overlays shall continue in full force except as provided at § 190-95 **Creative Development.**”

STEP TWO. REVISE USE AND RELATED REGULATIONS

A. Revise § 190-13. **Mixed Uses**, final sentence, so that it reads as follows:

“Proposed new buildings that mix residential and nonresidential uses are allowed by right within Creative Development Overlay District under the provisions of § 190-95 **Creative Development**, require a special permit from the Planning Board under § 190-94 if within a Mixed Use Overlay District, and in all other cases require a special permit from the Board of Appeals.”

B. Revise § 190-23 **Table of Use Regulations** by (if not previously done) inserting a new row directly above the row headed “Religious purpose” and a new footnote, so that they read as follows:

Principal Permitted Uses	Zoning Districts								
	SSR	SR	GR	MR	NB	LB	B	LI	I
Creative Development (see § 190-95) [D-4]	N	N	N	Y ⁵	N	N	Y ⁵	Y ⁵	Y ⁵

⁵Except “N” if not located within a Creative Development Overlay District as provided at § 190-95.

C. Revise § 190-32 **Multifamily dwellings** by inserting the following as the first paragraph thereof (above item A):

“The following provisions of § 190-32 shall not apply to development proposed under the provisions of § 190-95 **Creative Development.**”

STEP THREE. INSERT NEW SECTION 190-95.

Insert a new Section 190-95 to read as follows:

§ 190-95 **Creative Development**

A. Intent and applicability.

The intent of **§ 190-95 Creative Development** is to provide a process for Town Meeting to approve development standards tailored for special locations in consideration of a concept plan which it approves and which gives assurance of consistency between town meeting intent and development outcomes. Provisions of the underlying district shall continue to apply except for development subject to the Town Meeting approved concept plan, which may be either more or less restrictive than the zoning provisions otherwise applicable within the underlying districts. The provisions of **§ 190-32 Multifamily dwellings** shall not apply to developments proposed pursuant to **§ 190-95 Creative Development**.

B. Requirements.

(1) Any use allowed in at least one of the districts under a given Creative Development Overlay District is allowed at any location throughout that Creative Development Overlay District, including within underlying districts where such use is not otherwise allowed. Dwelling units are allowed within such structures without limitation on structure type or form of tenure.

(2) Lot area shall be not less than as provided in an approved Concept Plan (**§ 190-95 C**) which in no event shall be less than the following sum:

- The number of detached single-family dwellings times 1/8 acre each; plus
- The number of units in two-family or attached dwelling structures times 1/12 acre each; plus
- The number of units in other multi-family structures times 1/20 acre each.

No additional lot area is required for non-residential uses, except that in satisfying the FAR requirements that may be established in the Concept Plan non-residential as well as residential uses shall be included.

(3) Building height shall not exceed six (6) stories or seventy (70) feet. Rooftop mechanical equipment and its height shall be shown on special permit plan submissions, and shall be selected, located, and if necessary screened in order to achieve harmonious integration with the building design.

(4) Other dimensional standards shall be as provided in an approved Concept Plan (**§190-95 C**), rather than those stated in **Table 2. Table of Dimensional Regulations** or in **§ 190-3 General Regulations**.

(5) Parking and loading.

(a) The number of parking spaces shall be as required by **§ 190-41 Required off-street parking**. The number of required spaces may be reduced by the Planning Board in acting upon the special permit to reflect demand reduction commitments agreed to by the developer and enforceable by the Town, such as dwelling unit commitments to participation in the MassHousing "Take the T (and the ZIPCAR) Home Mortgage Program," or formal employee ride-sharing arrangements, as well as for different uses having different timing of peak demands.

(b) Legal on-street parking spaces adjacent to the premises may be included in satisfying the parking requirement.

(c) Parking shall preferably be structured, but in no event shall it be so located that it separates buildings from street sidewalks, instead being below the building or to its rear. Required parking may be located in part or whole off-premises provided that a substantial portion of the parking is within three hundred (300) feet of the premises served and is under permanently binding legal agreement for that use.

(d) Access to parking and loading shall be shared with adjacent premises where feasible, subject to the provisions of **§ 190-37.I**, and shall be located so as to minimize interruptions of pedestrian movement along business-oriented streets.

(e) Loading facilities must be provided as required at **§ 190-39**.

(6) Housing Affordability.

All developments authorized under CDOD provisions that create six (6) or more housing units shall be subject to the affordability requirements of § 190-96.

(7) Usable Open Land shall cover at least fifteen percent (15%) of the site area.

C. Procedures.

(1) Parties anticipating making proposals for establishment of a Creative Development Overlay District by Town Meeting are urged to work closely with the Planning Board and Town staff in developing their proposal in order to assure a well-informed process and similarly to arrange for exchanges with those who live near or otherwise would be impacted by the proposal.

(2) All petitions presented to Town Meeting for creation of a Creative Development Overlay District (CDOD) shall include a Concept Plan and Report for that district, which shall contain at least the following.

(a) Residential uses proposed - tabulation of the number of dwelling units proposed, categorized by building type (multi-family, attached single-family, etc.), bedroom type (studio, one-bedroom, etc.), floor area in each type of dwelling unit, and sales or rental level, including affordability provisions.

(b) Open space proposed - tabulation of the extent of open space of various categories, land, landscaped, and usable.

(c) Non-residential uses proposed - tabulation of floor area by land use category.

(d) Visual representations of the development, indicating general scale, massing, materials, and arrangement within the site, at least in plan, elevation, and sectional views, preferably supplemented with perspective or axonometric views.

(e) A plan view context drawing, covering the premises and at least all parcels abutting and across the street, indicating street and property lines, building locations, and other features of relevance, such as important trees.

(f) Itemization of departures from the use, dimensional, parking or other provisions applicable to the underlying zoning districts.

(g) Special provisions proposed, including grants of benefits to the Town such as land for public purposes, construction of or contributions towards off-site improvements, or restrictions proposed such as view corridors or traffic management provisions.

(h) A traffic analysis indicating that full construction and occupancy as provided in the Concept Plan will not cause the peak hour traffic level of service to either be lower than reasonably expectable from development not relying upon these provisions or below level of service "D," as defined in current publications of the Highway Research Board.

(i) A verbal and graphic analysis documenting that the development is assured to be compatible with the character and scale of the immediately surrounding neighborhood.

(j) An assessment of the impacts of the development upon natural resources, Town utilities, schools, housing needs, taxes or other topics of salience in the particular case.

(3) The Concept Plan shall be provided to the Town Clerk and the Planning Board no later than the date on which first notice is published for the Planning Board hearing on the proposed Zoning amendment creating the Overlay District, with number of copies and distribution as may be provided in regulations adopted by the Planning Board for administration of these provisions, and shall be reviewed at that public hearing. The Planning Board's recommendation to Town Meeting shall include its observations and recommendations regarding the consistency of the Concept Plan and Report with the requirements of § 190-95 C and the intentions articulated at § 190-3. **Purpose.**

(4) Following Town Meeting approval for creation of a Creative Development Overlay District and its accompanying Concept Plan, permit applications relying upon that Plan shall require site plan review by the Planning Board under the provisions of **§ 190-46 Site plan review where special permit is not required**. The Planning Board shall approve such site plan provided that it is consistent with the approved Concept Plan, and consistent with the provisions of **§ 190-46**. A site plan shall not be found consistent unless each of the following is met.

(a) The uses proposed are consistent with those of the Concept Plan in type and extent.

(b) Although locations of individual buildings, parking, and open space may have been modified subsequent to Plan approval, the general scheme is unaltered, and all of the applicable use and dimensional regulations have been met.

(c) Site and building design shall be in substantial conformance with "6.0 Design Guidelines" in the Housing Component of the Wakefield Master Plan, May 20, 2003.

(d) Means have been established to assure compliance with special provisions stipulated at **§ 190-95 C.2 (g)**.

(5) A revised Concept Plan not consistent with that one approved at the time of Creative Development Overlay District creation may gain approval by going through the same process as required for an original Concept Plan, that is, being approved by Town Meeting pursuant to an article on the Warrant, following Planning Board hearing and review prior to Town Meeting action, as provided above.

STEP FOUR. PROVIDE FOR SHARED DRIVEWAYS

A. Amend § 190-3 1.,C(1) second sentence so that it reads as follows.

"A driveway in any residential district shall not serve more than one (1) lot except within an Open Space Development as provided at § 190-93."

B. Amend § 190-3 1.1 by deleting its provisions and substituting "[Deleted]."

C. Amend § 190-37 by deleting subsection I and substituting the following.

"I Driveways.

"(1) Required setbacks. The surfaced areas of off-street parking areas shall be set back a minimum of seven and five-tenths (7.5) feet from all buildings, except as may be approved by the Planning Board where specifically authorized in acting under **§ 190-93 Open Space Community** or comparable provisions of other zoning provisions, upon its determination that the required amounts of open space will be provided, and that locating that open space as proposed better serves the objectives of the Zoning Bylaw. Open parking areas shall be separated from the street line by a landscaped strip not less than fifteen, (15) feet in width, except at entrances and exits, at which locations the provisions of **§ 190-31.F Traffic visibility** shall be observed."

STEP SIX. SPECIFY AFFORDABILITY REQUIREMENTS

A. Amend **§ 190-4 Definitions and Word Usage** by inserting the following definition at its appropriate alphabetical location:

"AFFORDABLE DWELLING UNITS - dwelling units eligible to be counted toward the Town of Wakefield's total of 'Subsidized units' in the Massachusetts General Laws, Chapter 40B Subsidized Housing Inventory, as the same may be revised from time to time."

B. Insert a new § 190-96 Housing Affordability to read as follows:

§ 190-96 Housing Affordability

A. The intent of § 190-96 is to increase the supply of housing in the Town of Wakefield that is permanently available to and affordable by low and moderate income households and to encourage a greater diversity of housing accommodations to meet the needs of families and other Wakefield residents; and developing and maintaining a satisfactory proportion of the Town's housing stock as affordable dwelling units. To that end, developments made subject to this Section by other provisions of this Bylaw shall assure that at least 18% of the total number of dwelling units in the development (rounded to the nearest whole number) will be affordable, as provided below.

B. The applicant shall submit to the Special Permit Granting Authority (SPGA) for the use involved a use restriction or regulatory agreement for the designated affordable dwelling units. That agreement shall establish an affordability restriction for the maximum period allowed by law Together with the special permit application the applicant shall provide:

(1) A site approval letter from the either the subsidizing agency or other agency authorized by DHCD under Housing Appeals Committee regulations (CMR 31.01(2)); and

(2) A complete draft regulatory agreement among the above agency, the developer, and the Selectmen.

C. Prior to obtaining any building permit for the project, the applicant shall submit proof to the Special Permit Granting Authority that the use restriction or regulatory agreement was recorded at the Registry of Deeds. The use restriction or regulatory agreement selected by the applicant shall be subject to the approval of the Special Permit Granting Authority using the Department of Housing and Community Development Guidelines. The use restriction or regulatory agreement shall include a right of first refusal for the Town of Wakefield upon the transfer of such restricted units.

D. The affordable dwelling units shall be integrated into the overall development or building in which they are situated so as to prevent the physical segregation of such units. Their exterior appearance shall be designed to be consistent with that of the market rate units in the same development or building, except for size;

E. At the time of application, the applicant shall identify the approximate floor areas of all units. The affordable dwelling units shall have the same number of bedrooms as the non-affordable dwelling units on a proportionate or pro-rata basis or they may have a smaller number of bedrooms if agreed to by the Special Permit Granting Authority.

F. With the approval of the Special Permit Granting Authority, this affordable dwelling unit requirement may be met by placing some or all of the required affordable dwelling units on an alternative site or sites suitable for housing as solely determined by the Special Permit Granting Authority. Offsite affordable dwelling units may be located in an existing structure, but they must be units which are not already counted in the Town of Wakefield's Massachusetts General Laws,, Chapter 40B Subsidized Housing Inventory, as amended, at the time of the application. Off-site affordable dwelling units provided through this provision shall comply in all respects other than onsite location with the requirements of this §190-96, with the following clarifications and modifications. Existing offsite units that are converted to affordable dwelling units shall not be counted in the total number of units for the purpose of determining the required number of affordable dwelling units. However,

new offsite housing units created to satisfy the requirement for affordable dwelling units under this section shall be considered part of the total number of units for the purpose of determining the total required number of affordable dwelling units.

G. The following requirement shall be a condition of special permits which require affordable dwelling units in order to prevent a disproportionate number of non-affordable dwelling units being occupied prior to the completion and occupancy of the affordable dwelling units.

(1) No market rate units exceeding 25% of the total shall be occupied unless 25% of the affordable dwelling units have been completed and occupancy permits issued therefor.

(2) No market rate units exceeding 50% of the total shall be occupied unless 50% of the affordable dwelling units have been completed and occupancy permits issued therefor.

(3) No market rate units exceeding 75% of the total shall be occupied unless 75% of the affordable dwelling units have been completed and occupancy permits issued therefor.

(4) No market rate units exceeding 95% of the total shall be occupied unless 100% of the affordable dwelling units have been completed and occupancy permits issued therefor.

On the motion of Moderator William Harbison Carroll, the vote was unanimous.

VOTED: That the Town amend the Wakefield Zoning Bylaw as set forth in Article 34.

Springfield, Massachusetts

February 25, 2005

I return with the approval of this office the amendments to the Town Bylaws adopted under Article 34 on the warrant for the Wakefield Town Meeting that convened on November 1, 2004.

Thomas F. Reilly
Attorney General

At 9:35 p.m. Stephen P. Maio, Chairman, Board of Selectmen, motioned to dissolve this meeting which was seconded.

A TRUE COPY
ATTEST:

Mary K. Galvin
Town Clerk

**ANNUAL TOWN MEETING
ATTENDANCE
MONDAY, APRIL 5, 2004**

Precincts	7:30	8:00	9:00	10:00
1	17	17	20	20
2	10	11	12	12
3	8	10	12	14
4	14	17	18	18
5	11	16	17	17
6	20	30	32	35
7	21	37	40	40
TOTAL	<u>101</u>	<u>138</u>	<u>151</u>	<u>156</u>

**ANNUAL TOWN MEETING
APRIL 5, 2004**

With 101 in attendance at 7:30 p.m., Moderator William Harbison Carroll called the meeting to order in the Galvin Middle School Auditorium, 525 Main Street, Wakefield. Visitors and non-voters were individually introduced with instructions to stand as their names were called. Tellers were selected and duly sworn by the Town Clerk. Finance Committee Chairman J. Edward Surette, III motioned that the reading of the warrant with the exception of the Constable's return be dispensed with, which was seconded and voted. The Moderator read the Constable's return.

ARTICLE 1

Presented by Town Administrator Thomas P. Butler

To determine how much money the Town will raise and appropriate for General Government, Protection of Persons and Property, Human Services, Public Works, Public Service Enterprises, Education, Unclassified, Benefits & Administration, Interest and Maturing Debt and Light Department, specifying what appropriation shall be taken from the receipts of a department, or to see what the Town will do about it.

Board of Selectmen

On the motion by Mr. Butler and Finance Committee recommendation for favorable action

VOTED: That the Town vote to raise and appropriate the sums of money as detailed in the following recommendations for the fiscal year July 1, 2004 to June 30, 2005 the grand total amounting to \$55,951,212.00.

The Finance Committee's motion will provide for the breakdown of this amount and the sources thereof in the various classifications as described in the Finance Committee Report.

Presented by Town Administrator Thomas P. Butler**GENERAL GOVERNMENT****SELECTMEN'S DEPARTMENT:**

Personal Services	\$ 218,994.00
Contractual Services	37,730.00
Materials and Supplies	500.00
TOTAL	<u>\$ 257,224.00</u>

ACCOUNTING DEPARTMENT:

Personal Services	\$ 188,976.00
Contractual Services	62,800.00
Materials and Supplies	2,400.00
Sundry Charges	210.00
TOTAL	<u>\$ 254,386.00</u>

DATA PROCESSING DEPARTMENT:

Personal Services	\$ 59,489.00
Contractual Services	119,960.00
Materials and Supplies	1,300.00
TOTAL	<u>\$ 180,749.00</u>

TREASURER'S DEPARTMENT:

Salary of Treasurer	\$ 40,603.00
Personal Services	68,751.00
Contractual Services	6,800.00
Materials and Supplies	650.00
Sundry Charges	290.00
Tax Titles	7,000.00
Bank Charges	37,000.00
TOTAL	<u>\$ 161,094.00</u>

LEGAL DEPARTMENT:

Personal Services	\$ 72,273.00
Contractual Services	38,750.00
Materials and Supplies	5,600.00
Sundry Charges	100.00
Legal Damages	4,560.00
TOTAL	<u>\$ 121,283.00</u>

COLLECTOR'S DEPARTMENT:

Salary of Collector	\$ 55,939.00
Personal Services	63,425.00
Contractual Services	34,452.00
Materials and Supplies	1,873.00
Sundry Charges	140.00
TOTAL	<u>\$ 153,829.00</u>

ASSESSORS' DEPARTMENT:

Personal Services	\$ 160,065.00
Contractual Services	14,900.00
Materials and Supplies	1,600.00
Sundry Charges	525.00
TOTAL	<u>\$ 177,090.00</u>

TOWN CLERK'S DEPARTMENT:

Salary of Town Clerk	\$ 48,189.00
Personal Services	63,506.00
Contractual Services	15,000.00
Materials and Supplies	1,300.00
Sundry Charges	120.00
TOTAL	<u>\$ 128,115.00</u>

ELECTION AND REGISTRATION:

Personal Services	\$ 23,900.00
Contractual Services	15,250.00
Materials and Supplies	475.00
TOTAL	<u>\$ 39,625.00</u>

ELECTION EXPENSE:

Personal Services	\$ 25,297.00
Contractual Services	18,250.00
TOTAL	<u>\$ 43,547.00</u>

FINANCE COMMITTEE:

Personal Services	\$ 2,800.00
Contractual Services	3,300.00
Materials and Supplies	1,000.00
Sundry Charges	2,800.00
TOTAL	<u>\$ 9,900.00</u>

CONSERVATION COMMISSION:

Personal Services	\$ 29,200.00
Contractual Services	3,450.00

Materials and Supplies	1,000.00
Sundry Charges	600.00
TOTAL	<u>\$ 34,250.00</u>
LESS: Wetland Filing Fees	4,176.00
TOTAL	<u>\$ 30,074.00</u>

PLANNING BOARD:

Personal Services	\$ 5,000.00
Contractual Services	6,525.00
Materials and Supplies	400.00
Sundry Charges	100.00
TOTAL	<u>\$ 12,025.00</u>

BOARD OF APPEALS:

Contractual Services	\$ 12,300.00
TOTAL	<u>\$ 12,300.00</u>

TOTAL FROM TAX LEVY: \$1,581,241.00

TOTAL FROM AVAILABLE FUNDS: \$ 4,176.00

TOTAL FOR GENERAL GOVERNMENT: \$1,585,417.00

3.31%

On motion by Mr. Butler and Finance Committee recommendation for favorable action

VOTED: That the Town raise and appropriate the sum of \$1,585,417.00 for General Government, and to provide therefor that the sum of \$4,000.00 be appropriated by transfer from the Wetlands Protection Act filing fees account to the Conservation Commission contractual services account, and the sum of \$1,581,417.00 be raised and appropriated from tax levy as stated in the recommendation book.

Presented by Town Administrator Thomas P. Butler

**PROTECTION OF
PERSONS AND PROPERTY**

POLICE DEPARTMENT:

Personal Services	\$2,799,200.00
Contractual Services	97,689.00
Materials and Supplies	115,117.00
Sundry Charges	6,000.00
TOTAL	<u>\$3,018,006.00</u>

FIRE DEPARTMENT:

Personal Services	\$2,556,821.00
Contractual Services	40,150.00
Materials and Supplies	68,450.00
Sundry Charges	750.00
TOTAL	<u>\$2,666,171.00</u>

**FIRE ALARM, POLICE SIGNALS
AND TRAFFIC LIGHTS:**

Personal Services	\$ 28,000.00
Contractual Services	2,000.00
Materials and Supplies	5,000.00
TOTAL	\$ 35,000.00

EMERGENCY MANAGEMENT:

Contractual Services	\$ 8,500.00
Materials and Supplies	3,500.00
TOTAL	\$ 12,000.00

BUILDING DEPARTMENT:

Personal Services	\$ 134,056.00
Contractual Services	5,880.00
Materials and Supplies	2,900.00
Sundry Charges	400.00
TOTAL	\$ 143,236.00

SEALER OF WEIGHTS AND MEASURES:

Personal Services	\$ 4,500.00
Contractual Services	300.00
Materials and Supplies	300.00
Sundry Charges	85.00
TOTAL	\$ 5,185.00

ANIMAL INSPECTOR:

Personal Services	\$ 42,452.00
Contractual Services	2,750.00
Materials and Supplies	3,505.00
Sundry Charges	3,000.00
TOTAL	\$ 51,707.00

PARKING CLERK:

Personal Services	\$ 10,354.00
Contractual Services	10,187.00
Materials and Supplies	50.00
TOTAL	\$ 20,591.00

TOTAL FROM

TAX LEVY:	\$5,951,482.00	\$5,951,896.00	\$5,951,896.00
------------------	----------------	----------------	----------------

**TOTAL FOR
PROTECTION OF
PERSONS AND
PROPERTY:**

\$5,951,482.00	\$5,951,896.00	\$5,951,896.00
----------------	----------------	----------------

12.57%

12.43%

On motion by Mr. Butler and Finance Committee Recommendation for favorable action

VOTED: That the Town raise and appropriate from tax levy the sum of \$5,951,896.00 for protection of persons & property as stated in the recommendation book.

Presented by Town Administrator Thomas P. Butler

HUMAN SERVICES

COUNCIL ON AGING:

Personal Services	\$ 127,620.00
Contractual Services	5,350.00
Materials and Supplies	4,700.00
Mystic Valley Elder Services	6,275.00
TOTAL	\$ 143,945.00

HEALTH DEPARTMENT:

Personal Services	\$ 83,520.00
Contractual Services	15,525.00
Materials and Supplies	2500.00
Sundry Charges	200.00
EMARC	12,787.00
Mental Outpatient Clinic	17,015.00
Hazardous Material Removal	10,000.00
E. Middlesex Mosq.	17,544.00
TOTAL	\$ 159,091.00

RECREATION:

Personal Services	\$ 15,350.00
Contractual Services	10,525.00
Materials and Supplies	20,950.00
TOTAL	\$ 46,825.00

VETERANS' DEPARTMENT:

Personal Services	\$ 9,373.00
Recipients	31,000.00
Contractual Services	740.00
Materials and Supplies	250.00
Memorial Day	2,500.00
Veterans' Day	300.00
TOTAL	\$ 44,163.00

TOTAL FROM TAX LEVY: \$ 394,024.00

TOTAL FOR HUMAN SERVICES: \$ 394,024.00

0.82%

On motion by Mr. Butler and Finance Committee recommendation for favorable action

VOTED: That the Town raise and appropriate from tax levy the sum of \$394,024.00 for Human Services as stated in the recommendation book.

Presented by Town Administrator Thomas P. Butler

PUBLIC WORKS DEPARTMENT

PERSONAL SERVICES:

Personal Services Breakdown: **\$2,159,777.00**

Administration	116,150.00
Engineering	119,445.00
Fleet Maintenance	189,199.00
Buildings	460,475.00
Forestry and Parks	506,403.00
Cemetery	162,619.00
Highway	649,963.00
TOTAL	\$2,204,254.00

LESS:

Perpetual Care Income	\$ 29,277.00
Park Trust Funds Available	25.00
To Be Appropriated from the Sale of Lots Funds	15,175.00
TOTAL	\$2,159,777.00

CONTRACTUAL SERVICES:

Contractual Services Breakdown: **\$ 518,817.00**

Administration	11,770.00
Engineering	7,950.00
Fleet Maintenance	39,397.00
Buildings	241,027.00
Forestry and Parks	79,823.00
Cemetery	4,150.00
Highway	134,700.00
TOTAL	\$ 518,817.00

MATERIALS AND SUPPLIES:

Materials and Supplies Breakdown: **\$ 431,019.00**

Administration	8,100.00
Engineering	5,800.00
Fleet Maintenance	137,934.00
Buildings	82,515.00
Forestry and Parks	80,470.00
Cemetery	14,100.00
Highway	102,100.00
TOTAL	\$ 431,019.00

SUNDRY CHARGES:

Sundry Charges Breakdown: **\$ 2,200.00**

Administration	575.00
Engineering	430.00

Fleet Maintenance	225.00
Buildings	550.00
Forestry and Parks	220.00
Cemetery	75.00
Highway	125.00
TOTAL	<u>\$ 2,200.00</u>
SNOW AND ICE:	\$ 293,250.00
PUBLIC WORKS (Exclusive of Enterprise Funds, Water & Sewer Divisions)	
TOTAL FROM TAX LEVY:	\$3,405,063.00
TOTAL FROM AVAILABLE FUNDS:	\$ 44,477.00
TOTAL FOR PUBLIC WORKS	<u>\$3,449,540.00</u>
	7.21%

On motion by Mr. Butler and Finance Committee recommendation for favorable action

VOTED: That the Town raise and appropriate the sum of \$3,449,540.00 for Public Works and to provide therefor that:

The sum of \$44,477.00 be appropriated by transfer to the Public Works personal services account from the following accounts: Perpetual Care Income \$29,277.00; Park Trust Funds available \$25.00; Sale of Lots Funds \$15,175.00 and the sum of \$3,405,063.00 be raised and appropriated from tax levy as stated in the recommendation book.

Presented by Town Administrator Thomas P. Butler

PUBLIC WORKS ENTERPRISE DEPARTMENTS

WATER DIVISION:

Personal Services	\$ 598,044.00
Contractual Services	257,700.00
Materials and Supplies	164,227.00
Sundry Charges	1,360.00
Professional Medical Services	325.00
Contributory Retire. Pensions	91,026.00
Group Insurance	181,768.00
Workers' Compensation Ins.	7,000.00
General Insurance	18,000.00
MWRA Water Assessment	1,243,887.00
Tax Collector (P.S.)	15,000.00
Maturing Debt	120,663.00
Medicare	7,000.00
TOTAL	<u>\$2,706,000.00</u>

SEWER DIVISION:

Personal Services	\$ 425,635.00
Contractual Services	169,643.00
Materials and Supplies	49,968.00

Sundry Charges	600.00
MWRA Sewer Assessment	4,280,692.00
Workers' Compensation Ins.	4,100.00
General Insurance	10,000.00
Professional Medical Services	325.00
Contributory Retire. Pensions	64,694.00
Group Insurance	104,184.00
Tax Collector (P.S.)	15,000.00
Maturing Debt	243,516.00
Medicare	5,000.00
TOTAL	<u>\$5,373,357.00</u>
TOTAL FROM TAX LEVY:	\$ 0.00
TOTAL FROM AVAILABLE FUNDS: (WATER & SEWER REV. RECEIPTS)	\$8,079,357.00
TOTAL FOR PUBLIC WORKS ENTERPRISE FUNDS:	<u><u>\$8,079,357.00</u></u>

On motion by Mr. Butler and Finance Committee recommendation of favorable action

VOTED: That the Town raise and appropriate the sum of \$2,706,000.00 for Public Works Enterprise Departments; and to provide therefor that:

The sum of \$2,706,000.00 be appropriated by transfer from the water surplus revenue account to the various Water Division Budget Accounts listed in the Finance Committee recommendation book; and

The sum of \$5,373,357.00 be appropriated by transfer from the Sewer Surplus Revenue Account to the various Sewer Division Budget Accounts.

Presented by Town Administrator Thomas P. Butler

EDUCATION

SCHOOL DEPARTMENT:

Personal Services	\$19,171,672.00
Materials and Supplies	997,987.00
Contractual Services	3,490,463.00
Sundry Charges	27,160.00
TOTAL	<u>\$23,687,282.00</u>

LESS: Available Funds-Offset Receipts

Bus Fees	\$ 95,000.00
TOTAL	<u>\$23,592,282.00</u>

LIBRARY DEPARTMENT:

Personal Services	\$ 726,517.00
Contractual Services	155,951.00
Materials and Supplies	120,105.00
TOTAL	<u>\$ 1,002,573.00</u>

LESS: Library Trust Fund Income Available	\$ 12,864.00
TOTAL	\$ 989,709.00
NORTHEAST MET. REG. VOC. SCHOOL:	\$ 327,221.00
TOTAL FROM TAX LEVY:	\$24,909,212.00
TOTAL FROM AVAILABLE FUNDS:	\$ 107,864.00
TOTAL FOR EDUCATION:	\$25,017,076.00

On the motion by Mr. Thomas P. Butler

VOTED: That the Town raise and appropriate the sum of \$25,017,076.00 for education, and to provide therefor that:

The sum of \$95,000.00 be appropriated by transfer to the School Department contractual services — Bus Transportation allocation from the offset receipts — 2005 Bus Transportation User Fees;

The sum of \$12,864.00 be appropriated by transfer to the Library Materials & Supplies Account from the Library Trust Fund income available;

And the sum of \$24,909,212.00 be raised and appropriated from tax levy as stated in the recommendation book.

Presented by Town Administrator Thomas P. Butler

UNCLASSIFIED

Street Lights	\$ 211,700.00
Ambulance	24,000.00
Miscellaneous	13,025.00
Historical Commission	550.00
General Insurance	352,200.00
Medicare	321,200.00
Unemployment Insurance	50,000.00
Reserve Fund	250,000.00
53rd Week	
TOTAL	\$1,222,675.00

LESS: Balance Transferred from Overlay
Surplus Account to Reserve Fund

TOTAL	\$1,222,675.00
TOTAL FROM TAX LEVY:	\$1,222,675.00
TOTAL FROM AVAILABLE FUNDS:	\$ 0.00
TOTAL FOR UNCLASSIFIED:	\$1,222,675.00

2.55%

On the motion by Mr. Butler with Finance Committee recommendation of favorable action

VOTED: That the Town raise and appropriate the sum of \$1,222,675.00 from Tax Levy for Unclassified as stated in the recommendation book.

Presented by Town Administrator Thomas P. Butler

BENEFITS & ADMINISTRATION

PERSONAL SERVICES	\$ 74,753.00
WORKER'S COMPENSATION	174,000.00
PROFESSIONAL MEDICAL	4,568.00
RETIREMENT SYSTEM:	
Pension Accumulation Fund	2,507,634.00
Non-Contributory Pension Fund	73,562.00
Assessments, Non-Contributory	381.00
Veterans Pension Fund	
TOTAL	\$ 2,581,577.00

**CONTRIBUTORY GROUP HEALTH
AND LIFE INSURANCE:**

Town Appropriation	\$ 7,427,639.00
TOTAL	\$ 7,427,639.00
TOTAL FROM TAX LEVY:	\$10,262,537.00
TOTAL FROM AVAILABLE FUNDS:	\$ 0.00
TOTAL BENEFITS & ADMINISTRATION	\$10,262,537.00

21.44%

GRAND TOTAL:

TOTAL FROM TAX LEVY:	\$47,715,338.00
TOTAL FROM AVAILABLE FUNDS:	\$ 8,235,874.00
GRAND TOTAL:	\$55,951,212.00

100.00%

NOTE: Departmental percentages do not include the Water & Sewer Divisions

On the motion of Mr. Butler and Finance Committee recommendation of favorable action

VOTED: That the sum of \$10,262,537.00 be raised and appropriated from tax levy for Benefits & Administration as stated in the recommendation book.

Presented by Town Administrator Thomas P. Butler

INTEREST AND MATURING DEBT

There is none

Presented by Town Administrator Thomas P. Butler

LIGHT DEPARTMENT

On motion by Mr. Butler and Finance Committee recommendation for favorable action

VOTED: That the town transfer the sum of \$17,270.00 from the light operation account to the non-contributory Veterans' Pension Account; and to trans-

fer the sum of \$520,149.00 from the Light Operation Account to the Contributory Retirement Pension Accumulation Fund Account; and to transfer the sum of \$658,445.00 from the Light Operation Account to the Employees' Group Insurance Account and transfer the sum of \$32,000.00 from the Light Operation Account to Workers' Compensation Insurance Account; and the balance of receipts for the Department from July 1, 2003 to June 30, 2004 be appropriated for the use of the Department for other expenditures, provided, however, that if the income from said Department shall exceed the expenses of the Department for said period of time, the use of the excess, in whole or in part, to be determined by the Board of Light Commissioners.

Presented by Police Detective Richard Cass

ARTICLE 2

To see if the Town will vote to petition the State Legislature for a special act authorizing the appointment of retired Wakefield Police Officers as Special Police Officers in the Town of Wakefield as follows:

Section 1. The Town Administrator of the Town of Wakefield may appoint, as he deems necessary, retired Wakefield Police Officers as Special Police Officers for the purpose of performing police details or any police duties arising therefrom or during the course of police detail work, regardless of whether or not related to the detail work. The retired police officers shall have been regular Wakefield police officers and retired based on superannuation. The special police officers shall be subject to the same maximum age restrictions as applied to regular police officers under Chapter 32 of the Mass. General Laws. A special police officer shall pass a medical examination by a physician or other certified professional chosen by the Town to determine that he is capable of performing the essential duties of a special police officer, the cost of which shall be borne by the special police officer, prior to performing police details.

Section 2. Special police officers appointed under this act shall not be subject to Chapter 31 of the Mass. General Laws, or Section 99A of Chapter 41 of the Mass. General Laws, or Section 100 and Section IIIF of Chapter 41 of the Mass. General Laws.

Section 3. Special police officers shall, when performing the duties under Section 1, have the same power to make arrests and perform other police functions as do regular police officers of the Town of Wakefield.

Section 4. Special police officers shall be appointed for an indefinite term, subject to removal by the Chief of Police at any time with a fourteen-day written notice.

Section 5. Special police officers shall also be subject to the rules and regulations, policies and procedures and requirements of the Chief of Police and/or the Town Administrator of the Town of Wakefield, including restrictions on the type of detail assignments, requirements regarding medical examinations to determine continuing capability to perform the duties of a special police officer, requirements for training, requirements for firearms licensing and qualifications and requirements regarding uniforms and equipment. Compliance with all requirements will be at no cost to the Town of Wakefield. Special police officers shall not be subject to Section 96B of Chapter 41 of the Mass. General Laws.

Section 6. Special police officers shall be sworn before the Town Clerk of the Town of Wakefield who shall keep a record of all such appointments.

Section 7. When special police officers appointed under this Act reach the age of sixty-five such employment shall terminate on the last day of the month of the officers sixty-fifth birthday. In the event the age limitation applicable to regular police officers serving the Town is increased from the current sixty five years of age, the age limit provided herein for special police officers, shall terminate at such a higher age limit but in no event shall the age extend beyond the age of seventy for any special police officer. Special police officers appointed under this Act shall not be subject to Section 85H of said Chapter 32, nor eligible for any benefits pursuant thereto.

Section 8. Appointment as a special police officer does not entitle any individual appointed as such to assignment to any detail(s). Special police officers appointed under the provisions of this Act shall not be eligible for unemployment, nor shall the Town be liable for unemployment benefits, pursuant to the provisions of chapter 151A of the Mass. General Laws, for any reason, including police detail assignment determinations made by the Town for removal of an individual as a special police officer.

Section 9. Retired Wakefield police officers serving as special police officers under this Act shall be subject to the limitations on hours worked and on payments to retired Town employees under paragraph (b) of Section 91 of Chapter 32 of the Mass. General Laws.

Section 10. This Act shall take effect upon its passage,

or to see what the Town will do about it.

Richard Cass & Others

On the motion of Police Detective Richard Cass and Finance Committee recommendation of favorable action

VOTED: That the Town vote to petition the State Legislature for a special act authorizing the appointment of retired Wakefield police officers as special police officers in the Town of Wakefield as set forth in Article 2.

ARTICLE 3

Presented by Department of Public Works Director Richard F. Stinson

To see if the Town will vote to authorize the Board of Selectmen to accept, or take by eminent domain proceedings, conveyances or easements from time to time, giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets, and to raise and appropriate a sufficient sum of money to carry out the purpose of the Article, or to see what the Town will do about it.

Board of Selectmen

On motion by Mr. Stinson and Finance Committee recommendation for favorable action

VOTED: That the Town authorize the Board of Selectmen to accept, or take by eminent domain proceedings, conveyances or easements from time to time, giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets and to provide therefor, that the Town raise and appropriate from Tax Levy the sum of \$ 1. 00.

The vote was 100 Yes, 1 No. Two-third majority vote of 67 satisfied.

ARTICLE 4

Presented by Department of Public Works Director Richard F. Stinson

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for the collection, disposal, recycling and composting of refuse, or to see what the Town will do about it.

Board of Selectmen

On the motion of Mr. Stinson and Finance Committee recommendation of favorable action

VOTED: That the Town raise and appropriate from Tax Levy the sum of \$1,369,876 for the collection, disposal, recycling and composting of refuse.

ARTICLE 5

Presented by Director of Public Works Richard F. Stinson

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for roadway improvements, or to see what the Town will do about it.

Board of Selectmen

On the motion of Mr. Stinson and Finance Committee recommendation for favorable action

VOTED: That the Town raise and appropriate from Tax Levy the sum of \$75,000 for roadway improvements.

ARTICLE 6

Presented by Director of Department of Public Works Richard F. Stinson

To see if the Town will vote to transfer from the Water Revenue Account a sufficient sum of money for the replacement of water mains at various locations throughout the Town, or to see what the Town will do about it.

Board of Selectmen

On motion by Mr. Stinson

VOTED: INDEFINITE POSTPONEMENT

ARTICLE 7

Presented by the Department of Public Works Director Richard F. Stinson

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the implementation of the Town's NPDES Storm Water Program, or to see what the Town will do about it.

Board of Selectmen

On the motion of Mr. Stinson and Finance Committee recommendation for favorable action

VOTED: That the Town raise and appropriate from Tax Levy the sum of \$17,700 to implement the Town's Storm Water Program.

ARTICLE 8

Presented by Department of Public Works Director Richard F. Stinson

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to make repairs to Frank Street, a private way in the Town, in accordance with the provisions of Chapter 175-10 of the Code of the Town, or to see what the Town will do about it.

Board of Selectmen

On the motion of Mr. Stinson with a Finance Committee recommendation for favorable action

VOTED: That the Town raise and appropriate from Tax Levy the sum of \$29,574 to make specific repairs on Frank Street, such repairs being required by public necessity and convenience and that betterments therefor be assessed equally among property owners over the period of twenty (20) years.

ARTICLE 9

Presented by Department of Public Works Director Richard F. Stinson

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to make repairs to Wave Terrace, a private way in the Town, in accordance with the provisions of Chapter 175-10 of the Code of the Town, or to see what the Town will do about it.

Board of Selectmen

On the motion of Mr. Stinson with Finance Committee recommendation for favorable action

VOTED: That the Town raise and appropriate from Tax Levy the sum of \$11,149 to make specific repairs on Wave Terrace, such repairs being required by public necessity and convenience and that betterments therefor be assessed equally among property owners over the period of twenty (20) years.

ARTICLE 10

Presented by Director of the Department of Public Works Richard F. Stinson

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to make repairs to Elk Spring Drive, a private way in the Town, in accordance with the provisions of Chapter 175-10 of the code of the Town, or to see what the Town will do about it.

Board of Selectmen

On the motion by Mr. Stinson and Finance Committee recommendation for favorable action

VOTED: That the Town raise and appropriate from Tax Levy the sum of \$21,471 to make specific repairs on Elk Spring Drive, such repairs being required by public necessity and convenience and that betterments in the amount of \$10,971 be assessed therefor over the period of twenty (20) years.

ARTICLE 11

Presented by Town Administrator Thomas P. Butler

To see if the Town will vote to raise and appropriate or transfer from avail-

able funds a sufficient sum of money to pay the rental for the rental year commencing July 1, 2004 to June 30, 2005 to Wakefield Building Trust or its successor for land occupied as a parking area on Centre Street, or to see what the Town will do about it.

Board of Selectmen

On the motion of Mr. Butler and Finance Committee recommendation for favorable action

VOTED: That the Town raise, and appropriate from Tax Levy the sum of \$3,225 to pay the rental for the rental year commencing July 1, 2004 to June 30, 2005 to Trustees of Wakefield Building Trust or its successors, for land occupied as a public parking area on Centre Street.

ARTICLE 12

Presented by Chairman of the Board of Assessors Michael McLane

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for professional services to assist in the fiscal year 2005 revaluation of town properties, or to see what the Town will do about it.

Board of Assessors

On the motion of Mr. McLane and Finance Committee recommendation for favorable action

VOTED: That the Town raise and appropriate from Tax Levy the sum of \$125,000 for professional services to assist in the fiscal year 2005 revaluation of Town properties.

ARTICLE 13

Presented by the Chairman of the Planning Board Paul DiNocco

To see if the Town will vote to amend §§190-32.F(6) and 190-32F(6) (a) of the Zoning Bylaw by omitting therefrom the underlined text below and by adding thereto the text shown in bold below:

“(6) The intent of this Subsection (6) is to increase the supply of housing in the Town of Wakefield that is permanently available to an affordable by low and moderate income households and to encourage a greater diversity of housing accommodations to meet the needs of families and other Wakefield residents; and developing and maintaining a satisfactory proportion of the Town’s housing stock as affordable dwelling units. To that end, the Special Permit Granting Authority at the time of the granting of the special permit pursuant to § 190-32 may require the applicant to provide affordable units up to 12% **and including** 18% of the total number of dwelling units provided on the sites which are subject to the §190-32 application. Affordable dwelling units shall be defined as dwelling units which count toward the Town of Wakefield’s Massachusetts General Laws, Chapter 40B Subsidized Housing Inventory as the same may be amended from time to time. When the percentage calculation does not result in a whole number it shall be rounded to the nearest whole number, but not less than one. Thus if so required by the Special Permit Granting Authority,

“(a) The applicant shall submit to the Special Permit Granting Authority (SPGA), a use restriction or regulatory agreement that establishes an affordability restriction for the maximum period allowed by law for the designated affordable dwelling units. **The applicant shall provide, when requested by the SPGA, (1) a copy of the application for a Local Initiative Project or sim-**

ilar program, acceptable to the SPGA, that allows the units to be added to the Town's subsidized housing inventory under Massachusetts General Laws, chapter 40B, as amended from time to time; (2) a complete draft regulatory agreement; and (3) a letter stating that the affordable dwelling units have been preliminarily approved by the Department of Housing and Community Development or successor agency. This is in order to ensure the long-term affordability of the designated affordable dwelling units. The applicant shall submit proof to the Special Permit Granting Authority that the use restriction or regulatory agreement was recorded at the Registry of Deeds prior to obtaining any building permit for the project;"

or to see what the Town will do about it.

Planning Board

On the motion of Mr. DiNocco with Finance Committee recommendation for favorable action

VOTED: That the Town vote to amend Ch. 190-32F (6) & Ch. 190-32F (6) (a) of the Zoning Bylaws

The vote was 81 Yes, 2 No. Two-third majority vote of 55 satisfied.

Springfield, Massachusetts

I return with the approval of this office the amendment to the Town Bylaws adopted under Article 13 on the Warrant for the Annual Town Meeting that convened on April 5, 2004.

Thomas F. Reilly
Attorney General
by Kelli E. Gunagan,
Asst. Attorney General
Bylaw Coordinator,
Municipal Law Unit
1350 Main St., 4th Floor
Springfield, MA 01103

ARTICLE 14

Presented by Town Administrator Thomas P. Butler

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay an arbitration award in connection with the completion of the Senior Center construction project, or to see what the Town will do about it.

Board of Selectmen

On the motion of Mr. Butler and Finance Committee recommendation for favorable action

VOTED: That the Town raise and appropriate from Tax Levy the sum of \$50,336 as set forth in Article 14.

ARTICLE 15

Presented by Town Administrator Thomas P. Butler

To see if the Town will vote to accept the provisions of Ch 138, Sec. 33B of

the Massachusetts General Laws authorizing the Selectmen to allow on-premises liquor licensees to serve alcoholic beverages on Sundays and certain legal holidays; sales between 11:00 a.m. and 12:00 noon, or to see what the Town will do about it.

Board of Selectmen

On the motion of Mr. Butler with Finance Committee recommendation for favorable action

VOTED: That the Town accept Ch. 138, Sec. 33B of the Massachusetts General Laws as set forth in Article 15.

ARTICLE 16

Presented by Marc Luca, Chairman, Capital Outlay Committee

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for Capital Outlay, or to see what the Town will do about it.

Capital Outlay Committee

On the motion of Mr. Luca with Finance Committee recommendation for favorable action

VOTED: That the Town raise and appropriate from Tax Levy the sum of \$806,074 and transfer the sum of \$206,264 from the Water Surplus Account to the Water Department Capital Outlay Account and the sum of \$45,886 from the Sewer Surplus Account to the Sewer Department Capital Outlay Account to carry out the purposes of Article 16 as follows:

Dept.	Item	Recommended
DPW	Pick-up Truck (F&P)	\$ 10,825
	Pick-up Truck (Hwy)	7,500
	One Ton Dump Truck w/plow (Hwy)	16,240
	Mower	19,845
	Drainage	25,000
	Improvements to PW facility-lights	20,000
	Pick-up Truck (Hwy)*	7,500
	Improvements to Town Hall	20,000
	Landrigan Field Irrigation	25,000
	TOTAL	\$151,910
Library	Masonry-entablature	\$ 13,300
	Masonry-stairs	7,250
	Security camera	3,600
	Painting interior	2,000
	Computer Monitors	925
	Computers	9,328
	Local Printer	330
	Fax Machine	150
	Bar code scanner	500
	Other telecom hardware	1,600
	Software-Windows	1,230
	Other Software upgrades	1,500
	TOTAL	\$ 41,713

Police	Cruisers (3)	\$ 75,000
	TOTAL	\$ 75,000
Schools	Galvin Telecommunications	\$130,700
	Galvin Bleachers	82,500
	Walton-Front Entrance	8,500
	WHS Security Systems	51,500
	Galvin Security	64,000
	TOTAL	\$337,200
IT	Software Inspections	\$ 7,000
	Software Web-based	5,000
	Hardware Servers	16,500
	Hardware-PCs	15,400
	Hardware Printers	3,000
	Hardware Monitors	2,000
	Hardware LAN/WAN-1 GP support	3,000
	Network Support	20,000
	TOTAL	\$ 71,900
Recreation Equipment		\$ 25,000
	TOTAL	\$ 25,000
DPW	Prior Year Leases	\$103,351
	TOTAL	\$103,351
	Total Tax Levy Article	\$806,074
DPW (Enterprise)		
Water	Brdwy Pumping Station Ext Reps	\$ 25,000
	Slow Sand Filter Beds	75,000
	Linden St. Exterior Repairs	10,000
	Roadway Crossing Plates	5,500
	Water Meter Replacement	75,000
	Prior Years Leases	9,764
	TOTAL	\$206,264
Sewer	Prior Years Leases	\$ 45,886
	TOTAL	\$ 45,886
	Enterprise Account Totals	\$252,150

*To be leased if acquisition is approved by Town Meeting

I hereby certify that this is a true copy of the vote on Article 16 at the Annual Town Meeting of April 5, 2004.

ATTEST:

MARY K. GALVIN, TOWN CLERK

ARTICLE 17**Presented by Town Administrator Thomas P. Butler**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to indemnify certain police officers & firefighters of the Town for medical, surgical and hospitalization expenses as a result of injuries received by such officers/firefighters in the performance of their duties, as provided for under Section 100, Chapter 41 of Massachusetts General Laws, in such amount and to such extent as may be recommended by the Board of Selectmen, or to see what the Town will do about it.

Board of Selectmen

On the motion by Mr. Butler and Finance Committee recommendation for favorable action.

VOTED: That the Town transfer from the Excess & Deficiency Account the sum of \$5057.52 to carry out the purpose of Article 17.

ARTICLE 18

That the Town transfer from the Sewer Enterprise Fund a sum not to exceed \$196,780.00 to supplement the appropriation under Article 6 of the Annual Town Meeting of April, 2002.

Presented by Sel. John B. Encarnacao, Chairman, Town Permanent Building Committee

To see if the town will vote to transfer from the Sewer Enterprise Fund a sufficient sum of money to supplement the appropriation under Article 6 of the Annual Town Meeting of April, 2002, for the purpose of design, engineering and construction of a pre-fabricated metal vehicle storage building to be located at Broadway, or to see what the Town will do about it.

Town Permanent Building Committee

Motion by Selectman Encarnacao received a second, but did not carry. The vote was 25 Yes, 43 No.

ARTICLE 19**Presented by Town Administrator Thomas P. Butler**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Capital Projects/Debt Service Fund, or to see what the Town will do about it.

Finance Committee

On the motion of Mr. Butler and Finance Committee recommendation for favorable action

VOTED: That the Town raise and appropriate from Tax Levy to the Capital Projects/Debt Service Fund the sum of \$1,698,419 for the purpose of Article 19.

I hereby certify that this is a true copy of the vote on Article nineteen at the Annual Town Meeting of April 5, 2004.

ATTEST:

MARY K. GALVIN, TOWN CLERK

ARTICLE 20**Presented by Town Administrator Thomas P. Butler**

To see if the Town will vote to authorize the Board of Assessors to use such

sum of the balance of the operating fund of the Municipal Gas and Light Department as of June 30, 2004 as the Board of Light Commissioners may vote, in computing the tax rate for the fiscal period July 1, 2004 to June 30, 2005, or to see what the Town will do about it.

Municipal Light Commissioners

On the motion of Mr. Butler with Finance Committee recommendation for favorable action

VOTED: That the Town authorize the Board of Assessors to use such sum of the balance of the Operating Fund of the Municipal Gas & Light Department as of June 30, 2004 as the Board of Light Commissioners may vote, in computing the tax rate for the fiscal period July 1, 2004 to June 30, 2005.

Motion to adjourn this meeting received a second and was voted at 10:20 p.m.

**A TRUE RECORD
ATTEST**

**MARY K. GALVIN
TOWN CLERK**

PRESIDENTIAL PRIMARY TUESDAY, MARCH 2, 2004

PRECINCTS	1	2	3	4	5	6	7	Total
Registered Voters	2387	2119	2173	2341	2202	2357	2395	15974
Number Voting	495	428	384	580	484	551	549	3471
Percentage Voting	21	20	18	25	22	23	23	22
Democratic Registration	696	710	754	758	773	850	824	5365
Number Voting	421	372	335	493	436	503	482	3042
Percentage Voting	61	52	44	65	56	59	59	57
Republican Registration	294	281	305	388	312	364	342	2286
Number Voting	74	56	48	87	46	47	67	425
Percentage Voting	25	20	16	22	15	13	20	19
Libertarian Registration	10	16	17	13	14	12	12	94
Number Voting	0	0	1	0	1	1	0	3
Percentage Voting	0	0	6	0	7	8	0	3
Green-Rainbow Registration	2	1	0	0	2	2	3	10
Number Voting	0	0	0	0	1	0	0	1
Percentage Voting	0	0	0	0	50	0	0	10

DEMOCRATIC

PRESIDENTIAL PREFERENCE

Richard Gebhardt	1	3	0	1	3	0	2	10
Joseph Lieberman	3	3	5	3	7	6	5	32
Wesley K. Clark	0	2	4	5	1	7	1	20
Howard Dean	10	7	9	13	9	14	8	70
Carol Moseley Braun	4	2	1	0	0	0	0	7
John Edwards	78	57	72	96	87	108	89	587
Dennis J. Kucinich	3	6	5	12	6	12	13	57
John F. Kerry	313	284	229	352	315	351	356	2200
Lyndon H. LaRouche, Jr.	0	0	0	1	1	0	0	2
Al Sharpton	4	2	3	5	1	2	5	22
No Preference	3	2	4	2	2	1	3	17
All Others	1	0	0	2	0	0	0	3
Blanks	1	4	3	1	4	2	0	15

STATE COMMITTEE MAN

Joseph F. Lawless, III	256	236	207	313	268	283	311	1874
All Others	0	0	0	1	0	1	1	3
Blanks	165	136	128	179	168	219	170	1165

STATE COMMITTEE WOMAN

Christine DiPietro	258	239	217	316	279	291	317	1917
All Others	0	0	1	1	0	1	1	4
Blanks	163	133	117	176	157	211	164	1121

TOWN COMMITTEE

Group	159	141	126	196	166	198	200	1186
Thomas F. Markham, III	200	174	160	264	222	259	243	1522
Mary T. Daniels	190	160	139	222	198	250	234	1393
Betsy Sheeran	208	183	163	244	207	249	245	1499
Judith S. Babb	209	185	161	263	254	278	267	1617
Michael H. Doherty	179	161	140	215	189	222	226	1332
James E. Good	210	178	163	242	229	277	253	1552
Amy Nardone	191	176	147	226	186	235	241	1402
John B. Encarnacao	221	202	170	257	223	259	278	1610
Stephen P. Maio	235	207	183	287	242	269	299	1722
James M. MacKay	185	155	141	219	208	230	217	1355
Brendan J. Connell	170	148	136	204	180	214	210	1262
Jane Good	212	180	165	234	239	274	260	1564
William F. Curry	172	148	134	210	187	228	216	1294
Anne Marie Mitchell	183	159	143	221	193	218	226	1343
Patricia Hafner Buker	179	157	149	231	193	219	223	1351
Paul Zanotti	190	171	148	217	190	222	227	1365
Thomas P. MacKay	189	159	146	215	207	231	220	1367
Paula M. Pennell	189	160	160	251	202	231	239	1432
William L. Diamond	173	147	133	202	177	209	212	1253
David A. Ledone	177	148	137	209	194	212	211	1288
Patricia J. Doren	179	163	144	218	204	240	226	1374
William R. Hughson	170	146	137	203	183	216	206	1261
Frederick E. Rich	176	163	145	214	194	222	220	1334
Julie M. Bernardin	180	149	134	211	185	216	219	1294
Amoroso Cefalo	196	171	159	241	211	246	261	1485
Roy R. Babb	180	166	150	223	223	241	234	1417
Michael J. Delory	179	152	137	215	211	239	224	1357
Carole A. LeBlanc	175	152	133	225	188	217	217	1307
J. Edward Surette, III	192	179	154	241	220	256	246	1488
John J. McCarthy, Jr.	196	168	151	240	222	262	246	1485
William M. Williams	171	145	136	208	176	207	208	1251
Wayne M. Tarr	205	172	161	245	206	248	267	1504
Sam Stella	204	199	166	239	208	260	260	1536
Albert R. McMenimen	180	149	135	212	200	218	229	1323
Ann M. Santos	189	168	144	220	193	222	229	1365
All Others	0	0	0	0	0	0	0	0
Blanks	5243	4806	4277	6513	5836	6079	5979	38734

REPUBLICAN**PRESIDENTIAL PREFERENCE**

George W. Bush	68	49	44	74	41	41	59	376
No Preference	2	3	3	10	4	3	7	32
All Others	0	1	1	1	0	1	0	4
Blanks	4	3	0	2	1	2	1	13

STATE COMMITTEE MAN

John H. Souther, Jr.	52	43	33	64	35	41	52	320
----------------------	----	----	----	----	----	----	----	-----

All Others	0	1	0	0	0	0	0	1
Blanks	22	12	15	23	11	6	15	104

STATE COMMITTEE WOMAN

Monica C. Medeiros	52	42	32	62	36	39	53	316
All Others	0	0	0	1	0	0	0	1
Blanks	22	14	16	24	10	8	14	108

TOWN COMMITTEE

Group	34	21	21	35	28	28	33	200
Alan James Coffin	34	28	24	46	29	31	39	231
Albert J. Turco	47	30	29	52	35	32	51	276
Heather A. Cunningham	36	25	24	46	29	29	37	226
Jeanne M. McCorry	37	28	23	45	28	32	39	232
Robert V. McCorry, Jr.	36	29	23	43	29	31	40	231
Phillip Leonard	34	25	22	45	28	30	37	221
Michael M. Motzkin	34	28	23	43	28	29	38	223
Hugo Arloro	34	26	22	43	29	29	36	219
Robert M. Bumstead	36	28	26	47	28	32	36	233
Lou Ann Bumstead	36	28	26	49	28	34	37	238
Eric S. Esfahanian	35	27	22	44	29	29	36	222
Joseph Nicholas Paolillo	36	26	23	45	29	29	37	225
Arthur J. Rotondi, Jr.	40	31	25	46	33	32	42	249
Jerome V. Sweeney, II	34	28	24	45	30	30	42	233
Robert J. Cunningham	35	25	23	44	28	30	37	222
Brian M. Cresta	54	37	30	64	33	38	54	310
Michelle L. Cresta	42	33	26	53	30	33	46	263
Rose M. Golini	35	31	25	44	29	31	38	233
Richard R. Tisei	59	39	38	72	36	43	53	340
Donald Sullivan	1	2	0	3	0	0	0	6
All Others	4	6	3	13	2	0	0	27
Blanks	1545	1096	1030	2014	870	939	1434	8928

LIBERTARIAN**PRESIDENTIAL PREFERENCE**

Jeffrey Diket	0	0	0	0	0	0	0	0
Ruben Perez	0	0	0	0	0	0	0	0
Aaron Russo	0	0	0	0	0	0	0	0
Michael Badnarik	0	0	0	0	0	1	0	1
Gary Nolan	0	0	0	0	0	0	0	0
No Preference	0	0	0	0	1	0	0	1
All Others	0	0	1	0	0	0	0	1
Blanks	0	0	0	0	0	0	0	0

STATE COMMITTEE MAN

All Others	0	0	0	0	0	0	0	0
Blanks	0	0	1	0	1	1	0	3

STATE COMMITTEE WOMAN

TOWN OF WAKEFIELD

All Others	0	0	0	0	0	0	0	0
Blanks	0	0	1	0	1	1	0	3

TOWN COMMITTEE

All Others	0	0	0	0	0	0	0	0
Blanks	0	0	1	0	1	1	0	3

GREEN-RAINBOW

PRESIDENTIAL PREFERENCE

Kent Mesplay	0	0	0	0	0	0	0	0
Lorna Salzman	0	0	0	0	0	0	0	0
Paul Glover	0	0	0	0	1	0	0	1
David Cobb	0	0	0	0	0	0	0	0
No Preference	0	0	0	0	0	0	0	0
All Others	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0

STATE COMMITTEE MAN

All Others	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	1	0	0	1

STATE COMMITTEE WOMAN

All Others	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	1	0	0	1

TOWN COMMITTEE

All Others	0	0	0	0	2	0	0	2
Blanks	0	0	0	0	0	0	0	0

ANNUAL TOWN ELECTION TUESDAY, APRIL 27, 2004

PRECINCTS	1	2	3	4	5	6	7	Total
Registered Voters	2383	2126	2166	2324	2198	2362	2378	15937
Number Voting	636	450	573	622	519	659	691	4150
Percentage Voting	26.6	21.1	26.5	26.8	23.6	27.9	29	26

BOARD OF SELECTMEN

*John B. Encarnacao	357	255	356	326	256	317	352	2219
*James E. Good	359	267	362	383	369	467	440	2647
Paula M. Pennell	273	163	237	305	214	272	330	1794
*John F. Carney	503	344	450	425	382	495	532	3131
All Others	2	5	1	8	2	3	7	28
Blanks	414	316	313	419	334	423	412	2631

MODERATOR

*William Harbison Carroll	438	288	422	435	361	429	481	2854
All Others	1	1	0	1	0	2	4	9
Blanks	197	161	151	186	158	228	206	1287

TREASURER

Paul Lazzaro	111	79	92	119	77	79	101	658
Robert P. Edson	5	3	1	0	8	6	15	38
John M. Gallucci	85	88	79	55	19	37	44	407
Phyllis J. Hull	16	18	14	12	7	9	13	89
*John J. McCarthy, Jr.	214	156	290	234	284	295	291	1764
Philip F. McCarty	83	33	50	88	69	146	158	627
All Others	8	11	10	9	6	6	4	54
Blanks	114	62	37	105	49	81	65	513

BOARD OF ASSESSORS

*Michael N. Alekshun	303	200	291	325	243	412	359	2133
Alfred R. Razzaboni	255	202	212	201	223	185	249	1527
All Others	1	0	1	6	0	1	3	12
Blanks	77	48	69	90	53	61	80	478

BOARD OF HEALTH

*Sam Stella	457	310	436	410	371	427	477	2888
All Others	0	0	1	2	0	1	1	5
Blanks	179	140	136	210	148	231	213	1257

CONSTABLE

*Gerard S. Alterio, Jr.	390	276	386	392	333	401	427	2605
Richard O. Bayrd	380	273	383	373	342	408	435	2594
All Others	1	0	0	0	0	3	1	5
Blanks	501	351	377	479	363	506	519	3096

HOUSING AUTHORITY

*Betsy Sheeran	429	302	401	409	357	449	462	2809
All Others	0	0	0	0	0	0	1	1
Blanks	207	148	172	213	162	210	228	1340

LUCIUS BEEBE LIBRARY TRUSTEES

*Donna West Conlon	419	279	391	413	324	419	464	2709
*John Havelick, Jr.	398	264	374	396	323	417	457	2629
*Timothy F. Healy	408	280	395	411	350	450	480	2774
All Others	0	0	1	0	0	0	1	2
Blanks	683	527	558	646	560	691	671	4336

MUNICIPAL GAS & LIGHT COMMISSIONERS

*Gilbert J. McCarthy	411	276	394	406	339	429	453	2708
*Eugene J. Sullivan, Jr.	416	293	398	394	370	441	473	2785
All Others	0	1	0	2	0	0	0	3
Blanks	445	330	354	442	329	448	456	2804

SCHOOL COMMITTEE

*John Boghos	386	268	357	396	345	396	429	2577
*Mary T. Tecce	414	307	382	410	333	419	443	2708
*Carmen M. Urbonas	401	257	375	440	338	421	456	2688
All Others	0	1	0	5	3	1	4	14
Blanks	707	517	605	615	538	740	741	4463

PLANNING BOARD

*James Terrence French	406	286	386	404	327	426	467	2702
All Others	1	0	1	2	2	0	2	8
Blanks	229	164	186	216	190	233	222	1440

**STATE PRIMARY
TUESDAY, SEPTEMBER 14, 2004**

PRECINCTS	1	2	3	4	5	6	7	Total
Registered Voters	2518	2172	2262	2414	2314	2475	2489	16644
Number Voting	306	251	221	305	206	235	308	1832
Percentage Voting	12	11	10	13	9	10	12	11
Democratic Registration	758	767	804	836	818	926	883	5792
Number Voting	242	204	157	220	153	176	251	1403
Percentage Voting	32	27	20	26	19	19	28	24
Republican Registration	300	289	331	383	331	385	358	2377
Number Voting	64	47	64	85	51	58	57	426
Percentage Voting	21	16	19	22	15	15	16	18
Libertarian Registration	11	21	20	12	17	11	14	106
Number Voting	0	0	0	0	1	1	0	2
Percentage Voting	0	0	0	0	6	9	0	2
Green-Rainbow Registration	3	2	0	2	2	2	3	14
Number Voting	0	0	0	0	1	0	0	1
Percentage Voting	0	0	0	0	50	0	0	7

DEMOCRATIC

REPRESENTATIVE IN CONGRESS

John F. Tierney	199	173	133	177	136	154	204	1176
All Others	0	0	1	0	0	1	3	10
Blanks	43	31	23	43	17	21	44	217

COUNCILLOR

Michael J. Callahan	174	153	130	161	125	133	186	1062
All Others	1	0	1	0	0	0	0	8
Blanks	67	51	26	59	28	43	65	333

SENATOR IN GENERAL COURT

Katherine M. Clark	182	162	125	169	139	144	202	1123
All Others	0	0	2	1	1	1	0	14
Blanks	60	42	30	50	13	31	49	266

REPRESENTATIVE IN GENERAL COURT (Precincts 1,2,7)

Ninth Essex District

Mark V. Falzone	150	131	0	0	0	0	151	432
Debra C. Panetta	87	68	0	0	0	0	95	250
All Others	0	0	0	0	0	0	0	2
Blanks	5	5	0	0	0	0	5	13

REPRESENTATIVE IN GENERAL COURT (Precincts 3,4,5,6)**Thirty-Second Middlesex District**

Michael E. Festa	0	0	128	180	126	143	0	577
All Others	0	0	1	1	2	0	0	8
Blanks	0	0	28	39	25	33	0	121

SHERIFF

James V. DiPaola	199	172	121	168	118	134	204	1116
Robert A. DeMoura	9	15	14	23	17	12	17	107
Brian M. Gillis	18	11	18	21	16	21	18	123
All Others	0	0	1	0	0	1	0	5
Blanks	16	6	3	8	2	8	12	52

REPRESENTATIVE IN CONGRESS

Stephen P. O'Malley, Jr.	51	40	52	70	39	47	54	353
All Others	0	0	0	0	0	0	0	0
Blanks	13	7	12	15	12	11	3	73

COUNCILLOR

All Others	0	4	0	0	1	0	0	5
Blanks	64	43	64	85	50	58	57	421

SENATOR IN GENERAL COURT

Richard R. Tisei	61	43	61	84	46	57	46	398
All Others	0	2	0	0	1	0	0	3
Blanks	3	2	3	1	4	1	11	25

REPRESENTATIVE IN GENERAL COURT (Precincts 1,2,7)**Ninth Essex District**

Michael M. Motzkin	56	40	0	0	0	0	53	149
All Others	0	1	0	0	0	0	0	1
Blanks	8	6	0	0	0	0	4	18

REPRESENTATIVE IN GENERAL COURT (Precincts 3,4,5,6)**Thirty-Second Middlesex District**

Thomas M. Quinn	0	0	57	79	42	49	0	227
All Others	0	0	0	0	0	0	0	0
Blanks	0	0	7	6	9	9	0	31

SHERIFF

All Others	1	5	2	5	0	1	2	16
Blanks	63	42	62	80	51	57	55	410

LIBERTARIAN**REPRESENTATIVE IN CONGRESS**

All Others	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	1	1	0	2

COUNCILLOR

All Others	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	1	1	0	2

SENATOR IN GENERAL COURT

All Others	0	0	0	0	1	0	0	1
Blanks	0	0	0	0	0	1	0	1

REPRESENTATIVE IN GENERAL COURT (Precincts 1,2,7)**Ninth Essex District**

All Others	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0

REPRESENTATIVE IN GENERAL COURT (Precincts 3,4,5,6)**Thirty-Second Middlesex District**

All Others	0	0	0	0	1	0	0	1
Blanks	0	0	0	0	0	1	0	1

SHERIFF

All Others	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	1	1	0	2

GREEN-RAINBOW**REPRESENTATIVE IN CONGRESS**

All Others	0	0	0	0	1	0	0	1
Blanks	0	0	0	0	0	0	0	0

COUNCILLOR

All Others	0	0	0	0	1	0	0	1
Blanks	0	0	0	0	0	0	0	0

SENATOR IN GENERAL COURT

All Others	0	0	0	0	1	0	0	1
Blanks	0	0	0	0	0	0	0	0

REPRESENTATIVE IN GENERAL COURT (Precincts 1,2,7)**Ninth Essex District**

All Others	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0

REPRESENTATIVE IN GENERAL COURT (Precincts 3,4,5,6)**Thirty-Second Middlesex District**

All Others	0	0	0	0	1	0	0	1
Blanks	0	0	0	0	0	0	0	0

SHERIFF

All Others	0	0	0	0	1	0	0	1
Blanks	0	0	0	0	0	0	0	0

**STATE ELECTION
TUESDAY, NOVEMBER 2, 2004**

PRECINCTS	1	2	3	4	5	6	7	Total
Registered Voters	2530	2169	2292	2434	2313	2493	2508	16739
Number Voting	2131	1627	1874	2055	1899	2078	2120	13784
Percentage Voting	84	75	82	84	82	83	85	82

ELECTORS OF PRESIDENT AND VICE PRESIDENT

Badnarik and Campagna	8	7	6	12	11	18	11	73
Bush and Cheney	908	625	785	868	758	808	895	5647
Cobb and LaMarche	7	2	3	3	3	6	2	26
Kerry and Edwards	1186	984	1061	1153	1112	1226	1198	7920
All Others	13	5	6	9	8	11	10	62
Blanks	9	4	13	10	7	9	4	56

REPRESENTATIVE IN CONGRESS

John H. Tierney	1331	1065	1178	1278	1205	1322	1337	8716
Stephen P. O'Malley, Jr.	612	460	547	636	556	597	619	4027
All Others	0	1	0	0	0	1	0	2
Blanks	188	101	149	141	138	158	164	1039

COUNCILLOR

Michael J. Callahan	1333	1096	1193	1325	1207	1301	1353	8808
All Others	2	4	2	7	4	1	4	24
Blanks	796	527	679	723	688	776	763	4952

SENATOR IN GENERAL COURT

Richard R. Tisei	1359	995	1202	1221	1112	1224	1326	8439
Katherine M. Clark	687	573	609	772	707	783	717	4848
All Others	0	0	1	2	0	0	0	3
Blanks	85	59	62	60	80	71	77	494

REPRESENTATIVE IN GENERAL COURT (Precincts 1,2,7)

Ninth Essex District

Mark V. Falzone	1198	966	0	0	0	0	1162	3326
Michael M. Motzkin	758	542	0	0	0	0	778	2078
All Others	0	0	0	0	0	0	0	0
Blanks	175	119	0	0	0	0	180	474

REPRESENTATIVE IN GENERAL COURT (Precincts 3,4,5,6)

Thirty-Second Middlesex District

Michael E. Festa	0	0	992	1140	1049	1152	0	4333
Thomas M. Quinn	0	0	756	805	706	786	0	3053
All Others	0	0	0	2	0	1	0	3
Blanks	0	0	126	108	144	139	0	517

SHERIFF

James V. DiPaola	1419	1149	1269	1419	1267	1344	1449	9316
All Others	3	5	4	7	6	2	3	30
Blanks	709	473	601	629	626	732	668	4438

REGIONAL VOCATIONAL SCHOOL DISTRICT (Chelsea)

Michael T. Wall	1230	973	1090	1233	1076	1152	1240	7994
All Others	0	0	0	0	1	0	2	3
Blanks	901	654	784	822	822	926	878	5787

REGIONAL VOCATIONAL SCHOOL DISTRICT (Malden)

Earl W. Fitzpatrick	1179	951	1056	1191	1039	1110	1190	7716
All Others	0	0	0	1	1	1	0	3
Blanks	952	676	818	863	859	967	930	6065

REGIONAL VOCATIONAL SCHOOL DISTRICT (Melrose)

Henry S. Hooten	1156	906	1023	1182	1008	1070	1174	7519
All Others	0	0	0	1	3	0	1	5
Blanks	975	721	851	872	888	1008	945	6260

REGIONAL VOCATIONAL SCHOOL DISTRICT (North Reading)

Paul L. Sweeney	1135	926	1016	1163	1030	1075	1176	7521
All Others	0	0	0	1	2	1	0	4
Blanks	996	701	858	891	867	1002	944	6259

REGIONAL VOCATIONAL SCHOOL DISTRICT (Reading)

Maura A. Looney	1105	902	999	1150	1005	1061	1161	7383
All Others	0	0	0	1	0	1	2	4
Blanks	1026	725	875	904	894	1016	957	6397

REGIONAL VOCATIONAL SCHOOL DISTRICT (Revere)

Ronald J. Jannino	1117	883	995	1118	975	1039	1127	7254
All Others	0	0	1	1	0	0	1	3
Blanks	1014	744	878	936	924	1039	992	6527

REGIONAL VOCATIONAL SCHOOL DISTRICT (Saugus)

Peter A. Rossetti, Jr.	1121	896	995	1118	1009	1048	1131	7318
All Others	0	0	0	1	1	0	2	4
Blanks	1010	731	879	936	889	1030	987	6462

REGIONAL VOCATIONAL SCHOOL DISTRICT (Stoneham)

Anthony E. DeTeso	1100	883	969	1111	984	1027	1128	7202
All Others	0	0	0	1	2	0	0	3
Blanks	1031	744	905	943	913	1051	992	6579

REGIONAL VOCATIONAL SCHOOL DISTRICT (Wakefield)

Vincent J. Carisella	1225	1024	1120	1252	1126	1196	1305	8248
All Others	1	0	0	3	1	0	0	5
Blanks	905	603	754	800	772	882	815	5531

REGIONAL VOCATIONAL SCHOOL DISTRICT (Winchester)

John J. Bradley	1050	869	936	1076	958	1000	1088	6977
All Others	0	0	0	3	0	0	1	4
Blanks	1081	758	938	976	941	1078	1031	6803

REGIONAL VOCATIONAL SCHOOL DISTRICT (Winthrop)

James G. Wallace	1052	856	939	1074	941	994	1090	6946
All Others	0	0	0	2	0	0	1	3
Blanks	1079	771	935	979	958	1084	1029	6835

REGIONAL VOCATIONAL SCHOOL DISTRICT (Woburn)

Deborah P. Davis	1066	867	949	1078	958	997	1101	7016
All Others	0	0	0	2	0	0	1	3
Blanks	1065	760	925	974	941	1081	1018	6764

QUESTION 1 (Precincts 3,4,5,6)**THIS QUESTION IS NOT BINDING**

Shall the state representative from this district be instructed to vote in favor of legislation requiring that in all separation and divorce proceedings involving minor children, the court shall uphold the fundamental rights of both parents to the shared physical and legal custody of their children's right to maximize their time with each parent, so far as is practical, unless one parent is found unfit or the parents agree otherwise, subject to the requirements of existing child support and abuse prevention laws?

YES	0	0	1243	1374	1243	1364	0	5224
NO	0	0	132	168	161	150	0	611
Blanks	0	0	499	513	495	564	0	2071

RECORD OF BIRTHS

2004

Date	Name of Child	Parents
January		
2	Maxwell Daniel Montpeller	Daniel & Kathryn Marie Richards
5	Samantha Sophia Sheedy	Stephen Michael & Patricia Maio
5	Madeline Ethel Seabury	Robert Michael & Sharon Theresa (MacNeil)
5	Samantha Ann Seabury	Robert Michael & Sharon Theresa (MacNeil)
6	Nora Lee Leach	Michael John & Joanne Terese (Connolly)
7	Matthew Paul Cinelli	Robert Francis J. & Amy Elizabeth (Nolan)
7	Cailin Marie Hurley	Sean Patrick & Michele Marie (Giordano)
8	Andrew Nicholas Chiocca	Ennio Antonio & Charlotte Ann (Harrington)
9	Andrew Joseph Gattineri	Joseph Anthony & Lorilynn (Fenton)
9	Donovan Jack Foley	Paul Richard & Sharon (Higgins)
14	Bryan Gerald Lynch	Michael Joseph & Amy Lucia (Marchi)
16	Brianna Katelyn Skory	Steven Andrew & Lori Theresa (Dawicki)
16	Eva Isabel McKone	Daniel James & Josephine (Arambulo)
17	Joseph Kevin Gould-Faulkner	Larry James Faulkner & Kerry Ann Gould
19	Sydney Ya-Ting Yee	Lester Wey-Ming & Lily Hsiu Kuo
19	Matthew Connor Serrano	Martin Anthony & Kathleen Mary (Shevlin)
19	Harold Matthew Welch	William Patrick & Amy Beth (Wadness)
20	Adam John Rosenberger	Robert & Heather Anne (Lynch)
25	Brandon James Kiley	Todd Sargent & Jennifer Dorothy (Stephenson)
26	Bailey Elizabeth McDevitt	Michael James & Jessica Lee (Lloyd)
27	Emily Brooks Walker	Michael Howland & Pamela Leslie (Berglund)
28	Zachary Walter Gori	Jason & Christine Marie (Zampitella)
30	Ethan Joseph Zall	Alan Joseph & Karina (Bellia)
31	Jacob Francis Ryan	Robert Francis Jr. & Cynthia Ann (Kelley)
31	Ryan Thomas Marsh	Joseph David & Kathleen Ann (Connelly)
February		
1	Elise Brady Theriault	David James & Jennifer (Harty)
5	Domenic Stephen DeVito	Darren Anthony & Jennifer May (Crain)
6	Gabriella Carmela DeNardo	Gaetano & Cheryl Ann (Scanlon) DeNardo
6	Maeve Christine Gaffney	Theodore James & Theresa Marie (Hardy)
6	Michael Gaetano Donovan	Peter Brendon & Joselinda (DiGrande)
8	Jacqueline Catherine Caraco	Matthew David & Danielle Pio (Connolly)
14	Nico Vito Covalucci	William Joseph Jr. & Roxanna (Creeden)
15	Diego Pierce Winsor	Daniel Bloore & Christina (Klavins) Winsor
17	Leo Fredrick Yardumian	Matthew Soren & Melody Ann (Mosman)
17	Emily Paige Gillan	Stephen John & Donna Marie (Kurkul)
19	Benjamin Russell Palmer	Russell David & Sandra Lynne (Finlayson)
20	James Theodore Christie	Christopher George & Tara Ellen (Ofcharsky)
20	Michael Emilio Pellegrino	Michael Joseph & Kristen Marie (Wilson)
23	Alexa Rose Calabrese	Craig Richard & Jennifer Rose (Nuzzolo)
23	Lauren Ashley Calabrese	Craig Richard & Jennifer Rose (Nuzzolo)
23	Sean Philip Russell	Derek Matthew & Elizabeth (Fay)
24	Joseph Louis Carangelo	Paul Anthony & Cheryl Ann (Kaddaras)
25	Emily Rose Williams	Neil Raymond & Karen Doreen (Desmond)
28	Joseph Daniel White	Daniel John & Lisa Marie (D'Agostino)

March

2	Nicholas Andrew Townshend	Andrew W. E. & Kamaala Alyce (Blakely)
3	Ashlee O'Neil Purcell	Brian Sava & Aimee Jeanne (O'Neil)
3	Lisa Jean Mouradian	David Charles & Regina Susan (Glennon)
5	Jade Elizabeth Roycroft	Allen Travis & Meredith Ann (McLean)
5	John Padric Kodzis	John George & Heather Jo (Bernat)
9	Michael Luke Parent	Michael Kevin & Jeannette Marie (Santoro) Parent
9	Michael Vladimir Owen	Jonathan Wilson & Julia Vladimirovna (Sokolova)
9	Owen Patrick McEleney	Owen Bernard & Elizabeth Ann (Delani)
13	Jennie Yueshan Wang	Hengli & Daijie Huang
17	Abigail Elizabeth Lane	Matthew Aidan & Heather Elizabeth (Martino)
17	Ryan Paul McGann	Geoffrey Scott & Laura Marie Kelly
18	Lauren Margaret Blois	Kevin Jon & Sandra Lynne (Wheaton)
19	Braden Patrick Carroll	Michael Edward & Kristina Marie Hanes
19	Nathan Charles Bourget	Andrew Charles & Lisa (Bulman)
20	Kelly Elizabeth Crossan	Gregory Scott & Jennifer Lee (Reynolds)
21	Megan Elizabeth Gorman	John David & Amy Jean (Garrey)
23	Elena Frances Lotti	Michael Thomas & Tiffany Hope (Hurton)
25	Tori Louise Duckworth	James Hamilton & Cheryl (McDaniel)
29	Christiana Marie Cecere	Ralph Nicholas & Denise Marie (McNaught)
29	Michael Robert Leary	Matthew Michael & Anne Elizabeth (Linnehan)
30	Nicholas Ryan Wesley	Kevin Clifford & Richelle Lynn (Pettingill)
30	Nicholas Thomas Pilleri	Thomas Michael & Lisa Marie (Mignault)
30	Owen Jack Michaud	Richard Lucien & Lori Allyn (Adams)
31	Sofia Isabel Wojtaszek	Eric Steven & Gloria Liliana (Moore)
31	Jacob Thomas McArthur	David Scott Sr. & Michelle Ann (Ritrovato)

April

1	Allison Cecile Orlofski	Anthony John III & Jeanne Blanche (McCarthy)
1	Elena Claire Greco	Robert Michael & Pamela Joan Bombard
1	Genevieve Jane Greco	Robert Michael & Pamela Joan Bombard
1	Laura Chabot Wagner	Michael David Cole & Dianne Grace Chabot
1	Madison Geraldine Goc	Jonathan A. & Nicole Marie (Favuzza)
2	Maeve Grace Recene	Ronald James Jr. & Maureen (Begley)
4	Matthew Edward Sellers	Thomas Patrick & Ann Elizabeth (Kasle)
6	Nathan Claassens Hendriks	Paul Matthew & Elizabeth Anne (Leonard)
8	Caroline Nicole Benedetto	Mark Nicholas & Brenda Diane (Favorat)
9	Ben Francis Crisley	John Francis & Kerry Ann (O'Leary)
15	Caden Jeffrey Ring	Kevin Edgar & Meghan Elizabeth (O'Handley)
15	Rachel Lynn Hoffman	William Curt & Karen Lee (Shapleigh)
15	Aidan Scott Relihan	Scott William & Patricia (McGonagle)
16	Aiva Swan Barnard	Brett Andrew & Pamela (Swan)
16	Alexander Charles Fata	Steven Frederic & Heather Anne (McLeman)
16	Jason Spencer Margerison	Shaun Spencer & Susan Rae (Hubbard)
21	Domenic John Maldari	Paolo Francesco & Joanne Marie (Daly)
24	Duncan John White	Colin Andrew & Christine (Turner)
26	Megan Elizabeth Wilkes	Christopher Joseph & Eileen (Barrett)
26	Noah Edward Brown	Rudd Edward & Kirstin (Vareschi)
28	Ashley Mildred Chesna	James William & Donna Marie (Pesaturo)
30	Eamon Sean Cullen	Timothy James & Rita Veronica (Hanlon)

May

3	Talia Rose Thomson	Joie Thomas & Natalie Rose (Vecchio)
4	Alexander Weizhen Zhang	Lei & Ye Guo
4	Bridget Eileen Gmelch	Kevin Charles & Lora Kathleen (Shea)

4	Aisling Carol Casey	Dominic Francis & Caroline Mary (Feely)
6	Jack Spellman Iannibelli	James Michael & Maryellen (Spellman)
6	Emily Kate Bisher	Blair Patton & Sarah Ann (Condon)
7	Haley Elise Ogier	Thomas Louis III & Lynette Marie (Lynch)
11	Ethan Charles Dunn	Bruce Wayne Jr. & Sharon Elizabeth (Mann)
13	Emily Elizabeth McPhail	Matthew Howard & Ellen Elizabeth (Bortone)
14	Matthew Cameron Beede	Sean Christopher & Kerri Anne (McGrath)
14	Olivia Amore Spizuoco	John Michael Jr. & Heather Lee (Worden)
17	Amber Herta Roehrich	Roland Mark & Sarah Huntington Andrews Roehrich
21	Gage William Daw	Julian Christopher & Nina Elizabeth (Vedovelli)
25	Valerie Elizabeth McDonnell	Brian Francis & Pauline Elizabeth (Zagarella)
26	Nicholas Richard Parrella	Richard Ersillio Michael & Terrie Jean (Lootens)
26	Erin Mae Morrison	Eric Lee & Colleen Ann (McCormack)
26	Jonathan Joshua Oliveira Silva	Jorge Oliveira & Sara M. F. (Oliveira)
27	Lily Ann Cody	Todd Martin & Cynthia Marie (Blanding)
27	Owen McVane Lampert	Keith Stewart & Meghan Kathleen (O'Brien)
29	Kaitlyn Rose Cook	Anthony Patrick & Jill Elizabeth (Callahan)
29	Adam Lawrence Bakr	Adam Douglas & Jennifer Lee (Garue)

June

1	Ciana Lee Martin	Andrew Overton & Angela Esther (Corricelli)
4	Abigail Flanders Grace	Stephen Michael & Deborah (Flanders)
5	Olivia Teresa Jacques	Rene Philip & Maria Teresa (Cerbone)
7	Jillian Alexandra Driscoll	James Joseph Jr. & Jacquelyn (Doucette)
7	Nicholas Robert Knowles	John Albert & Natalie Marie (Greenwood)
8	Jessica Barbara Lambert	Robert John & Kolleen (Hayes)
8	Luke Wesley Ickes	Ross Patrick & Andrea Kathryn (Barnard)
8	Nathan Ty Ickes	Ross Patrick & Andrea Kathryn (Barnard)
9	Charlotte Hailey Magee	David Anthony & Kristine Jean (Lindstrom)
11	Jason Patrick Langone	Louis & Cindy Ann (Burke)
14	Alexia Reagan Grace Latto	Antonio Thymie & Jennifer (Heffernan)
14	Emeliina Sofia Coughlin	Christopher Eric & Tiiu Karoliina (Makela)
16	Aidan Jonathan Riker	Scott Bryant & Linda Marie (Sweeney)
16	Allison Frances Connor	William Herbert Jr. & Jean Frances (Melanson)
18	Maxwell Birch Perkins	Christopher Sean & Theresa Lynn (Cate)
21	Molly Anne Wieneke	David Roth & Kathryn Cory Mann
22	John Joseph Whitson, III	John Joseph Jr. & Julie Ann Marie (Cremone)
23	Megan Rose Hillaker	Andrew James & Jennifer Marie (Adams)
26	Julia Yuxin Ying	Zhengrong & Ruijuan Ruan
28	Isabel Estela Riley	Michael James & Addys Marie (Romero)

July

1	William Joseph Garside	Brian William & Elizabeth Marie (Carlomagno)
1	Yulianna Pazymino	Marcos Gerardo & Wanda Hortencia Febo-Cuello
2	Zachariah James Baumhardt	John Mark & Margaret Bell McCarty
2	Sophie Louise Olson	Jeffrey Michael & Megan Lee Sampson
2	Emily Katherine Poggi	David Nicholas & Kristina Lynn (Johnson)
3	Matthew John Gallagher	John Francis & Janelle Amy (Harding)
3	Aidan Thomas Brown	Michael James & Jacqueline (Doyle)
6	Cori Carlotta Cochran	Thomas Dean & Cathleen Carlotta (Cumming)
6	Tyler Maxwell Sandonato	Louis R. & Deidre C. (Miller)
8	Anna Sophia Cole	Erik Ellsworth & Gergana Yordanova (Malinova) Cole
8	Thomas Ellsworth Cole	Erik Ellsworth & Gergana Yordanova (Malinova) Cole

8	Margaret High	Timothy Francis & Amy (Ardizzoni)
10	Paulo Anton Freitas	Manuel Moreira & Sibylle Maria Steiner
12	Maggie Aleida Leone	Franklin Charles Jr & Wendy (Bain)
15	Mary Rose Anjim	John Elias & Jihan Youssef (Alkir)
16	Derek Peter Walsh	David Joseph & Marie (Fasciano)
17	Dylan Michael Bourgea	Richard Emile & Christine Anne (Shannon)
21	Molly Bernadette Grady	James Christopher & Laura Jean (Casey)
21	Andrew Joseph Muse	Craig Francis & Renee Anne (Carson)
22	John Henry Crowley	Shawn Cortland & Jennifer Ann (Hudson)
22	Matthew Daniel Conley	Mark Edward & Trudy Marjorie (MacLellan)
23	Julia Madison Manning	Jason Christopher & Teri Jo (Lapine)
24	Gianni Louis Mercurio	Michael Louis & Michele Lee (Morgan)
24	Marvin Alberto Blanco Vicente	Luis Romeo Blanco & Elvira De Blanco (Vicente)
26	Charlotte Breen Andrews	Joseph Charles & Mary (Breen)
26	Ryan Richard Stewart	Richard Paul & Kelly Marie (Shiner)
27	Antoinetta Pasqualina Lopolito	Paul Thomas & Crystal Anne (Hubbard)
30	Joseph Michael Raymond	Michael Roger & Theresa Marie (Recupero)
31	Maria Grace Arangio	Domenic Joseph Jr. & Phillis Elizabeth (Lovering)
31	Robert Raymond Morrison	Robert Bruce & Julianne Marie (Lord)

August

1	Brendan Barry Ross	Derek Keith & Monica Anne (Slater)
2	Sonny Kanaiyalal Patel	Kanaiyalal V. & Gayatreben K. (Patel)
3	Donald Jacob Dubuque	Donald James & Lisa (Monteodorisio)
3	Jules-Jeevan Cauvet	Audric-Jai & Stephanie Nicole (Dumoulin)
3	Dante Gabriel Illanes	Rodrigo Victor & Caren Erica (Anderson)
8	Caroline Joan Collins	Peter John & Laura Joan (Masho)
9	Leith Allen Jones, III	Leith Allen II & Janice Ann (Sackett)
10	Jack Philip Ahearne	Michael Patrick & Andrea Jean (Phillips)
14	Nicole Elizabeth Obear	Bruce Kenneth & Diane Iveth (Casallas)
18	Emmanuella Partyka	Marcin Lukasz & Anna Tolwinska
19	Gage Jonathan Jacques	Jonathan Louis & Holly Jane (Stavinski)
22	Jason Andrew Jamerson	Andrew James & Cynthia Rae (Ouellette)
23	Theo Christian Valenti	Christian Michael & Felicia Elaina (Rigano)
23	Kyle Anthony Mercurio	Jonas Antony & Heather Marie (Lacey)
23	William Jeongwook Kim	Kun Tae & Mi Jin
23	Reagan Elizabeth Cleversey	Scott Jerrell & Tracey Ann (Decourcey)
30	Claire Marie Donahue	Timothy Howard & Ann Marie (Hallinan)

September

3	Isabella Grace Birchem	Mark Allen & Patricia Lydia (Baldassarre)
9	Jacqueline Rocha Machado	Claudio Vinicius & Cleia (Rocha)
14	Matthew Paul Elwell	Stacy William & Janet Lorraine (Kelliher)
15	Dominic Joseph Cardillo	Mark Joseph & Eileen (Burr)
15	Megan Alexandra Taggart	Robert Joseph & Roberta (Finn)
16	Yoonju Choe	Yong Kon & Hye Jin (Lee)
18	Zachary Robert Emerson	Michael Christopher & Lauren Elizabeth (LaFerriere)
20	Matthew Christopher Norden	Michael Andrew & Lindsey Marie (Penney)
20	Laura Joanne Yatsuhashi	Douglas Stuart & Amy Ellen (Carrara)
21	Caroline Anne Guanci	Michael John Sr. & Patrice Ann (Brantuk)
21	Eva Michelle Schroeder	Peter Josef, Jr. & Barbara Ann (McGinley)
22	Brianna Nicole Reinhard	William Lamar Jr. & Darla Lafaye (Clarke)
22	Brenda Hanning Zhang	Baoyan & Li Li
22	Daniel Junhe Zhang	Baoyan & Li Li
23	Michael Joseph Wilkinson	Mark Edward & Kathleen Mary (Keegan)

24	Ajay Haridas	Vedanandam & Valarmathi (Lingasami)
25	Paige Anne Brennan	Robert Wayne Jr. & Jennifer Lee (Harrington)
24	Shane William Napolitano	Paul Frederick Jr. & Karin (Walsh)
24	Mary Kathleen Riehl	Steven James & Angela Marie (Mongiello)
24	Charlotte Fotino Rossicone	Brett Paul & Heidi-Jean (Fotino)
25	Emma Rachel Kane	Martin Michael Jr. & Michelle (Pecci)
27	Rachelle Christine Martone	Peter Dennis & Kelly Ann (Forrest)
30	Gavin Francis Bayers	Gary Francis & Amy Mary (Digiovanni) Bayers
30	Adelaide Grace Weeden	Bradley Sayres & Lori Ann (Nosal)

October

1	Wonbin Choi	Hyung-Lak & Mira Kim
1	Ryan Antonio Hillier	Shawn Matthew & Kristen Lee (Boudrot)
3	Isabelle Ann Buckley	James Edward Jr. & Nancy Ann (Connor)
5	Mackenzie May Morong	Jon Richard & Marie Teresa (Fagioli)
6	Alexandra Grace Baldwin	Mark Campbell & Jennifer Lynn (Steeves)
7	David Michael Amyouny	Joseph Robert & Sharon Ann (Murtagh)
8	Anthony Vincent Sorrentino	Carmen Peter & Linda Jean (Francesconi)
8	Anthony Joseph Arria	Joseph Anthony & Tracey Anne (Bertini)
13	Shane John Mazzola	Stephen John & Michele (Charbonier)
13	Meghan Elisabeth McCowan	Jeffrey Phillips & Andrea Lyn (Bachorowski)
15	Sydney Grace Lombardi	Frank Joseph & Carol Lynn (Kiely)
16	Hayden Aaron Guiliano	David Aaron & Heidi Monique (Weston)
18	Madison Jianna Santosuosso	Jason Michael & Michele Lynn (Lutz)
18	Isabella Rose Schwartzberg	Michael Craig & Karen Schwartzberg Walsh
18	Jillian Marie Schwartzberg	Michael Craig & Karen Schwartzberg Walsh
19	Samuel Aaron Halprin	Mark Kevin & Victoria (Novofastovskaya)
19	Haris Hodzic	Redzo & Edina (Alickovic)
21	Klaudia Mance	Klement & Blerina (Prevazi)
25	Matthew Joseph Barbera	Richard David & Diana Marie (Uva)
26	Aimee Megan Gagne Lee	James Edward & Karen Linda (Gagne)
27	Nicholas Paniago Ferreira	Marcio Marques & Cintia Oliveira Paniago Ferreira
28	Kael Reagan Simpson	Christopher Sean & Rynette (Raper)
29	Jackson Thomas Wyatt	Thomas Eland III & Sharon Marie (Dellascio)

November

1	Danielle Adele Gagnon	Eric David & Ronellen Adele (Day)
3	Justin Thomas Walsh	Ryan Scott & Pamela Kay (Harms)
4	Lauren Judith Gerardi	Andrew Peter & Maura Cecilia (Gilligan)
4	Riya M. Tanizaki	Junya & Chisato M. (Matsui)
7	Ryan James McCann	Peter Leo & Carol Marie Homiak
8	Arianna Lee-Rose Gangi	Jonathan Peter & Candice Victoria (Russo)
8	Ryan Patrick Carroll	Shawn Patrick & Cristin Marie (Mahoney)
10	John Paul D'Alessandro	John Paul, Jr. & Natalie Ann (Palermo)
15	Paige Ellen Walor	David Alan & Tara Ellen (Mahar)
16	Benjamin Dylan Stratton	Allan Jeffrey & Nancy Ann Santoro
16	Jonathan Wilder DiFrenna	Paul Christopher & Sarah (Pearsons) DiFrenna
17	John Louis Antonucci	Scott Vincent & Susan Jean (Hamer)
18	Elizabeth Ann Roos	Robert Francis & Maria Antoinette (DeVito)
19	Bridget Mary Breda	Stephen MacDonald & Mary Patricia (Long)
27	Jessica Nicole Auffrey	Thomas Joseph & Lisa Nicole (Razzaboni)
28	John Patrick Reese	Daniel Douglas & Andrea Jeanne (Lamphier)
29	Caroline Anne Melanson	Howard Earle, Jr. & Keri Nicole (Blanchette)
29	Isabella Anne Ciasullo	Gino & Ann Louise (MacGregor)
30	Sarah Julia Elwell	John David & Julia Dee (Estano)

December

1	Nicholas Andrew Mazzearella	Carmine Michael & Stacy Anne (Simmon)
1	Morgan Luv Vieira	Matthew Charles & Melissa Sue (Yunker)
8	Brooke Marie Fahey	John Clinton & Courtney Marie (Yentile)
8	Paige Emily MacGibbon	Patrick Alan & Carla (Ranhand)
9	Madelyn Noelle Leary	Thomas Joseph & Giselle Marie (Ferguson)
9	Christopher Thomas Vacca	Robert Christian & Theresa Marie (Keegan)
10	Kyle Christian Mullen	Christopher James & Karen Nicole (Chapman)
10	Finley Julia Ezekiel	John William, Jr. & Karen Roxanna McColl
11	Sara Elizabeth Nemec	Andrew John & Ellen (Cutter)
12	Nadeem Yasser Rizk	Yasser Adly & Ashgan Mohammed Ibrahim
13	Thomas Francis Markham, IV	Thomas Francis, III & Diane Carol (Igo)
19	Ali Faye Labb	Douglas Frank & Amy Elysa (Esbitt)
20	Samuel Edward Stroika	Matthew Leo & Elisabeth Claire (Melahn)
27	Drew David Barrett	David Martin & Lisa Marie (Sally)
27	Jenna Nicole Rossi	David Christopher & Karla Marie (Gautreau)
28	Troy William Warwick	Scott William & Angela Lynn (Bibek)
29	Sofie Katherine Yurewicz	John Charles, Jr. & Kerry Lynn (Eddy)
30	Emma Beth Shinney	David Arthur & Marybeth (Callahan)
31	Timothy Joseph Gordon	Louis Joseph, Jr. & Charlene Dorothy (Borthwick)

RECORD OF DEATHS 2004

Date	Name	Age
January		
1	Ann Bertucelli	91
2	Leonard J. Venezia	80
2	Hope Elizabeth Dillaway	93
2	John Edward Fitzgerald	54
3	Anna J. Leahy	85
4	Agostino Piazza	92
5	Peter Terrizzi	85
5	Linda A. Donovan	41
5	Mary A. Sheehan	100
7	Gloria Davidson Klapes	78
7	Rosemary K. Watson	84
8	Helen Frances Seeley	94
9	Mary Anne T. Weinberg	81
11	Virginia Ann MacLean	61
11	Vienna C. Page	88
11	Raymond Smart	99
12	John N. Kefeyan	69
13	Mary E. Correia	90
14	Anna Beatrice Weiner	90
14	Emma Hallisey	83
14	Francis J. Glavin	77
14	Dorothy Louise Wardrope	84
14	Alberta B. Turner	91
17	John Herbert Danielson	88
17	James Joseph Treanor	73
17	William Richard Fonzi	76
18	Ruth L. Curley	90
19	Margaret Mary Inman	87
20	Vincenza J. Dennehy	80
20	Christopher O'Keefe	69
20	Elizabeth Marie Palermino	89
21	Leonora Vincenza Indresano	94
21	Louise Edith Burnett	79
23	Helen Ann Fox	87
24	Thomas Frank Colonna	23
24	Alice M. Sullivan	87
25	Frank G. Doherty	74
26	Elizabeth Gardner Seavey	91
26	Lorraine M. Barnard	79
29	Myrtle M. Boston	84
30	Claire T. Kirk	77
31	Joseph A. Gesualdo	59
31	Alice Josephine Breen	87
31	Marie Antonia Moretti	93

February

5	Yvonne M. Watt	85
6	William E. Rafferty	95
9	Elizabeth J. Maher	72
12	Edward J. Callahan, Jr.	78
12	Mary F. Whelan	75
12	Winifred M. Farineau	86
13	Dorothy V. Finnie	82
13	Florence A. Cucurullo	76
14	Ann M. Mudd	84
15	Isabel A. Cassidy	79
16	Mary M. Bond	94
16	Rose C. Charos	79
16	Robert C. McRae	41
18	William P. McAnneny	53
20	William Alfred Silk, Jr.	81
25	Lawrence AKA Lorenz Regan	87
27	Mitchell F. Pawlowski	86

March

1	Francis P. Buckley	89
1	Sophie Stewart	86
1	Katherine M. Donahue	92
1	Elizabeth H. Zantroski	92
5	Glendon J. Lyons	75
6	Elizabeth Raymond	95
6	Doris G. Swain	91
6	Kenneth Ernest Fiske	59
7	Janet R. Phinney	55
8	Helen C. Kennedy	76
8	Mary Dascanio	87
9	John H. MacKenzie, Jr.	57
11	Edward Irving Newcomb	69
11	Walter Francis Hynes	82
12	Mildred S. Rogers	94
13	Eleanor Mae Loughlin	81
16	Clayton W. Atchison	81
17	Andrea McGonigle	65
17	Patricia E. Meuse	71
18	Marion P. Cerretani	86
19	Dorothy M. DuBois	93
19	Marion R. Genovese	77
20	Doris C. Dery	95
20	Mabel Claire McLemore	82
23	Linda G. Woodworth	43
24	Robert Edward Foley	63
24	Frank A. Caprio	77
26	Matthew B. O'Keefe	60
27	Virginia Louise Lambert	80
29	Margaret Richard	95
29	Anita Marie Ford	87

31	Melba R. McClanahan	85
----	---------------------	----

April

1	Dorothy Frances Brackley	74
2	Beatrice Smith Taylor	87
2	Madeleine F. Allen	92
2	Gwendolyn Fuller Reynolds	88
3	Janet L. Bills	69
4	Albert J. Bosnian	80
4	Helen C. Murphy	91
5	Arthur O. Lewis	85
5	Barbara Coscia	75
6	Thomas J. Kirwan, Jr.	81
9	Virginia M. Zingarelli	70
10	William Nelson DiBella	75
11	Rolando dos Santos	76
12	Reginald Peter Kennedy	89
14	Leo P. Ciovacco	82
15	Suzanne R. Meade	51
16	Thomas H. Muise	66
16	Rita J. Beckford	85
18	Edna E. Daigneau	88
20	Paul Lazzaro	80
22	Eleanor L. Brooks	94
23	Joseph Dotolo	92
23	Mildred Larcom Haley	85
24	Ernest J. Principato	84
27	Arthur L. Imbriano	78
28	Joseph C. Taschetta	67
30	Florence M. Benedetto	87
30	Florence T. Boyle	83

May

3	John S. McLaren, III	64
5	Doris B. O'Day	89
6	Kenneth Douglas Harlow	53
7	Joseph Albert Forgione	75
9	Doris M. Richard	88
9	John William Murphy	85
10	Edward A. Reed	74
15	Daune E. Evans	75
15	Violet L. Watrous	86
19	Marion Wright	94
19	Stephen John Smith	43
21	Mary Parise	99
21	Lucy Elena Pepe	94
21	Mary V. Cannon	87
23	Ruth A. Henderson	78
23	Frank Bramante	83
25	John Stepasiuk	87
26	Doris Elizabeth Randall	98

28	Elsie J. Van Loon	94
28	Hope Alona Northrup	95
29	Florence Rose Manzelli	80

June

2	Melvin R. Bowen	77
4	Marion LaFrance	92
6	Evelyn L. Vaughan	91
8	John J. Fennelly	56
9	Christine Bridges	51
9	Orlando John Mottola	93
11	John Cerra	26
12	Amelia C. Daris	95
12	Lillian D. Moran	91
12	James Michael McDermod, Jr.	85
14	Rita L. Luscombe	85
14	Jay F. Peterson	50
16	James Howley	47
17	Marie A. Ramsdell	77
17	Joseph Taibbi	73
18	Rose Carlan	82
25	William Frederick McCall	71
25	Mary Alice Mahn	86
26	Sebastiana Porcaro	89
29	Gerald F. Downey	67
30	Joseph H. Lavoie	85

July

1	Olympia Raso	92
1	Ann Marie Sardella	72
3	Guido J. Santonelli	88
7	Louise D. Madden	88
7	E. Carol Wells	77
11	Serafino P. DelRossi	96
12	Arianna J. Souza	40 minutes
13	Allen C. Marks	80
17	Martin M. Kelly	85
18	Albert Edward Cutting	75
19	William Francis Markley, Jr.	73
20	Alice G. Collamore	84
20	Mildred B. Walsh	85
20	Evelyn Gustafson	89
23	Frank S. Coronella	90
24	George D. Silverman	78
24	Elizabeth C. Richards	82
26	Nancy T. Terrazzano	57
28	Frances B. Currier	86
30	Muriel A. Cahill	91
31	Edward Maurice Hennessey	71

August

5	Josephine Helen Pagliuca	97
6	Mary Moretti	94
7	Emil E. Godek	80
9	Antonia LaCommare	73
9	Cecilia Ann Sereda	83
9	Lucy Todaro	94
10	Richard A. MacGregor	76
11	Eugenia Camoujis AKA Kamouzis	95
13	Edwin F. Landers	81
13	Charlotte Whidden	91
14	John E. Curran	90
16	Jessie M. Pacini	78
17	Laura May Bates	86
20	Victor Harold Tarr	84
21	Wai Ying Wong	94
22	Edwina N. Tucker	89
23	Ada Velardo	82
26	Carl Anthony Behrle, Jr.	76
26	Priscilla A. Stepenuck	83

September

2	Virginia Gaudette	62
3	Gertrude Rose Miller	99
3	Clementina Cuddi	88
7	Marquerite Orma Cotter	88
8	Richard G. Evans	82
10	Milton Brodie	88
11	Robert A. Fotino	70
12	Mary D. Howes	93
12	Robert C. Trudeau	48
14	Marjorie S. Benoit	61
14	Mark R. Austin	43
16	Rita Marie Meuse	91
18	Marie J. Billante	81
21	George William Dawson	79
21	Daniel E. Pentlarge	46
22	Christine Meuse	81
23	Ralph Joseph Tropeano, Jr.	67
24	Nancy J. Lomartire	51
26	Ronald Eugene Shaw	78
28	Kathleen Marie Rubman	54
28	Beatrice Susan Meuse	81
29	James Gregory	63
29	Oscar Louis DeConto	79
29	Marcia J. Holland	55

October

1	Leonard P. Milo	71
1	Emma D. Tomlinson	98
1	Ruth Phinney	86

4	Thomas Elliott Clague	88
4	Clara M. Glynn	86
6	Margery Dolan	92
10	Albert H. LeBaron	64
11	Mary J. Cullen	81
11	Patrick Drinkwater	97
15	Carl D. Malonson	71
15	Frank A. Rosatto	88
15	Helen Jenks	71
16	June Ann Rankin	58
16	Rosella Benedetto	72
16	Bernice O. Bazley	96
17	Rose Regina McBeth	90
18	Mary L. Moore	89
20	Charles F. Roche	89
22	Charles Diamond	77
24	James George Wiswall	77
25	Armando David Mazzone	76
26	Adrienne F. Lopez	83
27	Charles R. Kavanagh	66
28	Lillian Colantuonio	88
31	Constantin M. Romvos	74
31	Philip Massa	68
31	Madeline L. Haley	93

November

1	Virginia P. Sentner	70
3	Lois J. Kane	77
5	Catherine Ellen Peterson	85
5	Gerald D. Tigar	85
6	Patrick A. Schettini	82
8	Barbara Kasatkin	82
8	Dorothy M. Graham	81
8	John Joseph Murphy	92
10	Benjamin J. Barnard	85
11	Sarah S. Pica	95
11	Ruth Finnemore	92
11	James Joseph Grenier	67
12	Susan Roderick	85
13	Elena M. Lanza	91
13	Walter J. Lynch, Jr.	64
13	Stuart Sidmore	82
13	Georgia Noonan	92
13	Woodworth Cleak	84
14	Fred Ernest Sevier	72
15	Emily J. Baker	89
16	Jamil T. Wanis	72
17	Eugene F. Crowe	80
18	Nisi Soter	97
19	Mildred C. Tolla	87
20	John H. Trainor, Jr.	57

21	John David Thomas	80
21	Mary T. Mahoney	75
28	Daniel J. Daly	75

December

5	Nunzio J. Picardi	78
6	Frederick L. Whelan	95
7	Shirley Hylan	87
7	William G. Mulroney, Jr.	81
10	Jeltje Lakerveld	81
12	Andrew G. Simpson	73
12	Margaret Spina	94
13	Edward D. Vandewalle	79
13	Dorothy E. Wickson	78
15	Peter F. Boyadgis	68
15	Amelia Carmella Saccardo	86
16	Elizabeth May Morris	93
16	Joseph A. Contardo	89
17	Paul Rivers	77
17	Josephine Forti	93
17	Priscilla C. Mitchell	59
18	Elmano Zacarias Silva	67
18	Morgan Alexander	48
19	Janice C. Shawhan	60
25	Eleanor Prior	91
25	Robert M. Noviello	83
27	Harriet B. Given	88
28	Laurie Ann Hegan	45
29	Ralph Robertson Macaulay	81
29	Frances Giacalone-Fisher	95
29	Irene Morgan	86
30	Clara D'Agostino	91

RECORD OF MARRIAGES

2004

Date	Place of Marriage	Name	Residence
January			
4	Wakefield	Gaetano Denardo	Wakefield
		Cheryl A. Scanlon	Wakefield
10	Boston	Thomas Charles Tivnan	Wakefield
		Michele Jean Chraplewski	Wakefield
17	Boston	William Alan Mowers	Wakefield
		Deborah Ann Ward	Wakefield
18	Woburn	Philip Thomas Lusk, Jr.	Wakefield
		Jennifer Mary Koslouski	Wakefield
24	Lynnfield	Ernest Von Holten	Wakefield
		Sandra Marie Eckman	Wakefield
February			
2	Wakefield	Eric Michael Frey	Wakefield
		Rachael Desiree San Miguel	Wakefield
7	Reading	Kevin Wayne Huber	Haverhill
		Leslie Jean Weston	Haverhill
7	Lynnfield	Christopher Michael Lenners	Wakefield
		Erica Lee Newcomb	Wakefield
14	Wakefield	Paul J. Fecteau	Wakefield
		Maureen Anne Schultz	Wakefield
14	Wakefield	John Harold Hawkes	Wakefield
		Meagan Louise Burrichter	Wakefield
14	Malden	Richard William DeMarco	Wakefield
		Lisa Mae Saccoccio	Wakefield
March			
8	Wakefield	Michael Roger Raymond	Wakefield
		Theresa Marie Recupero	Wakefield
13	Danvers	Jeffrey Phillips McCowan	Wakefield
		Andrea Lyn Bachorowski	Wakefield
26	Wakefield	Robert Joseph Hartigan	Wakefield
		Vivian Leao Vieira	Wakefield
April			
2	Wakefield	Ashwin Kaminda Fernando	Wakefield
		Nicole Phyllis Jorgenson	Boston
7	Wakefield	Jeremie Vadrine	Wakefield
		Carline Hyppolite	Wakefield
16	Wakefield	Robert Angelo DeAngelis	Wakefield
		Salbine Karapetyan	Wakefield
17	Newburyport	Patrick Joseph Curran, Jr.	Townsend
		Victoria Marceline Aloï	Wakefield

24	Wakefield	Hasan Ghazi Abed	Wakefield
		Carolina Ribeiro Macedo	Wakefield
24	Woburn	Mark Andrew Rosenfield	Wakefield
		Melanie Anne Dunlop	Wakefield
24	Wakefield	Gordon Richard Conrad	Lexington
		Elizabeth Ann Bumstead	Wakefield
May			
1	Barnstable	Mark Stephen Whelan	Wakefield
		Catherine Ann Curran	Wakefield
1	Wakefield	Raymond Cifelli	Lowell
		Kimberly Jean Barrett	Lowell
7	Wakefield	Yonas Paulos Kinfu	Lynn
		Yodit Woldemichael Negusse	Lynn
15	Wakefield	Philip Michael Peterson	Lynn
		Julie Anne Siebeking	Wakefield
15	Stoneham	Damien Richard Bamberg	Wakefield
		Candice Marie Melanson	Wakefield
20	Boston	Holly Hendricks	Wakefield
		Linda Anne Bell	Wakefield
21	Wakefield	Frances Ellen Demiany	Wakefield
		Susan Elizabeth Herz	Wakefield
21	Cambridge	Tracy Marie St. Pierre	Wakefield
		Margaret Anne Broucek	Wakefield
22	Wakefield	Deanne Marie Colwell	Wakefield
		Denise Serrecchia	Wakefield
22	Cohasset	Michael Joseph McHugh	Wakefield
		Michelle Marie Lordan	Wakefield
22	Millis	David Ameral	Wakefield
		Christine Marie Burns	Millis
22	Wakefield	Lee Jon Millward	Wakefield
		Dawn Louise Serino	Wakefield
22	Lynnfield	Dana Michael Encarnacao	Wakefield
		Sharyn Marie Sisson	Wakefield
22	Wakefield	Michael John Martin	Saugus
		Kara Ann Zito	Saugus
22	Cambridge	Philip Alan Borden	Boston
		Catherine Joan Turco	Boston
22	Cambridge	Paul Augustine Doucette	Reading
		Kerri Ann Kulch	Reading
22	Winthrop	Timothy Michael Ryan	Wakefield
		Gillian Simonne Pyburn	Wakefield
24	Wakefield	Michael Alexander Wing Fong Aki	Wakefield
		Michael Tarpey Bergen, Jr.	Wakefield
28	North Reading	Richard William Pearson	Wakefield
		Elizabeth Rose Sheeran	Wakefield
29	Cambridge	Peter Scott Davis	Wakefield
		Jessica Darleen Cassady	Wakefield
29	Ashburnham	Richard Alton Hylan, Jr.	Ashburnham
		Mary Susan Erickson	Marblehead

30	Saugus	Jennifer Stephanie Flood	Wakefield
		Eric Jon Bremberg	Wakefield
June			
2	Wakefield	Rachelle Marie Costello	Wakefield
		Dina Jean Perelli	Wakefield
5	Woburn	Juan Alberto Diaz	Boston
		Lauren Leah Emmott	Wakefield
5	Wakefield	Gary Joseph Cabozzi	Lynn
		Susan Marguerite Cutter	Lynn
5	Wakefield	Peter Layden Stickel	Wakefield
		John Bumstead	Wakefield
6	Wakefield	Laura Christine Smyth	Wakefield
		Dana Philip Weymouth	Hollis
6	Barnstable	Jinqian Li	Wakefield
		Chunzhi Zhao	Wakefield
6	Lynnfield	Timothy Scott Johnson	Wakefield
		Tonya Kirstin Tracy	Wakefield
12	Salem	John Anthony Jurczak	Wakefield
		Nancy Ann DiGrande	Wakefield
12	North Brookfield	Sean Matthew Devlin	Wakefield
		Melissa Anne LaPierre	Wakefield
12	Malden	John Edward Sheehy	Wakefield
		Danielle Leigh Murphy	Saugus
12	Andover	James Richard Bielk	Hudson, NH
		Denine Marie Langone	Hudson, NH
12	Dennis	David Lawrence Frisiello	Wakefield
		June Darlene Edson	Wakefield
12	Wakefield	Kristine Faye Rich	Wakefield
		Carrie Ann Ales	Wakefield
18	Wakefield	William James Buckingham	Wakefield
		Michael Ford Welch	Wakefield
18	Foxborough	Kris Jacobson	Windham, NH
		Nicholas Andrew Quaratiello	Windham, NH
19	Wakefield	Ross John Whitelock	Medford
		Beth Ann LaPierre	Medford
19	Wakefield	Alan Richard Stanley	Wakefield
		Kylee Anne Doucette	Wakefield
19	Mashpee	Timothy Jason White	Wakefield
		Melissa Joan Hamel	Wakefield
24	Wakefield	Michelle Ann Russell	Wakefield
		Kristen Lee St. Laurent	Wakefield
25	Lynnfield	Stephen James O'Brien	Wakefield
		Lynette Margaret Richards	Wakefield
25	Wakefield	Christine Marie Canavan	Wakefield
		Ruth Elizabeth Derfler	Wakefield
26	Wakefield	Andrea Denise Botticelli	Wakefield
		Kevin Sean Keyo	Wilmington
26	Danvers	Jill Marie Julian	Wakefield
		John Michael Generazzo, Jr.	Wakefield
26	Wakefield	Kristina Marie Diggin	Melrose
		Marc Christopher Copithorne	Melrose

July			
2	Wakefield	Anne Marie Mucera	Wakefield
		Christine Hayes	Wakefield
4	Melrose	Matthew James Lizotte	Evanston, IL
		Erica Lyn Farrell	Evanston, IL
9	Wakefield	Michael James Greene	Wakefield
		Laurinda Do Espirito Santo	Everett
10	Wakefield	Matthew Paul Tucker	Wakefield
		Danielle Adele Emery	Wakefield
10	Quincy	David Michael Sacchetti	Newton, NH
		Jennifer Marie Popp	Newton, NH
12	Wakefield	Brian David Chapman	Wakefield
		Kimberly Anne Konitzer	Wakefield
17	Wakefield	Robert John Oteri	Wakefield
		Aimee Marie Boudreaux	Wakefield
20	Marblehead	Andrzej Tomasz Cuper	Danvers
		Agnieszka Maria Heith	Danvers
24	Wakefield	Craig Leonard Coughlin	Wakefield
		Gabrielle Marie Cummins	Wakefield
24	Wakefield	Ann Louise Zitzow	Wakefield
		John Thomas Galante	Wakefield
27	Wakefield	Marcie Maureen Campbell	Wakefield
		Jesse Joseph Janiak	Wakefield
31	Wakefield	John Donald Cullen	Wakefield
		Sarah Madeleine Tierney Guerin	Wakefield
31	Gloucester	Ryan Patrick Sweeney	Wakefield
		Tara Kate Hancox	Wakefield
August			
6	Saugus	Joseph William Mancinelli	Lynn
		Kathleen Marie McLaughlin	Wakefield
7	Saugus	Catherine A. Jalbert	Wakefield
		Robert Allen Petruzzelli	Wakefield
7	Wakefield	Kathleen Ann Annable	Wakefield
		James Thomas Pokorny	Wakefield
8	Wakefield	Sarah Elizabeth Descoteaux	Wakefield
		Peter Joseph Popovics	Wakefield
13	Gloucester	Julie Ellen Camire	Wakefield
		Jean-Marc Laverdure	Wakefield
14	Danvers	Lyman J. Wanis	Wakefield
		Carolyn Anne Sullivan	Wakefield
14	Billerica	Michael Paul Taylor	Wakefield
		Susan Terese DeVito	Wakefield
14	Boston	John Joseph Cascio	Saugus
		Arleen Fortes	Saugus
14	Sudbury	Daniel Jerome Connerty	Wakefield
		Martha Jane Haley	Wakefield
14	Wakefield	Louise Theresa Keohane	Wakefield
		Audra Lynn Bartz	Wakefield
14	Gloucester	Gerald Christian Holleran, Jr.	Wakefield
		Marjorie Lisa Horvitz	Wakefield

14	Wakefield	Kristen Elizabeth Quinn	Wakefield
		Mario Perone	Wakefield
14	Peabody	John Joseph Quinlan	Wakefield
		Jennifer Ann MacMillan	Wakefield
15	Boston	Lauren Jan Ventura	San Diego, CA
		Whitney King Rugg	San Diego, CA
20	Swampscott	Kevin David Allen	Wakefield
		Kerri Michelle O'Sullivan	Wakefield
21	Wakefield	Chiu Keung Chu	Wakefield
		Suk Wa Fok	Boston
21	Wakefield	Courtney McLean Skulley	New York, NY
		Matthew Owen Guemple	New York, NY
22	Marblehead	Patrick Edward Dolan	Wakefield
		Karen Goncalves	Reading
28	Danvers	Ralph Woodford Brooks, Jr.	Wakefield
		Ruth Ann Woods	Wakefield
28	Wakefield	Kevin Gerard Sullivan	Wakefield
		Bridget Loretta Blaney	Wakefield

September

2	Wakefield	Elaine Mary Collins	Wakefield
		Donna Marie Pappalardo	Wakefield
4	Brewster	David Kempton Rice	Wakefield
		Laurel Anne Jenkins	Wakefield
11	Truro	Mona Lee Cohen	Wakefield
		Michael Paul Dioguardo	Wakefield
11	Melrose	John Parker Shelton, IV	Wakefield
		Colleen Mary Gerardi	Wakefield
12	Melrose	Stephanie Diane Petrie	Wakefield
		Franklin Michael Nardone	Wakefield
18	Billerica	Amy Lee Whitney	Wilmington
		Marcus Allen Marques	Wilmington
18	Wakefield	Betty Louise Ramette	Wakefield
		Andrew Ward	Wakefield
18	North Andover	Leo Arthur Martin, Jr.	Lawrence
		Kim Maria Gatbonton	Lawrence
19	Gloucester	Loredana Maggiore	Wakefield
		Jeffrey Michael Simpson	Wakefield
24	Wakefield	Patricia Clay Collier	Wakefield
		Michael J. Curley	Wakefield
24	Nahant	Francis Joseph Conway, III	Londonderry, NH
		Jennifer Marie Majeski	Londonderry, NH
25	Nahant	Clifford George Jones, Jr.	Wakefield
		Kerrie Ann Welsh	Wakefield
25	Wakefield	Louis Joseph Barrows, Jr.	Billerica
		Shannon Marie Campbell	Billerica
25	Wakefield	Lucy Anna Talluto	Wakefield
		Mitchell John Doucet	Wakefield
25	Haverhill	Tabitha Lea Macauley	Wakefield
		Thomas Steven Lane	Wakefield

25	Wakefield	Juan Orlando Perez-Barani	Wakefield
		Elizabeth Marie Vieira	Wakefield
25	Melrose	Matthew Aaron Lancaster	Saugus
		Beth Ann Sullivan	Saugus
29	Wakefield	George Samuel Oduor	Burlington
		Patricia A. Stephens	Burlington
29	Wakefield	Ro Killory Andersen	Wakefield
		Darlene Marion Ford	Wakefield

October

2	Wakefield	Kaye J. Altieri	Wakefield
		Donna M. Tecce	Wakefield
2	Wakefield	Marcia Christina Santos	Wakefield
		Ronald Kory Giberti	Wakefield
2	Wakefield	Paul Francis Dixon	Wakefield
		Janet Louise Schuchter	Wakefield
2	Harvard	Amy Leigh Morris	Wakefield
		Robert Paul Gill	Wakefield
3	Salem	Jill Eryn Shapiro	Wakefield
		Joshua Shaul	Wakefield
8	Wakefield	Anthony T. Blandini	Wakefield
		Karen Lee Gale	Andover
9	Wakefield	Simone E. DeVito	Wakefield
		Michael F. Tlusty	Wakefield
9	Wakefield	Paul Michael Caruso	Wakefield
		Karen Ann Wilhelm	Wakefield
9	Boston	Michael Cresta	Wakefield
		Mary Simopoulos	Wakefield
9	Boston	Dean Daniel Volungis	Wakefield
		Lisa Marie Last	Wakefield
10	Bedford	James Thomas Murphy	Wakefield
		Rachel Ann Zaltman	Wakefield
15	Wakefield	Joseph Leo Poli	Wakefield
		Mary Maureen Corrigan	Wakefield
16	Wakefield	Carla DiGiorgio	Wakefield
		Steven Edward Mattuchio	Saugus
16	Wakefield	Robert Charles Kelly	Wakefield
		Jeifa Ramos Piton Nascimento	Wakefield
16	Wakefield	Donald Turner Passero	Brighton
		Cynthia Lynne Watts	Brighton
22	Stoneham	Derek Raymond Heintz	Wakefield
		Allison Desimone Quealy	Wakefield
23	Lynnfield	Robert Paul Brigante	Wakefield
		Donna Rose Taliger	Saugus
23	Wakefield	Laraine Marie Manzi	Wakefield
		Joseph John Gentile	Salem
23	Woburn	Heather Kelly McDermott	Wakefield
		Michael Peter Napoleone	Wakefield
23	Winchester	Gerald John Smith	Nashua, NH
		Kelly Lynne Ryan	Nashua, NH

30	Woburn	Michael John DeAngelis Stacy Lynn Burke	Wakefield Wakefield
30	Tyngsboro	Virginia Guerriero Heidi E. Cresta	Wakefield Wakefield
November			
6	Wakefield	Amy Kristan Cerasuolo Brian Foley Shea	Wakefield Wakefield
6	Winchester	Derek P. Loftus Christina M. Lowry	Wakefield Wakefield
13	Sherborn	Fabrizia Ciampa Melissa Caroline Yandell	Wakefield Wakefield
15	Wakefield	Quinton Anthony Thibodeaux Susan Elizabeth Szerencsi	Wakefield Wakefield
20	Burlington	Lynn Ann Levoy Michael Paul Rauseo	Wakefield Wakefield
20	Boston	Amy Marie Moccia Bryan James Cockrell	Reading Brighton
26	Boston	Joseph Michael Cacciola Thomas George Trykowski	Wakefield Wakefield
27	Wakefield	Richard W. Currier Maureen E. Goodman	Wakefield Wakefield
27	Wakefield	Dennis John Breen Leslie Alison Steiman	Fountain Hills, AZ Fountain Hills, AZ
28	Revere	Jennifer Ann Bradley Said Boussebaa	Wakefield Wakefield
December			
3	Wakefield	Zafer Chankhour Lara Alrachid	Reading Reading
4	Rockport	Sylvia Battaglia Mark Alan Morrison	Wakefield Wakefield
10	Wakefield	Dominic S. Blampye Denise Marie McDonough	Wakefield Wakefield
11	Melrose	Scott A. Currier Tammy Louise Nolan	Wakefield Wakefield
30	Lexington	Jacob Sunil Mathew Tharshini Selva	Wakefield Wakefield
31	Wakefield	Allen Christopher Stone Michelle Elene Hernandez	Wakefield Wakefield

Report of the Treasurer

To the citizens of Wakefield

I here with present my report for the year ending December 31, 2004

TRUST FUNDS

The Trust Funds now in the hands of the Treasurer are as follows:

Old Cemetery Trust Funds	\$ 6,650.00
Library Trust Funds	\$ 142,805.00
Park Trust Funds	\$ 21,472.00
School Trust Funds	\$ 9,000.00
Various Trust Funds	\$ 28,030.00

During the Fiscal Year 7/1/05 to 6/30/06 the following loans will fall due:

	Principal	Interest
Dolbeare School Bond	\$455,000.00	\$360,246.25
Building Purchase Bond	\$ 35,000.00	\$ 8,968.75
Library Bond	\$225,000.00	\$ 71,740.00
Woodville Bond	\$ 30,000.00	\$ 23,202.50
Woodville Bond	\$530,000.00	\$560,063.75
Senior Center Bond	\$100,000.00	\$ 70,540.00
Public Safety BAN	\$560,000.00	\$370,613.75
Land Acquisition	\$ 70,000.00	\$ 43,916.25
Traffic Signal	\$ 55,000.00	\$ 3,650.00

We are please to report that the interest earned from 1/1/04 to 12/31/04 is as follows:

Revenue	\$345,341.81
Trust Funds	\$ 69,451.29

Finances

Reports of

TOWN ACCOUNTANT

Statement of Assets & Liabilities

Statement of Revenue & Expenditures

Analysis of General Fund Revenues

Expenditure by Department

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2004

	General	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:			
Real estate and personal property taxes, net of tax refunds.....	\$ 36,348,294	\$ -	\$ 36,348,294
Tax liens and foreclosures.....	114,411	-	114,411
Motor vehicle and other excise taxes.....	3,112,241	-	3,112,241
Hotel/motel tax.....	193,889	-	193,889
Payments in lieu of taxes.....	677,537	-	677,537
Intergovernmental.....	13,127,139	3,058,666	16,185,805
Departmental and other.....	1,416,054	2,294,081	3,710,135
Contributions.....	-	195,669	195,669
Investment income.....	108,448	200,825	309,273
TOTAL REVENUES.....	55,098,013	5,749,241	60,847,254
EXPENDITURES:			
Current:			
General government.....	2,136,228	219,862	2,356,090
Public safety.....	6,172,922	282,519	6,455,441
Education.....	24,036,002	3,491,207	27,527,209
Public works.....	5,319,912	169,635	5,489,547
Community development.....	-	430,437	430,437
Human services.....	341,828	97,639	439,467
Culture and recreation.....	948,931	99,171	1,048,102
Pension benefits.....	6,656,618	-	6,656,618
Employee benefits.....	7,231,321	-	7,231,321
State and county charges.....	916,125	-	916,125
Capital outlay.....	579,916	3,176,591	3,756,507
Debt service:			
Principal.....	-	1,330,533	1,330,533
Interest.....	-	1,273,209	1,273,209
TOTAL EXPENDITURES.....	54,339,803	10,570,803	64,910,606
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....	758,210	(4,821,562)	(4,063,352)
OTHER FINANCING SOURCES (USES):			
Premium from issuance of bonds.....	-	105,916	105,916
Bond issuance costs.....	-	(61,794)	(61,794)
Operating transfers in.....	302,144	2,098,419	2,400,563
Operating transfers out.....	(2,098,419)	(302,144)	(2,400,563)
TOTAL OTHER FINANCING SOURCES (USES)	(1,796,275)	1,840,397	44,122
NET CHANGE IN FUND BALANCES.....	(1,038,065)	(2,981,165)	(4,019,230)
FUND BALANCES AT BEGINNING OF YEAR.....	2,963,863	12,757,279	15,721,142
FUND BALANCES AT END OF YEAR.....	\$ 1,925,798	\$ 9,776,114	\$ 11,701,912

Fiscal 2004

GENERAL GOVERNMENT

	Appropriation Fiscal 2004	Expenditure Fiscal 2004	Balance Fiscal 2004	DISPOSITION OF BALANCE Transfer to Town Revenue Encumbered Fiscal 2005	
SELECTMEN'S DEPARTMENT:					
Personal Services <i>(Includes Town Planner)</i>	238,739.00	238,261.00	478.00	478.00	
Contractual Services	47,946.00	47,946.00	0.00	0.00	
Materials and Supplies	500.00	214.00	286.00	286.00	
TOTAL	287,185.00	286,421.00	764.00	764.00	0.00
<u>Capital Outlay Breakdown:</u>					
<i>Computer & Network Equip</i>	69,650.00	2,254.00	67,396.00	0.00	67,396.00
TOTAL	356,835.00	288,675.00	68,160.00	764.00	67,396.00
Accounting Department:					
Personal Services	195,718.00	192,203.00	3,515.00	1,204.00	2,311.00
Contractual Services	62,800.00	56,873.00	5,927.00	1,427.00	4,500.00
Materials and Supplies	2,400.00	1,823.00	577.00	7.00	570.00
Sundry Charges	210.00	0.00	210.00	0.00	210.00
TOTAL	261,128.00	250,899.00	10,229.00	2,638.00	7,591.00
DATA PROCESSING DEPT:					
Personal Services	61,393.00	60,400.00	993.00	993.00	
Contractual Services	119,304.00	113,247.00	6,057.00	808.00	5,249.00
Materials and Supplies	1,280.00	924.00	356.00	13.00	343.00
TOTAL	181,977.00	174,571.00	7,406.00	1,814.00	5,592.00
TREASURER'S DEPARTMENT:					
Salary of Treasurer	39,419.00	39,194.00	225.00	225.00	
Personal Services	73,608.00	71,644.00	1,964.00	1,964.00	
Contractual Services	6,800.00	6,799.00	1.00	1.00	
Materials and Supplies	650.00	649.00	1.00	1.00	
Sundry Charges	290.00	279.00	11.00	11.00	
Tax Titles	7,000.00	7,000.00	0.00	0.00	
Bank Charges	37,000.00	30,596.00	6,404.00	6,404.00	
TOTAL	164,767.00	156,161.00	8,606.00	8,606.00	0.00

Fiscal 2004

	Appropriation Fiscal 2004	Expenditure Fiscal 2004	Balance Fiscal 2004	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2005
LEGAL DEPARTMENT:					
Personal Services	63,378.00	63,378.00	0.00	0.00	
Contractual Services	75,092.00	73,802.00	1,290.00	1,290.00	
Materials and Supplies	5,600.00	5,600.00	0.00	0.00	
Sundry Charges	100.00		100.00	100.00	
Sub total	144,170.00	142,780.00	1,390.00	1,390.00	0.00
LEGAL DAMAGES:	4,560.00	4,659.00	-99.00	-99.00	
TOTAL	148,730.00	147,439.00	1,291.00	1,291.00	0.00
COLLECTOR'S DEPARTMENT:					
Salary of Collector	55,970.00	55,970.00	0.00	0.00	
Personal Services	72,043.00	67,873.00	4,170.00	4,170.00	
Contractual Services	32,429.00	28,852.00	3,577.00	3,577.00	
Materials and Supplies	1,900.00	1,581.00	319.00	319.00	
Sundry Charges	140.00	140.00	0.00	0.00	
TOTAL	162,482.00	154,416.00	8,066.00	8,066.00	0.00
ASSESSORS' DEPARTMENT:					
Personal Services	165,428.00	165,428.00	0.00	0.00	
Contractual Services	14,900.00	11,296.00	3,604.00	4.00	3,600.00
Materials and Supplies	1,600.00	1,520.00	80.00	80.00	
Sundry Charges	525.00	500.00	25.00	25.00	
TOTAL	182,453.00	178,744.00	3,709.00	109.00	3,600.00

Fiscal 2004

	Appropriation Fiscal 2004	Expenditure Fiscal 2004	Balance Fiscal 2004	DISPOSITION OF BALANCE Transfer to Encumbered Town Revenue Fiscal 2005	
TOWN CLERK'S DEPARTMENT:					
Salary of Town Clerk	43,914.00	43,914.00	0.00	0.00	
Personal Services	63,639.00	63,638.00	1.00	1.00	
Contractual Services	15,000.00	14,407.00	593.00	593.00	
Materials and Supplies	1,300.00	1,067.00	233.00	233.00	
Sundry Charges	120.00	120.00	0.00	0.00	
TOTAL	123,973.00	123,146.00	827.00	827.00	0.00
TOTAL	123,973.00	123,146.00	827.00	827.00	0.00
ELECTION AND REGISTRATION:					
Personal Services	23,000.00	22,910.00	90.00	90.00	
Contractual Services	15,250.00	14,240.00	1,010.00	1,010.00	
Material and Supplies	475.00	468.00	7.00	7.00	
TOTAL	38,725.00	37,618.00	1,107.00	1,107.00	0.00
ELECTION EXPENSE:					
Personal Services	16,865.00	14,032.00	2,833.00	2,833.00	
Contractual Services	12,900.00	9,676.00	3,224.00	3,224.00	
TOTAL	29,765.00	23,708.00	6,057.00	6,057.00	0.00
FINANCE COMMITTEE:					
Personal Services	2,800.00	2,613.00	187.00	187.00	
Contractual Services	3,300.00	1,970.00	1,330.00	1,330.00	
Materials and Supplies	1,000.00	197.00	803.00	803.00	
Sundry Charges	2,800.00	2,695.00	105.00	105.00	
TOTAL	9,900.00	7,475.00	2,425.00	2,425.00	0.00

Fiscal 2004

	Appropriation Fiscal 2004	Expenditure Fiscal 2004	Balance Fiscal 2004	DISPOSITION OF BALANCE Transfer to Encumbered Town Revenue Fiscal 2005	
CONSERVATION COMMISSION:					
Personal Services	4,000.00	3,900.00	100.00	100.00	
Contractual Services	2,350.00	573.00	1,777.00	1,777.00	
Materials and Supplies	500.00	500.00	0.00	0.00	
Sundry Charges	500.00	460.00	40.00	40.00	
TOTAL	7,350.00	5,433.00	1,917.00	1,917.00	0.00
LESS: Wetland Filing Fees	4,000.00	4,000.00	0.00	0.00	
TOTAL	3,350.00	1,433.00	1,917.00	1,917.00	0.00
PLANNING BOARD:					
Personal Services	5,000.00	4,999.00	1.00	1.00	
Contractual Services	6,525.00	4,177.00	2,348.00	2,348.00	
Materials and Supplies	400.00	358.00	42.00	42.00	
Sundry Charges	100.00	100.00	0.00	0.00	
TOTAL	12,025.00	9,634.00	2,391.00	2,391.00	0.00
BOARD OF APPEALS:					
Contractual Services	15,800.00	13,798.00	2,002.00	2,002.00	
TOTAL	15,800.00	13,798.00	2,002.00	2,002.00	0.00
Total General Government	1,691,910.00	1,567,717.00	124,193.00	40,014.00	84,179.00

Fiscal 2004

Protection of Persons and Property

POLICE DEPARTMENT:	Appropriation Fiscal 2004	Expenditure Fiscal 2004	Balance Fiscal 2004	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2005
Personal Services	2,979,576.00	2,979,575.00	1.00	1.00	
Contractual Services	89,761.00	85,315.00	4,446.00	1,246.00	3,200.00
Materials and Supplies	107,117.00	106,024.00	1,093.00	1,093.00	
Sundry Charges	5,775.00	5,340.00	435.00	435.00	
TOTAL	3,182,229.00	3,176,254.00	5,975.00	2,775.00	3,200.00
<u>Capital Outlay Breakdown:</u>					
<i>Cruisers</i>	75,000.00	75,000.00	0.00	0.00	
TOTAL	3,257,229.00	3,251,254.00	5,975.00	2,775.00	3,200.00
FIRE DEPARTMENT:					
Personal Services	2,646,354.00	2,646,325.00	29.00	29.00	
Contractual Services	40,150.00	40,145.00	5.00	5.00	
Materials and Supplies	68,450.00	68,426.00	24.00	24.00	
Sundry Charges	750.00	750.00	0.00	0.00	
TOTAL	2,755,704.00	2,755,646.00	58.00	58.00	0.00
TOTAL	2,755,704.00	2,755,646.00	58.00	58.00	0.00
FIRE ALARM, POLICE SIGNALS AND TRAFFIC LIGHTS:					
Personal Services,	28,000.00	28,000.00	0.00	0.00	
Materials and Supplies	5,000.00	4,999.00	1.00	1.00	
and Contractual Services	2,000.00	2,000.00	0.00	0.00	
TOTAL	35,000.00	34,999.00	1.00	1.00	0.00
EMERGENCY MANAGEMENT:					
Contractual Services	8,500.00	8,355.00	145.00	145.00	
Materials and Supplies	3,500.00	3,500.00	0.00	0.00	
TOTAL	12,000.00	11,855.00	145.00	145.00	0.00

Fiscal 2004

	Appropriation Fiscal 2004	Expenditure Fiscal 2004	Balance Fiscal 2004	DISPOSITION OF BALANCE Transfer to Encumbered Town Revenue Fiscal 2005	
BUILDING DEPARTMENT:					
Personal Services	139,083.00	138,866.00	217.00	217.00	
Contractual Services	5,880.00	5,737.00	143.00	143.00	
Materials and Supplies	2,900.00	2,814.00	86.00	86.00	
Sundry Charges	500.00	358.00	142.00	142.00	
TOTAL	148,363.00	147,775.00	588.00	588.00	0.00
SEALER OF WEIGHTS AND MEASURES:					
Personal Services	3,648.00	3,646.00	2.00	2.00	
Contractual Services	300.00	126.00	174.00	174.00	
Materials and Supplies	300.00	202.00	98.00	98.00	
Sundry Charges	85.00	40.00	45.00	45.00	
TOTAL	4,333.00	4,014.00	319.00	319.00	0.00
ANIMAL INSPECTOR:					
Personal Services	43,678.00	43,496.00	182.00	182.00	
Contractual Services	2,750.00	2,464.00	286.00	286.00	
Materials and Supplies	3,505.00	2,791.00	714.00	714.00	
Sundry Charges	3,000.00	3,000.00	0.00	0.00	
TOTAL	52,933.00	51,751.00	1,182.00	1,182.00	0.00
PARKING CLERK:					
Personal Services	10,503.00	10,497.00	6.00	6.00	
Contractual Services	10,187.00	8,309.00	1,878.00	1,878.00	
Materials and Supplies	50.00	40.00	10.00	10.00	
TOTAL	20,740.00	18,846.00	1,894.00	1,894.00	0.00
Total Protection Persons & Property					
	6,286,302.00	6,276,140.00	10,162.00	6,962.00	3,200.00

Fiscal 2004

HUMAN SERVICES

	Appropriation Fiscal 2004	Expenditure Fiscal 2004	Balance Fiscal 2004	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2005
COUNCIL ON AGING:					
Personal Services	131,401.00	131,401.00	0.00	0.00	
Contractual Service	5,657.00	5,544.00	113.00	113.00	
Materials and Supplies	7,233.00	6,785.00	448.00	448.00	
Mystic Valley Elder Service	6,275.00	6,275.00	0.00	0.00	
TOTAL	150,566.00	150,005.00	561.00	561.00	0.00

HEALTH DEPARTMENT:

Personal Services	86,455.00	84,169.00	2,286.00	2,286.00	
Contractual Services	16,325.00	11,487.00	4,838.00	4,838.00	
Materials and Supplies	3,000.00	1,967.00	1,033.00	1,033.00	
Sundry Charges	56,200.00	52,985.00	3,215.00	3,215.00	
TOTAL	161,980.00	150,608.00	11,372.00	11,372.00	0.00

RECREATION:

Personal Services	15,090.00	14,508.00	582.00	582.00	
Contractual Services	11,175.00	2,009.00	9,166.00	9,166.00	
Materials and Supplies	23,350.00	1,733.00	21,617.00	11,422.00	10,195.00
TOTAL	49,615.00	18,250.00	31,365.00	21,170.00	10,195.00
TOTAL	49,615.00	18,250.00	31,365.00	21,170.00	10,195.00

Fiscal 2004

VETERANS' DEPARTMENT:	Appropriation Fiscal 2004	Expenditure Fiscal 2004	Balance Fiscal 2004	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2005
Personal Services	9,686.00	9,413.00	273.00	273.00	
Recipients	35,000.00	24,002.00	10,998.00	10,998.00	
Contractual Services	670.00	349.00	321.00	321.00	
Materials and Supplies	250.00		250.00	250.00	
Sundry Charges	2,800.00	2,365.00	435.00	435.00	
TOTAL	48,406.00	36,129.00	12,277.00	12,277.00	0.00
Total Human Services	410,567.00	354,992.00	55,575.00	45,380.00	10,195.00

Fiscal 2004

PUBLIC WORKS DEPT.

	Appropriation Fiscal 2004	Expenditure Fiscal 2004	Balance Fiscal 2004	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2005
PERSONAL SERVICES:					
Personal Services Breakdown:	2,254,255.00	2,214,363.00	39,892.00	39,892.00	0.00
Administration	120,004.00	120,474.00	-470.00	-470.00	
Engineering	151,340.00	159,193.00	-7,853.00	-7,853.00	
Fleet Maintenance	194,413.00	191,021.00	3,392.00	3,392.00	
Buildings	470,567.00	456,952.00	13,615.00	13,615.00	
Forestry and Parks	519,548.00	499,110.00	20,438.00	20,438.00	
Cemetery	168,497.00	147,114.00	21,383.00	21,383.00	
Highway	671,657.00	682,270.00	-10,613.00	-10,613.00	
TOTAL	2,296,026.00	2,256,134.00	39,892.00	39,892.00	0.00
LESS:					
Perpetual Care Income	24,585.00	24,585.00	0.00		
Park Trust Funds Available	36.00	36.00	0.00		
To Be Appropriated From The Sale of Lots Funds	17,150.00	17,150.00	0.00		
TOTAL	2,254,255.00	2,214,363.00	39,892.00	39,892.00	0.00
CONTRACTUAL SERVICES:					
Contractual Service Breakdown:	578,541.00	572,809.00	5,732.00	5,282.00	450.00
Administration	11,770.00	10,908.00	862.00	862.00	
Engineering	7,950.00	5,431.00	2,519.00	2,069.00	450.00
Fleet Maintenance	39,397.00	34,025.00	5,372.00	5,372.00	
Buildings	272,874.00	260,618.00	12,256.00	12,256.00	
Forestry and Parks	82,700.00	92,235.00	-9,535.00	-9,535.00	
Cemetery	4,150.00	5,137.00	-987.00	-987.00	
Highway	159,700.00	164,455.00	-4,755.00	-4,755.00	
TOTAL	578,541.00	572,809.00	5,732.00	5,282.00	450.00
MATERIALS AND SUPPLIES:					
Material & Supplies Breakdown:	450,628.00	449,923.00	705.00	705.00	0.00
Administration	8,100.00	7,829.00	271.00	271.00	
Engineering	5,800.00	4,767.00	1,033.00	1,033.00	
Fleet Maintenance	157,958.00	157,694.00	264.00	264.00	
Buildings	76,100.00	78,064.00	-1,964.00	-1,964.00	
Forestry and Parks	81,470.00	74,482.00	6,988.00	6,988.00	
Cemetery	16,600.00	9,519.00	7,081.00	7,081.00	
Highway	104,600.00	117,568.00	-12,968.00	-12,968.00	
TOTAL	450,628.00	449,923.00	705.00	705.00	0.00

Fiscal 2004

	Appropriation Fiscal 2004	Expenditure Fiscal 2004	Balance Fiscal 2004	DISPOSITION OF BALANCE Transfer to Encumbered Town Revenue Fiscal 2005	
SUNDRY CHARGES:					
Sundry Charges Breakdown:	2,200.00	1,713.00	487.00	487.00	0.00
Administration	600.00	610.00	-10.00	-10.00	
Engineering	450.00	280.00	170.00	170.00	
Fleet Maintenance	200.00	180.00	20.00	20.00	
Buildings	650.00	348.00	302.00	302.00	
Forestry and Parks	200.00	195.00	5.00	5.00	
Cemetery			0.00	0.00	
Highway	100.00	100.00	0.00	0.00	
TOTAL	2,200.00	1,713.00	487.00	487.00	0.00
CAPITAL OUTLAY	244,381.00	199,894.00	44,487.00	1,120.00	43,367.00
Administration	103,639.00	103,632.00	7.00	7.00	
Engineering			0.00	0.00	
Fleet Maintenance			0.00	0.00	
Building	55,000.00	15,569.00	39,431.00	134.00	39,297.00
Forestry & Parks	6,700.00	2,537.00	4,163.00	93.00	4,070.00
Cemetery	13,422.00	13,422.00	0.00	0.00	
Highway	65,620.00	64,734.00	886.00	886.00	
TOTAL	244,381.00	199,894.00	44,487.00	1,120.00	43,367.00
Total Public Works	3,530,005.00	3,438,702.00	91,303.00	47,486.00	43,817.00
SNOW AND ICE:	293,250.00	377,876.00	-84,626.00	-84,626.00	0.00
<i>Overdraft approvals will be charged to Fiscal 2005 Tax Assessments</i>					

Fiscal 2004

PUBLIC WORKS ENTERPRISE DEPARTMENTS

DISPOSITION OF BALANCE
Balance Encumbered
Fiscal 2005

WATER DIVISION:

	Appropriation Fiscal 2004	Expenditure Fiscal 2004	Balance Fiscal 2004	Balance	Encumbered Fiscal 2005
Personal Services	608,828.00	587,384.00	21,444.00	21,444.00	
Contractual Services	242,911.00	211,421.00	31,490.00	12,915.00	18,575.00
Materials and Supplies	161,022.00	126,181.00	34,841.00	25,841.00	9,000.00
Sundry Charges	1,000.00	835.00	165.00	165.00	
Professional Medical Services	325.00	325.00	0.00	0.00	
Contributory Retire. Pensions	90,332.00	90,332.00	0.00	0.00	
Group Insurance	156,547.00	156,547.00	0.00	0.00	
Workers' Compensation Ins.	5,700.00	5,700.00	0.00	0.00	
General Insurance	17,550.00	17,550.00	0.00	0.00	
MWRA Water Assessment	1,202,549.00	1,202,549.00	0.00	0.00	
Tax Collector (P.S.)	15,000.00	15,000.00	0.00	0.00	
Capital Outlay	98,795.00	49,901.00	48,894.00	689.00	48,205.00
Maturing Debt	120,730.00	120,730.00	0.00	0.00	
Medicare	7,000.00	7,000.00	0.00	0.00	
TOTAL	2,728,289.00	2,591,455.00	136,834.00	61,054.00	75,780.00

SEWER DIVISION:

Personal Services	432,670.00	384,681.00	47,989.00	47,989.00	
Contractual Services	162,274.00	149,106.00	13,168.00	13,168.00	
Materials and Supplies	49,033.00	38,197.00	10,836.00	10,836.00	
Sundry Charges	350.00	278.00	72.00	72.00	
MWRA Sewer Assessment	4,250,171.00	4,207,723.00	42,448.00	42,448.00	
Workers' Compensation Ins.	5,700.00	5,700.00	0.00	0.00	
General Insurance	9,750.00	9,750.00	0.00	0.00	
Professional Medical Services	325.00	325.00	0.00	0.00	
Contributory Retire. Pensions	63,015.00	63,015.00	0.00	0.00	
Group Insurance	109,518.00	109,518.00	0.00	0.00	
Tax Collector (P.S.)	15,000.00	15,000.00	0.00	0.00	
Capital Outlay	133,632.00	82,510.00	51,122.00	1,122.00	50,000.00
Maturing Debt	252,371.00	184,880.00	67,491.00	67,491.00	
Medicare	5,000.00	5,000.00	0.00	0.00	
TOTAL	5,488,809.00	5,255,683.00	233,126.00	183,126.00	50,000.00

Fiscal 2004

EDUCATION

	Appropriation Fiscal 2004	Expenditure Fiscal 2004	Balance Fiscal 2004	DISPOSITION OF BALANCE Transfer to Encumbered Town Revenue Fiscal 2005	
SCHOOL DEPARTMENT:					
Personal Services ⁵	19,256,546.00	19,352,032.00	-95,486.00	-163,320.00	67,834.00
Materials and Supplies	1,012,987.00	784,947.00	228,040.00	112,444.00	115,596.00
Contractual Services	3,219,947.00	3,157,506.00	62,441.00	50,836.00	11,605.00
Sundry Charges	27,160.00	22,358.00	4,802.00	4,802.00	
TOTAL	23,516,640.00	23,316,843.00	199,797.00	4,762.00	195,035.00
CAPITAL OUTLAY:	330,000.00	111,010.00	218,990.00	1,290.00	217,700.00
Total School	23,846,640.00	23,427,853.00	418,787.00	6,052.00	412,735.00
LIBRARY DEPARTMENT:					
Personal Services	736,058.00	733,670.00	2,388.00	2,388.00	
Contractual Services	152,174.00	146,551.00	5,623.00	1.00	5,622.00
Materials and Supplies	125,851.00	124,160.00	1,691.00	62.00	1,629.00
TOTAL	1,014,083.00	1,004,381.00	9,702.00	2,451.00	7,251.00
LESS:					
Library Trust Fund Income Available	11,144.00	11,144.00	0.00	0.00	
TOTAL	1,002,939.00	993,237.00	9,702.00	2,451.00	7,251.00
CAPITAL OUTLAY					
Pentium Computers	12,487.00	12,342.00	145.00	145.00	
Software	6,152.00	6,166.00	-14.00	-14.00	
Paint Exterior	4,850.00	4,975.00	-125.00	-125.00	
TOTAL	1,026,428.00	1,016,720.00	9,708.00	2,457.00	7,251.00
NORTHEAST MET. REG. VOC.	346,790.00	346,765.00	25.00	25.00	
Total Education	25,219,858.00	24,791,338.00	428,520.00	8,534.00	419,986.00

Fiscal 2004

UNCLASSIFIED

	Appropriation Fiscal 2004	Expenditure Fiscal 2004	Balance Fiscal 2004	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2005
STREET LIGHTS	200,000.00	200,000.00	0.00	0.00	
AMBULANCE	24,000.00	24,000.00	0.00	0.00	
MISCELLANEOUS	13,025.00	12,244.00	781.00	781.00	
HISTORICAL COMMISSION	550.00	540.00	10.00	10.00	
GENERAL INSURANCE	352,188.00	352,188.00	0.00	0.00	
MEDICARE	292,000.00	270,742.00	21,258.00	21,258.00	
UNEMPLOYMENT INSURANCE	111,026.00	111,026.00	0.00	0.00	
RESERVE FUND	250,000.00	189,810.00	60,190.00	60,190.00	
TOTAL	1,242,789.00	1,160,550.00	82,239.00	62,239.00	0.00

BENEFITS & ADMINISTRATION

PERSONAL SERVICES	68,964.00	68,964.00	0.00	0.00	
WORKERS' COMPENSATION	185,000.00	153,500.00	31,500.00	31,500.00	
PROFESSIONAL MEDICAL	4,568.00	838.00	3,730.00	3,730.00	
RETIREMENT SYSTEM:					
Pension Accumulation Fund	2,402,334.00	2,402,334.00	0.00	0.00	
Non-Contributory Pension Fund	100,297.00	67,284.00	33,013.00	33,013.00	
Assessments, Non-Contributory			0.00	0.00	
Veterans Pension Fund					
TOTAL	2,761,163.00	2,692,920.00	68,243.00	68,243.00	0.00

CONTRIBUTORY GROUP HEALTH
AND LIFE INSURANCE:

Town Appropriation	6,827,069.00	6,696,897.00	130,172.00	130,172.00	
Total	6,827,069.00	6,696,897.00	130,172.00	130,172.00	0.00

Article Expense Summary Fiscal 2004

Dept.	Meeting Ref.	Description	Appropriation Fiscal 2004	Expenditure Fiscal 2004	Balance Fiscal 2004
Selectmen					
	ATM#4 4/7/03	Personal Services	750,000.00	552,180.00	197,820.00
	ATM#31 4/7/03	Wakefield Building Trust	3,140.00	3,102.00	38.00
Assessors	STM#17 11/2/03	Professional Services	125,000.00	66,929.00	58,071.00
Police	ATM#17 4/5/04	Indemnify Officers	4,662.00	4,471.00	191.00
Fire	ATM#17 4/5/04	Indemnify Officers	396.00	396.00	0.00
School	STM#15 11/3/03	Medicaid Consultant	20,000.00	7,778.00	12,222.00
DPW	ATM#12 4/7/03	Trash Disposal	1,271,995.00	1,238,244.00	33,751.00
	ATM#11 4/7/03	Eminent Domain Proceedings	1.00		1.00
	ATM#20 4/7/03	Cedar Place-Repair	33,000.00	75.00	32,925.00
	ATM#214/7/03	Adam Street-Repair	41,121.00	75.00	41,046.00
Capital Project	ATM#10 4/7/03	Capital Projects Fund	1,098,419.00	1,098,419.00	0.00
Sewer	ATM#16 4/7/03	Pleasure Island Sewer Station	275,000.00	320.00	274,680.00
	ATM#18 4/7/03	Salisbury Road - Sewer	105,495.00	75,833.00	29,662.00
Water	ATM#15 4/7/03	Water System Study	75,000.00	1,758.00	73,242.00
	ATM#14 4/7/03	Crystal Lake Project	308,000.00		308,000.00
	ATM#13 4/7/03	Replace Water Mains	521,000.00	386,714.00	134,286.00
Total:			4,632,229.00	3,436,294.00	1,195,935.00

Town of Wakefield
Fiscal 2004 Expense Summary

	Appropriation	Expenditure	Balance	Transfer to Revenue	Encumbered
General Government	1,691,910.00	1,567,717.00	124,193.00	40,014.00	84,179.00
Protection of Persons & Property	6,286,302.00	6,276,140.00	10,162.00	6,962.00	3,200.00
Human Services	410,567.00	354,992.00	55,575.00	45,380.00	10,195.00
Public Works Dept.	3,530,005.00	3,438,702.00	91,303.00	47,486.00	43,817.00
Education	25,219,858.00	24,791,338.00	428,520.00	8,534.00	419,986.00
Unclassified	1,242,789.00	1,160,550.00	82,239.00	82,239.00	
Benefits & Admin.	2,761,163.00	2,692,920.00	68,243.00	68,243.00	
Group Insurance	6,827,069.00	6,696,897.00	130,172.00	130,172.00	
TOTAL	47,969,663.00	46,979,256.00	990,407.00	429,030.00	561,377.00
 Snow & Ice	 293,250.00	 377,876.00	 -84,626.00	 -84,626.00	 0.00
 Enterprise Funds				Balance	Encumbered
Water Enterprise Fund	2,728,289.00	2,591,455.00	136,834.00	61,054.00	75,780.00
 Sewer Enterprise Fund	 5,488,809.00	 5,255,683.00	 233,126.00	 183,126.00	 50,000.00

TOWN OF WAKEFIELD
STATEMENT OF INDEBTEDNESS
FOR THE PERIOD ENDING JUNE 30, 2004

Long Term Debt Inside the Debt Limit*	Outstanding July 1, 2003	+ Issued	- Retired	= Outstanding June 30, 2004	Interest Paid in FY04
--	-----------------------------	----------	-----------	--------------------------------	--------------------------

Building	3,870,000	10,034,000	325,000	13,579,000	362,402
School Buildings	500,000	-	30,000	470,000	26,315
Sewer	1,431,938	107,525	129,213	1,410,250	53,698
Other Inside	245,000	1,410,000	35,000	1,620,000	38,233
SUB-TOTAL Inside	6,046,938	11,551,525	519,213	17,079,250	480,648

Long Term Debt Outside the Debt Limit*					
---	--	--	--	--	--

School Buildings	20,955,000	-	935,000	20,020,000	1,002,320
Water	2,581,633		100,745	2,480,888	117,495
Other Outside	93,936	-	5,533	88,403	4,774
SUB-TOTAL Outside	23,630,569	-	1,041,278	22,589,291	1,124,590
GRAND TOTAL	29,677,507	11,551,525	1,560,491	39,668,541	1,605,237

Index to Town Officers' Reports

General Government:

Assessor's Board	13
Contributory Retirement Board	16
Planning Board	14
Selectmen's Report	12
Town Officers	2

Protection of Persons and Property:

Animal Control Officer	35
Building Dept.	32
Emergency Management Director	30
Fire Alarm & Traffic Signal ...	30
Fire Department	24
Gas Division	33
Parking Clerk	23
Plumbing Division	32
Police Department	18
Sealer of Weights and Measures	34
Wire Division	33

Health and Welfare:

Council on Aging	43
Health Department	38
Housing Authority	40

Public Service:

Municipal Gas & Light Department	89
--	----

Maintenance:

Director of Public Works	46
Buildings Division	56
Cemetery Division	50
Engineering Division	50
Fleet Maintenance Division	50
Highway Division	54
Park and Forest Division ..	48
Sewer Division	58
Water Division	57

Education:

Library Director	75
Library Trustees	74
School Committee	62
Superintendent of Schools	63

Vital Statistics:

Births	173
Deaths	179
Election Results	161
Marriages	186
Town Meetings, Annual	97
Treasurer's Report	193

INDEX TO TOWN ACCOUNTANT'S REPORT

Accountant's Statement	196
Analysis of General Fund Revenues	197
Expenditures by Department	198
Special Articles — Summary	212
Schedule of Outstanding Indebtedness	214

Form of Bequest

I hereby give and bequeath
to the Friends of the Council on Aging,
Wakefield, Mass.,
the sum of dollars
to have and to hold, to be used
for the unrestricted purposes of the said Council.

Library Form of Bequest

I hereby give and bequeath to
the Trustees of the Lucius Beebe Memorial Library,
Wakefield, Mass.,
the sum of Dollars
to have and to hold, to be used
for the unrestricted purposes of the said library.

EMERGENCY NUMBERS

POLICE or Ambulance 781-245-1212

FIRE Rescue or Inhalator 781-245-1313

Your Town Government

Assessors	781-246-6380
Board of Health	781-246-6375
Collector of Taxes	781-246-6386
Veterans' Services	781-246-6377
Board of Selectmen	781-246-6390
Town Clerk	781-246-6383
Town Accountant	781-246-6395
Town Counsel, 4 Avon St.	781-246-6343
Town Treasurer, 11 Albion St.	781-246-6340
Building Inspector — wire, plumbing	781-246-6388
Civil Defense	781-246-6430
Fire Department, Crescent St. (non-emergency)	781-246-6432
Memorial Library, Main St.	781-246-6334
Municipal Light Department, 9 Albion St.	781-246-6363
Police Department, 1 Union St. (non-emergency)	781-246-6321
Public Works Department	781-246-6300
Emergency Water and Sewer	781-246-6318
Retirement Board	781-246-6396
School Department	781-246-6400
Employee Benefits	781-246-6396
Data Processing Department	781-246-6350
Animal Inspector	781-231-0474
Council on Aging, 26 Crescent St.	781-245-3312
Wakefield Housing Authority, 26 Crescent St.	781-245-7328

LUCIUS BEEBE MEMORIAL LIBRARY



3 1392 00373 8444



